



STATE OF NEW MEXICO, PUBLIC SCHOOL FACILITIES AUTHORITY NBR-ROOF DATA COLLECTION EXCEL FORMAT FOR NEW BUILDINGS

1. **Item Number:** Enter a unique item number such as: RF-SCHS-MTL i.e. (RF) Roof, (SCHS) Santa Clara High School, (MTL) Metal
2. **Description:** Enter a roof type i.e. Metal, Asphalt, Single-ply, Bitumen (BUR).
3. **Notes:** Enter the total roof square footage of the roof.
4. **Date Placed In Service:** Enter date roof was completed and certified for use.
5. **Warranty Exp Date:** Enter warranty ending date.
6. **Supplier Name:** Enter Name of material supplier.
7. **Manufacturer Name:** Enter the name of roof materials manufacturer and installer of roof.
8. **PM Classification Description:** Enter: Roofing/Shell
9. **PM Type Description:** Enter: Roofing Coverings
10. **Life Expectancy:** Enter life expectancy of roof components and materials.
11. **Date Purchased:** Enter date purchased by owner.
12. **Original Cost:** Enter original cost of roof components, materials and labor hours
13. **Replacement Cost:** Estimate replacement cost at end of life cycle.
14. **Life Cycle Replacement Year:** Enter year that roof should be replaced.
15. **Area Number:** District Specific
16. **Area Description:** Main Roof
17. **Location:** Enter the name of the school i.e. Santa Clara High School
18. **Building Description:** Enter building description i.e. Gym.