

SUBMIT ORIGINAL REQUEST AND REQUIRED SUPPORTING DOCUMENTATION TO or via CIMS:

Public School Facilities Authority  
1312 Basehart Drive SE  
Albuquerque, NM 87106



PSFA Project Number

PED School Identifier  
Number

Additional copies and complete instructions Posted at: <http://www.nmpsfa.org>

**STATE OF NEW MEXICO**  
**REQUEST FOR APPROVAL OF SCHOOL CONSTRUCTION**

(Including Leased Facilities)

**Section 22-20-1-3, NMSA, 1978 Compilation**

- International Building Code – currently adopted Edition**
- International Existing Building Code – currently adopted Edition**
- New Mexico Building Code - currently adopted Edition**
- International Fire Code - currently adopted edition**
- Section 6.27.2.12 Definition of construction NMAC**

Each local school board shall secure the approval of the Director of the Public School Facilities Authority or his designee **prior to bidding construction, or otherwise the letting of contracts**, for construction or lease of any school facility or related school structure, or before reopening an existing facility or structure which was formerly used as a school building, but which has not been used for that purpose during the previous year (Section 22-20-1, NMSA 1978).

**TO:** **Public School Facilities Authority**

**FROM SCHOOL DISTRICT:** \_\_\_\_\_ **School;** \_\_\_\_\_ **County;** \_\_\_\_\_

**NAME(S) OF SCHOOL(S) AFFECTED:** \_\_\_\_\_

**BRIEF DESCRIPTION and PHASE OF PROPOSED PROJECT:** \_\_\_\_\_

**A. Grade Levels Served:** \_\_\_\_\_ **Current Enrollment(s):** \_\_\_\_\_ **Project Capacity:** \_\_\_\_\_ **Design Capacity** \_\_\_\_\_

**Project Capacity = total number of students effected by the award (or by the project if non PSCOC funded)**  
**Design Capacity = total number of students the facilities on the entire campus can accommodate including portables**

**B. DISTRICT REPRESENTATIVE:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**DESIGN PROFESSIONAL:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax:** \_\_\_\_\_

**C. Total MACC** \_\_\_\_\_

	Square Footage	Cost
State share to Adequacy	_____	_____
District share to Adequacy	_____	_____
District above Adequacy	_____	_____

Please refer to the instructions for filling out an RASC **and the compliance requirements for each phase** located on our website [www.nmpsfa.org](http://www.nmpsfa.org) under the planning node

*(Refer to Section 22-20-2, NMSA, 1978 Compilation)*

**D. Budget for This Project: (Sections a. & c. are for PSCOC-PSFA projects ONLY)**

<b>a. PROJECT COSTS TO DATE: (Real &amp; Estimated)</b>			
	<b>DISTRICT</b>	<b>PSFA</b>	<b>TOTAL</b>
<b>DISTRICT/STATE MATCH PERCENTAGES:</b>	<b>44%</b>	<b>56%</b>	<b>100%</b>
PROFESSIONAL SERVICES:	\$ -	\$ -	
*ADJUSTMENTS:	\$ -	\$ -	\$ -
<b>OVER ADEQUACY:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
INDIRECT COSTS:	\$ -	\$ -	
*ADJUSTMENTS:	\$ -	\$ -	\$ -
CONSTRUCTION MACC:	\$ -	\$ -	
*ADJUSTMENTS:	\$ -	\$ -	\$ -
<b>OVER ADEQUACY:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>PROJECT CONTINGENCY @ 5% OF MACC:</b>	\$ -	\$ -	\$ -
<b>TOTAL PROJECT AMOUNT:</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
*Denotes any monies paid 100% by either the District or PSFA upfront to adequacy			
<b>b. SOURCES OF FUNDING FOR THIS PROJECT:</b>			
	<b>AMOUNT</b>	<b>YEAR FUNDED</b>	
<b>PUBLIC SCHOOL CAPITAL OUTLAY AWARD:</b>			
<b>DISTRICT LOCAL GENERAL OBLIGATION BONDS:</b>			
<b>SCHOOL BUILDINGS ACT (HB-33):</b>			
<b>CAPITAL IMPROVEMENTS ACT (SB-9)</b>			
DISTRICT PORTION FROM COUNTY:			
STATE MATCH FROM PED:			
<b>LEGISLATIVE APPROPRIATION:</b>			
SEVERANCE TAX BONDS:			
BILL #:			
DFA #:			
GENERAL FUNDS:			
BILL #:			
DFA #:			
<b>STATE GENERAL OBLIGATION BONDS:</b>			
BILL #:			
<b>DEFICIENCIES CORRECTIONS PROGRAM:</b>			
MOU#:			
<b>OTHER:</b>	\$ -		
<b>TOTAL SOURCES OF FUNDING:</b>	<b>\$ -</b>		
<b>c. PROJECT BUDGET SUMMARY</b>			
<b>TOTAL SOURCES OF FUNDING:</b>	\$ -		
<b>TOTAL PROJECT AMOUNT:</b>	\$ -		
<b>PROJECT SHORTFALL/SURPLUS:</b>	\$ -		

\*Use provided PSFA budget form. Attach appropriate UniFormat level.  
Please note that Federal Impact Aide received will be considered an offsets in future funding cycles.

**E. Design drawings attached/enclosed are in compliance with all codes, rules, regulations and laws adopted by the State of New Mexico applicable to the structure, including architectural, mechanical and electrical plans with specifications.**

\_\_\_\_\_  
Design Professional Date

\_\_\_\_\_  
District Representative Date

\_\_\_\_\_  
PSFA Regional Manager Date  
(Required for PSCOC and DCP funded projects only)

Signatories certify that, to the best of their knowledge, the information contained in this RASC submittal here in is complete and accurate.

**Submit to:**

**PUBLIC SCHOOL FACILITIES AUTHORITY  
1312 BASEHART DRIVE SE, SUITE 200  
ALBUQUERQUE, NM 87106**

Any incomplete forms or forms received without all required signatures or required drawings and specifications, will be considered incomplete and will be returned to the district and or architect to be completed for resubmission. The PSFA is committed to a fourteen (14) non-holiday calendar day turn-around-time on Program Statement, Schematic Design and Design Development Reviews and a twenty-one (21) non-holiday calendar day turn-around on Final Review which includes the CID Permit Review. These turn-around-times do not begin until all submittal materials and necessary signatures are received by the PSFA Planning and Design Department. Reviews will include Public School Facilities Authority (PSFA) Adequacy and Code Review, State Fire Marshal's Office (SFMO) Review, Albuquerque Fire Department (AFD) Review, or Bernalillo County Fire Department (BCFD) Review, NM Environmental Department Review, and Public Education Department (PED) Funding Review.

**Useful Websites for Reference:**

Public School Facilities Authority (PSFA) website: <http://www.nmpsfa.org/>  
Air Pollution Control Bureau (for information regarding asbestos): <https://www.env.nm.gov/air-quality/asbestos-2/>  
Construction Industries Division (CID) website: <http://www.rld.state.nm.us/construction/default.aspx>  
Energy Minerals and Natural Resources Department (ENMRD) website: <http://www.emnrd.state.nm.us/>  
Governor's Commission on Disability (GCD) website: <http://gcd.state.nm.us/>  
NM Environmental Health Department website: <http://www.nmenv.state.nm.us/>  
State Fire Marshal's Office (SFMO) website: <http://www.nmprc.state.nm.us/state-firemarshal/index.html>