

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL  
MINUTES  
MAY 1, 2012  
STATE CAPITOL BUILDING, ROOM 317  
SANTA FE, NEW MEXICO**

**Members Present:** Mr. David Abbey, LFC                      Mr. Paul Aguilar, PED  
                         Mr. Gene Gant, PEC                      Mr. Joe Guillen, NMSBA  
                         Ms. Frances Maestas, LESC                      Mr. Raul Burciaga, LCS

**Designees:**                      Ms. Mary Kay Root for Mr. Dee Dennis, RLD

**Absent:**                      Mr. Keith Gardner, Office of the Governor

**1. Call to Order—9:05 AM** **Mr. David Abbey, Chair**

**a. Approval of Agenda**

The Clerk called roll, noting that the PSCOC reserves the right to change the order of the agenda as deemed necessary.

**MOTION:** Mr. Joe Guillen moved for approval of the agenda as presented. Mr. Raul Burciaga seconded, the motion carried.

**b. Correspondence**

There is no correspondence at this time.

**2. Approval of Minutes (April 12, 2012)**

The minutes were sent to the full Council for their review prior to this meeting.

**MOTION:** Upon review by the Council, Mr. Guillen moved for approval of the April 12, 2012, PSCOC meeting minutes, subject to technical corrections. Mr. Burciaga seconded, the motion carried.

**3. District Updates**

**--Raton School District Update**

Representing the district is Superintendent David Willden. Mr. Willden noted that the economy is not helping the district, the city commission attempted to pass a 1/4 % tax to improve the load of the district but it failed. The climate for a bond election has not improved since the last time the district came before the Council. Mr. Willden stated that the district is still in need of a new elementary school and is still spending \$100,000 of operational dollars per year that could be saved by consolidating. The district's intent is to move forward with a bond election, but is not sure if it will be held in the spring of 2013 as originally planned. The district will take the bond issue before the school board when sure it will be successful. Currently, the board is not hopeful or confident in passing a bond election.

Mr. Willden indicated that although the district is solid in infrastructure, they have fallen behind technologically, that the district is considering imposing a technology tax, and that the school board is in agreement with the tax. The district is developing a technology plan that would include a technology tax.

The Council thanked the district for their update.

#### **--Chama School District Update**

Mr. Paul Aguilar presented this item to the Council, reminding them that the Chama School District presented before them at their last PSCOC meeting. The district is requesting additional time to repay their \$2.5 million advance to the Council. The district is still working on a plan, however, it was suggested that the district contact PED and meet with a budget analyst. The district was able to identify \$25,000 in their FY12 budget that they believe can be used to make a good faith payment. The district will go before their board for approval of the payment and intend to have a long-term repayment plan for the advance.

Mr. Guillen indicated that the issue was supposed to be presented to the Awards Subcommittee to assist in developing a long-term strategy. He suggested that rather than taking one step at a time, that at the direction of the Council, this issue be resolved by the Awards Subcommittee.

#### **4. Pre-K Appropriation Discussion and Potential Application Process**

Mr. Berry presented this item, noting that both subcommittees have reviewed the information included in meeting notebooks. Mr. Guillen stated that there was discussion at the Awards Subcommittee regarding acceptable sources. Mr. Burciaga emphasized that in discussion with attorneys on his staff they do not feel that this sets a precedence or expectation of continued Pre-K funding. This is a one-time award the legislature approved.

The Council directed staff to hold a special combined meeting on either Monday or Tuesday to resolve issues regarding HB191 Pre-K Appropriation and SSTB Certification.

**MOTION:** Mr. Guillen moved for Council approval to proceed with funding the HB191 Pre-K Appropriation using existing, unspent proceeds from previously issued supplemental severance tax bonds, in the form of project reversion funds. With the assistance of other Council staff, PSFA will develop a revised pre-K application, evaluation criteria and timeline to be approved by the Awards Subcommittee prior to the June 2012 PSCOC meeting.

#### **5. Subcommittee Reports**

##### **a. Awards Subcommittee Report**

###### **• Financial Plan**

Mr. Eaton presented the financial plan, highlighting the action taken by the Council at its last scheduled meeting. The financial plan was provided to both subcommittees prior to this meeting.

Mr. Eaton gave an update on the sources and uses that includes Standards-Based funding, Lease Payment Assistance, Master Plan Assistance, PSFA Operating Budget, CID Transfers and Potential Project Encumbrance Needs. He also briefed the Council on the project commitment schedule.

In regards to Gallup School District projects, Mr. McMurray stated that based on conversations with the district and information submitted to the Awards Subcommittee, there are 2 or 3 projects that should be left with planning and design

money and the district will come back to the Council to request Phase II construction funding. The other projects are up for discussion as to whether or not the funding should revert. There are no plans to continue the planning and design funding to go unspent for construction. The PSFA is prepared to return to the Council with a recommendation after discussion with the district about future projects.

In regard to the Church Rock project, the staff is currently working with the district for an RFP for an architect to immediately to get the project underway.

With regard to Washington and Jefferson Elementary Schools, the district intends to continue with the projects.

The Council noted that the district's plan is currently obsolete and have already prioritized their projects. [Unclear what the previous sentence means] The Council urges the district to bring their projects forward, and requests an update for their schools. They indicated that it would be appropriate to take the schools that are the latest projects and revise their plan. The Awards Subcommittee will review the district's projects and submit their recommendations to the full Council.

Projects and adjustments are listed below:

-- **Rio Rancho—Colinas del Norte—Additional Funding**

This out-of-cycle request was to amend the previous 2011-2012 award to Rio Rancho Public Schools for Colinas Del Norte ES to include Phase II out-of-cycle construction funding to complete renovations to the kitchen, cafeteria, and gym facilities to adequacy for 700 students, grades K-5 with an increase in the state share amount of \$1,635,174 (59%), contingent upon an additional local share of \$1,136,308 (41%). Net Award: \$1,635,174.

-- **Rio Rancho—Vista Grande Elementary School--Additional Funding**

This request was to amend the previous 2011-2012 award to Rio Rancho Public Schools for Vista Grande ES to include Phase II out-of-cycle construction funding to complete renovations to the kitchen, cafeteria, and administration facilities to adequacy for 700 students, grades K-5 with an increase in the state share amount of \$921,299 (59%), contingent upon an additional local share of \$640,224 (41%). Net Award: \$921,299

-- **Central—Natanni Nez Elementary School – Additional Funding**

This request was to amend the previous 2008-2009 award (amended July 29, 2011) to Central Consolidated Schools for Nataani Nez/3 Elementary Schools to include Phase II out-of-cycle construction funding to complete the closure of Nataani Nez ES and to make necessary improvements to adequacy for 350 K-3 students transferred to the 3 affected schools with an increase in the state share amount of \$5,763,932 (64%), contingent upon an additional local share of \$3,242,210 (36%) and contingent on final execution of leases. The award is for Phase II at Natanni and three other elementary schools. Net Award: \$5,763,932.

-- **Clovis—Lockwood Elementary School—Additional Funding**

This award was to amend the previous 2008-2009 award (amended July 29, 2010) to Clovis Municipal Schools for Lockwood Elementary School to include Phase II out-of-cycle construction funding to complete the construction of a new elementary school to replace the existing Lockwood ES for 364 students, grades K-5 with an increase in the state share amount of \$10,779,173 (80%), contingent upon an additional local share of \$2,694,801 (20%). Net Award: \$10,779,173.

**PROJECTS SCHEDULE ADJUSTMENTS**

1. Gadsden—Gadsden HS— Phase II moved out from 2012 Q2 to 2012 Q4.
2. Gallup—Juan de Onate ES -- Phase II moved out from 2012 Q3 to FY16.
3. Gallup—Washington ES— Phase II moved out from 2012 Q2 to 2013 Q3.
4. Gallup—Thoreau ES— Phase II moved out from 2012 Q3 to FY19.
5. Gallup—Jefferson ES— Phase II moved out from 2013 Q2 to 2015 Q1.
6. Gallup—Lincoln ES— Phase II moved out from 2013 Q2 to FY18.
7. Gallup—Roosevelt ES— Phase II moved out from 2014 Q2 to FY20.
8. Los Alamos—Aspen ES— Phase II moved out from 2013 Q1 to 2013 Q4.

• **Additional Funding/Emergency Funding/Award Language Requests**

-- **Espanola/Alcalde ES—Out-of-Cycle Construction**

Mr. McMurray presented this item to the Council, noting that this request to bring the project to adequacy. The request is to construct a new Alcalde Elementary School for 200 students with a gross square footage (GSF) of 32,000 for grades K-6. The district has added GSF above adequacy for a core of 400 students, increased areas for support spaces, as well as sinks in classroom. Total GSF is 49,971 or 17,971 to adequacy. The Awards Subcommittee has reviewed this request with PSFA staff and recommends that the PSCOC approve the additional state funding request for the Phase II (construction funding) totaling \$5,569,291 as requested to complete this project to adequacy. Please note the district has their required additional funding in the amount totaling \$3,870,185 in place. The RFP for construction was issued and the request for additional funds is based on the selected contractors actual cost proposal for construction.

Mr. McMurray stated that this project has taken a long time in moving forward because of the land, county property and other issues required of the district. The district is working with staff to develop the project. There are 4 competitive s proposals from contractors. The district is paying for the over-adequacy portions of the project.

Art Blea, Superintendent of the Espanola School District, stated that the district is moving through the passage of their GO bond and are ready to move forward with the project as well as other projects identified with the Council through the GOB. The district is also moving ahead with their SB-9 election and is scheduled for September 2012 to generate the necessary finances to maintain their facilities. The Council is paying to adequacy for a school for a core of 200 students and the district is paying 100% for an additional square footage to increase the core to 400 students to include the media center, gymnasium, multipurpose room and bleachers.

The Council asked if there are contingencies on the district's SB-9 bond and what the district would do if the bond failed. Mr. Blea stated that the district has engaged their charter schools to support them in this effort and are confident that the levy will pass. In regard to the contingency plan, Mr. Blea stated that the election is critical because the last 2 levies have failed and there is no contingency plan other than their operational budget which will also be strained. Since the charter schools are not eligible for the funding they are banding with the district to get the bond passed. If the election does not pass, the district will attempt another election in February 2013. The district has hired a project manager and an architect.

The Council noted that the district did not provide a management response to an audit finding on capital depreciation and structure as well as other issues. Mr. Blea informed the Council that there have been delays in submitting their audits and guarantee that the audits will be submitted on time. The management response will be submitted to the auditor within the next week.

The district informed the Council that an architect and a project manager have been hired for the Velarde Elementary School project. Mr. McMurray informed the Council that the district has submitted its program statement, the project is underway and the renovation of the facility is within budget.

**MOTION:** Mr. Guillen moved for Council approval of the Awards Subcommittee recommendation to amend the 2005-2006 award to Española Public Schools for Alcalde Elementary School to include Phase II out-of-cycle construction funding to construct a new elementary school to adequacy for 200 students, grades K-6 with an increase in the state share amount of \$5,569,291 (59%), contingent upon an additional local share of \$3,870,185 (41%). Since this is a subcommittee recommendation a second is not required. There being no objection, the motion carried.

-- **Los Lunas/Los Lunas HS—Phase I—Out-of –Cycle Construction**

Mr. McMurray presented this item, stating that this project demolishing approximately 50% existing campus buildings and constructing two new 2-story buildings in their place. Programmed spaces include cafeteria, food services, classrooms, science labs, vocational labs, computer labs, offices, et al. The existing building areas will be renovated to receive fire sprinklers, partitions, floor, wall, and ceiling replacements, as well as, associated mechanical, plumbing, electrical, and special systems work. The project also includes site demolition, utilities, grading, drainage and reconstruction work to support the new buildings. The total project is within adequacy for a core of 1,800 and classrooms for 1,500 for students grades 9-12.

The 2011 award was for planning and design to renovate/replace facilities to adequacy for core of 1,800 with classrooms for 1,500 students, grades 9-12. This request is for phase one of two phases. Phase II funding is scheduled for Q4 of 2013. PSFA staff recommends that the PSCOC approve the additional state funding request for the phase 2 (construction funding) totaling \$23,468,099.20 as

requested to complete phase I of this project to adequacy. The district has their required additional funding in place in the amount totaling \$5,867,024.

Superintendent Bernard Saiz represented the Los Lunas School District, stating this was originally a three-phase project and changed to a two-phase project to save money. The district is seeking funding for Phase I of the construction phase of the project. The site will be prepared when school is out and prior to school beginning for safety reasons. Mr. Saiz stated that the cost is based on an estimate and will get a final cost and hard bid by May 18, 2012.

**MOTION:** Mr. Guillen moved for Council approval of the Awards Subcommittee recommendation to amend the previous 2010-2011 award to Los Lunas Public Schools for Los Lunas High School to include out-of-cycle construction funding to complete Phase 1 of 2 to renovate/replace the existing facilities to adequacy for a core of 1,800 and classrooms for 1,500 students, grades 9-12 with an increase in the state share amount of \$23,468,099 (80%), contingent upon an additional local share of \$5,867,025 (20%). Since this is a subcommittee recommendation a second is not required. There being no objection, the motion carried.

- **2012-2013 Lease Assistance Application**

Mr. Berry presented the 2012-2013 Lease Assistance Application, stating that the Awards Subcommittee has reviewed this item and other members of the Council have expressed concerns regarding the charter school foundations leasing property to the charters. He pointed out that two questions have been added to the application that deals with districts and charters submitting information on how the educational foundations are using lease assistance funds to provide, maintain or support the educational mission of the school. Mr. Berry noted that there was also a request to add a similar question for charter school and other developmental entities such as the district, city or county. He reminded the Council that there is a CPI adjustment in formula for the \$700 amount per MEM or justified CPI. The CPI adjustment for 2012-2013 is 3.2% which will bring the reimbursement rate to \$756.83 per MEM, which will result in an estimated increase to the lease assistance program for 2012-2013 of \$1.5 million. The Council hopes that the Public School Capital Outlay Oversight Taskforce includes removing the CPI adjustment as an action item at their next scheduled meeting.

Mr. Berry explained that certification of the funds is based on the projected applications and the awards are made on the projected lease costs on some of the new charter schools. In regard to the new start-up charter schools, the cost is based their 80<sup>th</sup> day projection and adjustment is made later in the year so there are some issues with reducing the awards if those schools don't produce the number of students that they projected. He noted that the lease cost is lessor of the lease cost or no greater than approx. \$750 per MEM. Currently the lease reimbursement rate is 66.3% of actual lease costs so the fund is not covering the full lease cost in many cases.

**MOTION:** Mr. Guillen moved for Council approval of the Awards Subcommittee recommendation to authorize release of the updated 2012-2013 Lease Assistance application and conflict of interest questionnaire. Applications are due June 15, 2012

and tentative award date will be at the July 26, 2012 PSCOC meeting. Since this is a subcommittee recommendation a second is not required. There being no objection, the motion passed.

**b. Administration, Maintenance & Standards Subcommittee Report**

• **Adequacy Standards Planning Guide—Discussion**

Ms. Martica Casias, PSFA staff, presented this item to the Council, noting that the AMS Subcommittee has reviewed the adequacy planning guide. She stated that the planning guide has been posted on the PSFA website for public comment and will be presented to the Council for adoption. For more information, visit the website at <http://www.nmpsfa.org>.

The information below provided to the Council in their meeting notebooks.

Max. Building Gross Square Footage per Student for Elem. Schools (Grades K - 6)			Max. Building Gross Square Footage per Student for Mid Schools (Grades 6 - 7 - 8)				Max. Building Gross Square Footage per Student for High Schools (Grades 9 - 12)			
Maximum Total Projected Enrollment	Gross Square Footage per Student (GSF/Student) 'To Adequacy'	Total Facility GSF 'To Adequacy'	Maximum Total Projected Enrollment		Gross Square Footage per Student (GSF/Student) 'To Adequacy'	Total Facility GSF 'To Adequacy'	Maximum Total Projected Enrollment		Gross Square Footage per Student (GSF/Student) 'To Adequacy'	Total Facility GSF 'To Adequacy'
25	250	6250		50	300	15000		50	300	15000
50	200	10000		100	250	25000		100	250	25000
100	180	18000		150	200	30000		150	230	34500
150	170	25500		200	180	42500		200	220	52500
200	160	37500		250	170	42500		250	210	52500
250	150	37500		300	170	51000		300	200	60000
300	150	45000		350	160	56000		350	200	70000
350	150	52500		400	160	64000		400	190	76000
400	140	56000		450	150	67500		450	190	85500
450	135	60750		500	150	75000		500	180	90000
500	130	65000		550	150	82500		550	170	93500
550	125	68750		600	140	84000		600	170	102000
600	125	75000		650	140	91000		650	170	110500
650	125	81250		700	130	91000		700	170	119000
700	125	87500		750	130	97500		750	170	127500
750	125	93750		800	130	104000		800	170	136000
800	125	100000		850	130	110500		850	170	144500
850	125	106250		900	130	117000		900	160	144000
900	125	112500		950	130	123500		950	160	152000
950	125	118750		1000	130	130000		1000	160	160000
1000	125	125000	above	1000	130		above	1000	160	

**Note:** An incentive for space reduction is currently being studied which may allow a future increase in the unit GSF/student amounts for some schools sizes listed on the chart.

**Appendix A**

**MOTION:** Mr. Burciaga moved for Council approval of the Administration, Maintenance & Standards Subcommittee direction for PSFA staff to develop a recommendation for changes to the Adequacy Planning Guide on possible reduction in maximum building gross square footage per student for review and adoption by

October 2012. Since this is a subcommittee recommendation a second is not required. There being no objection the motion passed.

**c. Awards Subcommittee of the Whole**

Mr. Berry presented this item to the Council, noting even though there was not a quorum of the PSCOC, but was advertised as a public meeting, minutes are required.

- **Approval of Minutes (April 25, 2012)**

Mr. Abbey noted that the financial plan indicates that there are \$134 million of 2010-2011 projects that are encumbered and many are old projects. He asked for suggestions on how to strengthen and accelerate the reversion process of these projects. Mr. Eaton explained that prior to only a few weeks ago the PSFA did not have a Construction Information Management System that had processed work in scheduling capacity. The PSFA now has availability to the new technology and intendsto provide the Council with a proposal to close and complete these projects, providing the districts advanced notification so they are prepared to submit the required documents. Currently, PSFA has one staff member who goes to districts to attempt to close out the books. PSFA is attempting to shift the requirement of closing the books back to the districts to allow better use of staff resources. The Council directed the staff to send letters to these districts and provide a deadline for the project closeout and inform them that the funds will revert. If the districts cannot meet the deadline, they must provide, in writing, a date for project completion. The staff will provide a report at the next scheduled Awards Subcommittee meeting.

Mr. Guillen moved for approval of the April 25, 2012 Awards Subcommittee of the Whole meeting minutes, subject to technical corrections. Since this is a subcommittee recommendation a second is not required. There being no objection the motion carried.

- **Certification of SSTBs**

Mr. Abbey noted that the certification does not include reimbursement of CID.

The Council is delegating to the Awards Subcommittee to certify the estimated capacity and authorization of the SSTB's. The financial plan is to include the projects that are in the plan but have not been funded by certification of bonds. A revised draft will be circulated to the PSCOC prior to the special meeting.

The Council will review this item at special combined meeting on either Monday or Tuesday to resolve issues as well as the HB191 Pre-K Appropriation.

**MOTION:** Mr. Guillen moved for Council approval of the Awards Subcommittee of the Whole recommendation to adopt the Certification and Resolution to sell SSTBs subject to final review by the Awards Subcommittee verifying the amounts (associated concerns, and new revised version of the certification methodology is to be circulated to all the members of full council prior to next PSCOC and/or subcommittee meetings for their comment). Since this is a subcommittee recommendation a second is not required. There being no objection the motion carried.



**6. 2012-2013 Standards-Based Capital Outlay Award Application**

**a. 2012-2013 Standards-Based Roof Applications—Early Awards**

Mr. Berry presented this item to the Council, referring them to the PSCOC 2012-2013 Standards-Based Roof Application spreadsheet in their meeting notebooks. He noted that the projects are ready to move forward.

Mr. Berry pointed out that some of the projects/districts have existing offsets and after the offsets, Council can award amounts totaling \$2 million.

Mr. Gant commented that language on 6.27.3.11 PREVENTIVE MAINTENANCE PLANS, should be amended to include charter schools. Mr. Berry explained that state chartered charter schools are classified as a district by rule and the other charter schools fall under the district where they are located.

**Motion:** Mr. Guillen moved for Council approval of the Awards Subcommittee recommendation to make standards-based roof awards to the districts set out in the award spreadsheet for the purposes and in the amounts specified for construction-ready roof projects. Each allocation is intended to fully complete the project, phase, or specified purpose. Prior to design, districts must provide evidence of claims against roofing warranty or demonstrate evidence that original roof warranty has expired or contract did not require warranty; as well as, notification to NM Construction Industries Division with evidence that contractor has been contacted to repair roof but has been non-responsive. PSFA shall administer these projects to ensure their completion by the end of the calendar year. The PSFA director has authority to cancel projects that are not expected to be complete by December 31, 2012, subject to PSCOC approval of project extension upon appeal.

The remaining standards-based roof applications shall proceed in accordance with previously adopted criteria with tentative awards at the July 26, 2012 PSCOC meeting.

Districts are reminded of the importance of good maintenance to maintain roofs to prevent premature failure and damage to the building. A current preventive maintenance plan, including scheduled activities to maintain the roofs is required per 6.27.3.11 NMAC.

Since this is a subcommittee recommendation a second is not required. There being no objection the motion carried.

**b. 2012-2013 Proposed Workplan/Timeline**

Mr. Berry presented this item to the Council, noting that both subcommittees have reviewed the workplan/timeline. He noted that the Awards Subcommittee meeting scheduled for July 18, 2012 has been rescheduled for July 16, 2012.

This item is for informational purposes. No action is required.

**c. District Presentations (Potential site/sites for June 21-22 Meetings)**

PSFA staff will conduct the site visits from May 10<sup>th</sup> through May 25<sup>th</sup>. The site visit reports will be shared with the districts on June 1<sup>st</sup>.

After discussion, the Council unanimously agreed to hold their June 21-22, 2012 PSCOC meeting at the Bernalillo School District at Carroll Elementary School.

Mr. Aguilar asked why the state should renovate schools that are listed at 34% on wNMCI. Mr. Abbey stated that the average wNMCI should be approximately 30%. Mr. Guillen asked why certain schools in need do not apply for funding. The staff is directed to consider these comments while moving forward.

## **7. Director's Report**

### **a. PSFA FY12 Quarterly Budget Projection**

Mr. Eaton presented the FY12 Quarterly Budget Projection, stating that the Council received the same report at their last meeting and there is not information from the latest balance on SHARE to report anything different. The staff is projecting to come in under-budget for the next fiscal year by approximately 7%.

This item is for informational purposes, no action is required.

### **b. PSCOC Strategic Issues—Review**

Mr. Berry noted that the report has been reviewed by both subcommittees. The requested change was to provide an executive summary, along with more detailed information in additional pages. There were some suggested additions from some members which have been added to the list. Staff will continue to refine the report and submit it to the appropriate subcommittee and then to the PSCOOTF.

This item is for informational purposes, no action is required.

### **c. Project Status Reports**

This report has been the AMS Subcommittee and was sent to the full Council for their review prior to this meeting.

This item is for informational purposes, no action is required.

### **d. Master Plan Status Report**

This report has been the AMS Subcommittee and was sent to the full Council for their review prior to this meeting.

This item is for informational purposes, no action is required.

### **e. Lease Assistance Report**

This report has been the AMS Subcommittee and was sent to the full Council for their review prior to this meeting.

This item is for informational purposes, no action is required.

## **8. Other Business**

### **• Energy Efficiency Bonding Program**

Mr. Brian Johnson, Energy, Minerals & Natural Resources Department (EMNRD) Bureau Chief and Professional Engineer, presented an overview of the Energy Efficiency Bond Program. He commented that using the Energy Efficiency Bonding Program

(EEBP) can upgrade school facilities with energy efficiency measures. Currently \$19 million out of \$20 million in bonds are available. Mountainair and Socorro School Districts are currently considering moving forward with this program.

The four main steps of the program are:

1. Energy Audit for measures by various agencies
2. Financing Verification— through NMFA
3. Installation – Payment worked out with PED & NMFA
4. Measurement and Verification – Reported to DFA and PED

Mr. Johnson informed the Council that an annual program report is provided to the Governor's Office and the Legislative Council Services.

- **PSFA Evaluations**

Mr. Burciaga informed the Council that the upon PSCOC Chair direction, the AMS Subcommittee has been working on its evaluation of Mr. Robert Gorrell, PSFA Director, for several months. The subcommittee has had preliminary discussion with Mr. Gorrell in the latter part of 2011, however, they were unable to finalize the evaluation for a number of reasons. The subcommittee has revised the evaluation, which has been shared with other Council members, and Mr. Burciaga requests their comments/input be submitted to him by May 7, 2012. The director is directed to provide a plan to complete staff evaluations to the Council. Mr. Berry noted that the staff evaluations will be tied to the development plan and the plan will be provided to the AMS Subcommittee and then to the Council at its July 2012 PSCOC meeting.

- **Next PSCOC Meeting—Proposed for June 21-22, 2012**

After discussion, the Council unanimously agreed to hold their June 21-22, 2012 PSCOC meeting at the Bernalillo School District.

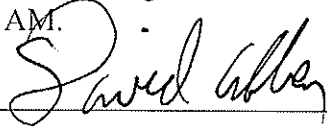
**9. Public Comment**

There was no public comment at this time.

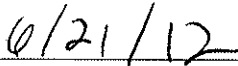
**10. Adjourn**

There being no further business to come before the Council, the meeting adjourned at 10:55

AM.



Chair



Date