

PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL

October 12, 2017 – 8:15 AM

State Capitol Building, Room 317

Santa Fe, New Mexico

I. Call to Order -- Mr. David Abbey, Chair

A. Approval of Agenda *

B. Introduction of PSFA Director Jonathan Chamblin

C. Correspondence

D. Approval of Minutes – September 13, 2017 *

* Denotes potential action by the PSCOC

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
AGENDA**

**October 12, 2017 – 8:15 AM
State Capitol Building, Room 317, Santa Fe, NM**

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- I. Call to Order -- Mr. David Abbey, Chair**
 - A. Approval of Agenda *
 - B. Introduction of PSFA Director Jonathan Chamblin
 - C. Correspondence
 - D. Approval of Minutes – September 13, 2017 *

- II. Public Comment**

- III. PSCOC Financial Plan**
 - A. PSCOC Financial Plan
 - B. Recertification of SSTBs *

- IV. Out-of-Cycle Funding/Additional Funding/Emergency Funding/Award Language Requests**
 - A. Des Moines – Combined School – Emergency Advance
 - B. Reserve – P17-001 – Glenwood ES – Rescind Award *
 - C. Santa Rosa – Anton Chico Schools – Emergency Advance

- V. Broadband Deficiencies Correction Program**
 - A. BDCP – Reversion of FY15 and FY16 Appropriations *
 - B. BDCP – 2017 Awards *
 - C. Internet Access Price Transparency Information
 - D. Category 2 Budgets Available to Schools
 - E. Fiber Projects – Project Development & Procurement Process

- VI. Other Business**
 - A. Proposed Changes to Systems-Based and Standards-Based Capital Outlay Programs
 - B. PSFA Eligibility as an Educational Services Agency (ESA) *
 - C. FY18 CID Budget & Reimbursement *

- VII. Informational**
 - A. Broadband Deficiencies Correction Program Status Report
 - B. PSCOC Project Status Report
 - C. Master Plan Project Status Report
 - D. Lease Assistance Status Report
 - E. Maintenance Program Status Report
 - F. FY18 Budget Projections and Personnel Update
 - G. PSCOC Work Plan/Timeline

- VIII. Next PSCOC Meeting – Proposed for November 9, 2017**

- IX. Consideration for Approval to Adjourn to Executive Session Pursuant to the Audit Act NMSA 1978, 12-6-5 for the purposes of an audit exit conference (Roll Call)**

- X. Reconvene to Open Session (Roll Call)**

- XI. Adjourn**

**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
SUBCOMMITTEE ASSIGNMENTS**

PSCOC

David Abbey, Chair

Pat McMurray, Vice-Chair

Awards Subcommittee

Joe Guillen, Chair

Antonio Ortiz

Pat McMurray

Rachel Gudgel

Administration, Maintenance & Standards Subcommittee

Jessica Kelly, Chair

Raúl Burciaga

Gilbert Peralta

Stephanie Clarke

David Abbey will serve on subcommittees in the absence of any member or designee.

Cassandra Cano

Subject: FW: LCS Designee for PSCOC Meeting

From: Eaton, Jeff [<mailto:Jeff.Eaton@nmlegis.gov>]

Sent: Tuesday, October 10, 2017 1:11 PM

To: Jeri Birge <jbirge@nmpsfa.org>

Cc: Abbey, David <David.Abbey@nmlegis.gov>; Burciaga, Raul <Raul.Burciaga@nmlegis.gov>; Rocky Kearney <rkearney@nmpsfa.org>

Subject: LCS Designee for PSCOC Meeting



Good afternoon Chair Abbey.

Raul Burciaga has appointed me to be the Legislative Council Service designee for the PSCOC meeting Thursday, October 12, 2017.

Thank you.

Jeff Eaton

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**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL MEETING
MINUTES
September 13, 2017
STATE CAPITOL BUILDING, ROOM 317
SANTA FE, NEW MEXICO**

Members Present: Mr. David Abbey, LFC Ms. Rachel Gudgel, LESC
 Mr. Pat McMurray, CID Mr. Paul Aguilar, PED
 Mr. Joe Guillen, NMSBA Mr. Gilbert Peralta, PEC
 Mr. Raúl Burciaga, LCS Ms. Jessica Kelly, Office of the Governor
 Ms. Stephanie Clarke, DFA

1. **Call to Order**—Chair Abbey called the meeting to order at 1:02 P.M.
 - a. **Approval of Agenda**—Chair Abbey asked if there was any objection to the agenda as presented; as there was none the motion passed unanimously.
 - b. **Correspondence**—Mr. Kearney noted the letter from PED Deputy Secretary Paul Aguilar to Reserve Independent Schools stating Glenwood ES did not have enough students enrolled to remain open and would be placed in a closed status beginning with the 2017-2018 school year. Mr. Kearney reminded Council during the September 26, 2016 PSCOC meeting Glenwood ES was awarded a total project amount of \$693,333 and Council may want to rescind the award, of which no money has been spent. Mr. Abbey instructed staff to bring a recommendation to the Awards Subcommittee.
 - c. **Approval of Minutes (August 11, 2017, August 28, 2017 & September 5, 2017)** - Mr. Guillen moved for Council approval of the August 11, 2017, August 28, 2017 and September 5, 2017 minutes subject to technical corrections, Ms. Gudgel seconded and the motion passed unanimously.
2. **Public Comment**—Chair Abbey had guests and PSFA staff introduce themselves.
3. **Presentation – Education Superhighway – New Mexico Statewide Aggregation Financial Modeling**

Mr. Jack Lynch and Ms. Aarti Bhatnagar represented Education Superhighway (ESH). Mr. Lynch began by stating ESH is a non-profit, non-partisan organization whose mission is to connect all public schools in the country to high speed broadband access. ESH has been working in New Mexico for approximately two years partnering with the State, DoIT, PED, PSCOC, PSFA as well as the Governor’s Office to pursue the shared mission/vision the agencies have for New Mexico schools. ESH provides consulting services, tools, data and analysis and various other support services to help upgrade broadband connections. Referring to the aggregation financial model done in 2016, Mr. Lynch stated the goal of the study was to examine ways in which the State could assist schools in gaining affordable broadband access. Affordability was a key barrier for some school districts in being able to scale up the bandwidth to the level they needed in order to be on the same footing as their peers. Traditionally, schools in New Mexico buy internet access directly

from a local service provider; for the study, three different scenarios for broadband procurement were looked at:

- Baseline – status quo; things will not change. Districts purchase on their own with no state intervention.
- Procurement Optimization – by improving the procurement process gains could be made in affordability.
- Backbone – predetermined aggregation points would be set up around the state and all school districts within a region would connect to those points resulting in one holistic network managed by one entity.

Mr. Abbey requested additional information on improving pricing outcomes. With regard to data transparency for schools, Mr. Lynch noted in many instances across New Mexico, one school may purchase an affordable package from the nearest service provider yet a nearby school may purchase the same package from the same service provider and pay 3-5 times more. One strategy ESH has employed nationally is to share information between school districts so they get optimal pricing when negotiating with their service providers. The procurement process can be burdensome on school districts and another strategy is to create a procurement vehicle (a state contract) that the State can make to ensure pricing is fair and at market value. Mr. Lynch noted nearly all public schools in New Mexico have scalable fiber connections; in 2015 89% of the public school buildings in the state had access to fiber infrastructure. Over the last two years the gap has nearly closed as 99% of public school buildings in New Mexico now have fiber which is largely due to funding Council has made available as well as the BDCP program leveraging e-Rate opportunities; \$3.4M in PSCOC funding has allowed schools to access an additional \$45.5M from the federal government with school districts not spending any dollars for capital build-outs. The median cost for internet access in New Mexico has dropped from \$16 per megabit per second (Mbps) per month in 2015, to \$6.95 in 2017. Also, in 2015 the median monthly cost for internet access was \$3,150 for 100 megabits; in 2017 the median cost per month is \$2,992; however, schools are getting 300 megabits at that cost.

4. PSCOC Financial Plan

a. PSCOC Financial Plan

Ms. Irion reviewed changes made since the last meeting. There was a total net awards of \$3,241,199; dispersed to Roswell Del Norte ES for \$1,533,000; Ruidoso Nob Hill ES for \$1,111,088; and BDCP for category 1 and 2 for \$29,690 and \$567,421 respectively. There was a financial plan estimate change for NMSD Cartwright Hall. Originally estimated at \$3,428,137, the current financial plan estimate based upon the RFP received is now \$5,460,741 resulting in an unfavorable change of \$2,032,604. Revenue projections were received from the Board of Finance. Overall, the percent change was relatively flat except for FY18 at 12.4% increase of \$13.7M. In FY18 the financial plan will show an increase of \$43.9M based upon when the revenue proceeds are recognized, however, in FY19 there is a reduction of \$24.3M. Upon incorporating the revenue estimates into the financial plan, the awards cycle was also adjusted. Cobre passed their bond election in August and staff will work with the district for their \$1.1M repayment owed for a portion of their advance. Emergency Reserve for Contingency was used for the Cartwright Hall variance. Estimated uncommitted balances are \$45.7M for FY18 and \$1.8M for FY19-22. Ms. Irion also noted projects that moved out one or two quarters per district readiness.

b. Recertification of SSTB’s

Ms. Irion presented the information found within the executive summary.

5. 2017-2018 Awards Cycle

a. 2017-2018 Lease Assistance Awards

Following Mr. Abbey’s request for discussion, Mr. Aguilar moved for Council approval of a flat rate of \$736.25; Mr. Peralta seconded. Mr. Guillen noted while the reduction in lease assistance was originally projected at up to 20%, and following discussion with some charter schools, felt a 4% reduction was a good compromise and reiterated notice of the reduction was provided a year ago and formal notice was given earlier in the year. Ms. Gudgel echoed Mr. Guillen and added the program has grown over time. Notice was given and charters need to be aware that next year they may not receive the same amounts; this is a discretionary program and are not dollars charters should expect to receive every year. Mr. McMurray agreed cuts need to be made next year and that notification needs to be acknowledged now that this is anticipated next year yet felt the amount should remain flat this year. Mr. Burciaga felt a 2% cut could be absorbed and wasn’t an unreasonable expectation compared to other amounts that were proposed. Ms. Kelly felt it was premature to give notice that funding would be cut as notice is not being given to any other group and agreed with Mr. Aguilar that funding should remain flat. Mr. Abbey sought clarification on how lease assistance would affect the financial plan; Ms. Irion replied \$12M is currently listed adding there is a project reversion estimate of \$2.5M and a recertification of bonds to cover the amount above the \$12M.

MOTION: Recommendation to make awards in the amounts specified for lease payment assistance on the accompanying spreadsheet for Option (A/C/E/F/G) to make awards to _____ charter schools totaling \$_____. Upon acceptance of awards by charter schools and school districts, Council authorizes PSFA staff to distribute award amounts quarterly on a reimbursement basis upon receiving proof of lease payments made. Council authorizes PSFA staff to make reductions to award amounts subject to PED certifying in writing to PSFA that a condition exists that warrants an award adjustment or suspension which may include: school closure, charter revocation, financial violation or irregularities, adjustment to certified attendance numbers (MEM counts), lease termination or amendment. Council may also authorize reductions if scheduled attendance does not fully utilize facility, or operational use changes from classroom o non-classroom uses.

ALTERNATE MOTION: Mr. Aguilar moved for Council approval of Option A, holding the rate flat at \$736.25 per MEM for the current school year; Mr. Peralta seconded. As there was opposition to the motion roll was called:

Roll call:

Ms. Clarke – Yes	Mr. Burciaga – No	Mr. Peralta – Yes
Mr. Aguilar – Yes	Mr. McMurray – Yes	Ms. Gudgel – No
Ms. Kelly – Yes	Mr. Guillen – No	Mr. Abbey – No

By a vote of 5 to 4 the alternate motion passed.

b. 2017-2018 Systems-Based Awards – Awards Subcommittee Recommendations

Mr. Kearney presented the information for the Central, Las Vegas City and Gadsden school districts applying for systems-based awards.

- **Central** – total estimated project cost is \$3,453,673 with an offset amount of \$9,000; the net local match is \$1,252,322 (36%) and the net state match is \$2,201,351 (64%). Ms. Candace Thompson, Construction and Facilities Coordinator and Mr. David Biggs, Regional Manager, participated via phone. The district was appreciative of the systems-based awards as it gives them the opportunity to take care of smaller projects. Award recommendation was unanimously approved.
- **Las Vegas City** – total estimated project cost is \$5,051,855 with an offset amount of \$692,499; the net local match is \$2,965,834 (45%) and the net state match is \$2,086,021 (55%). Mr. Kelt Cooper, Superintendent, Mr. Dennis Romero, Board President, and Mr. Michael Lovato, Associate Superintendent, represented the district. In response to a question previously posed by Mr. Abbey on where affected students would be located, Ms. Casias reviewed a map of the Las Vegas City Schools identifying where the student populations would be changing. Mr. Abbey asked if Mr. Cooper agreed with the assessment; Mr. Cooper replied with the addition of classrooms at Los Niños, the school would be able to serve all Pre-K/K students at one site. Mr. Cooper acknowledged the district is diligently working on minimizing excess space and though demolition is the primary objective for the facilities to be closed, the city is interested in some for use as office space; the gymnasium will remain in use by the district. Demolition is not part of the award request. Mr. Guillen noted there were no projects identified in the offset spreadsheet, Mr. Kearney clarified that the listing of the projects were on pages 22-24 of this item. Mr. Abbey requested the design capacity, enrollment and utilization percentage be included to the ranking list. Award recommendation was unanimously approved.
- **Gadsden** – total estimated project cost is \$5,860,057; the local match is \$879,009 (15%) and the state match is \$4,981,048 (85%). Mr. Ralph Gallegos, Executive Director for Energy Management & Construction, and Mr. Anthony Lucero, Regional Manager, were in attendance. The Awards Subcommittee felt though the project did not meet the reduction criteria under wNMCI it did under FCI therefore the project was recommended for award by the Subcommittee. Mr. Guillen clarified that the Subcommittee felt the change from wNMCI to FCI could be made as this is a pilot program. Mr. Kearney agreed staff would look at how to do this based on the FCI. Discussion continued on the wNMCI requirement and how changing to the FCI may be a better option as well as the timeline for the next round of awards. Mr. Abbey requested the item be placed on the agenda for the next meeting and that a staff presentation be made on various options. Staff to bring analysis and look at school engagement processes, inviting feedback from districts on how to improve the program. Mr. McMurray agreed the criteria is creating an issue and suggested discussing in-depth in a work group. Mr. Abbey clarified he was not proposing that districts not apply for systems awards, but was stating they could apply for what they want and Council would look at the FCI as well as the funds available and determinations could then be made. Mr. Abbey requested staff come back with a work paper for both subcommittees along with a timeline that is consistent with the timeline

currently in place and include district, community, architect and planner engagement. Award recommendation was unanimously approved.

MOTION: Council approval of the Awards Subcommittee recommendation to make capital outlay project awards under the systems-based capital outlay process to the districts set out in the award spreadsheet on page 1 for the purposes and in the amounts specified, including any special conditions contained in the award language for each school. Each allocation is intended to fully complete the project, phase, or specified purpose. Motion was unanimously approved.

c. 2017-208 Additional Conditions – Awards Subcommittee Recommendations

Mr. Kearney drew attention to the meeting material, noting the changes to the conditions as highlighted.

MOTION: Council approval of the Awards Subcommittee recommendation that systems-based capital outlay awards are further subject to the Additional Conditions presented in the meeting notebook. Motion was unanimously approved; Mr. Peralta was not present during the vote.

d. 2017-2018 Master Plan Assistance Program – Application & Procedures

Ms. Casias reminded members the Master Plan Assistance Program occurs on an annual basis. If approved, applications will be due mid-October with potential awards made in November. The estimated state share of both district and state charter FMPs could be \$779,381.67. PSFA currently has \$400,000 included in the financial plan for the 2017-2018 master plan awards.

MOTION: Council approval of the Awards Subcommittee recommendation to send the 2017-2018 Facilities Master Plan application and procedures to all school districts and state authorized charter schools in accordance with the timeline presented. Motion was unanimously approved; Mr. Aguilar was not present during the vote.

e. PSCOC Work Plan/Timeline (*informational*)

Mr. Kearney presented the work plan/timeline and noted it reflected changes previously made by Council.

6. Out-of-Cycle Funding/Additional Funding/Emergency Funding/Award Language Requests

a. NMSD – P15-010 – Cartwright Hall – Construction Funding

In 2014, the Legislature appropriated \$7,038,650 to the New Mexico School for the Deaf for the Cartwright Hall project based upon the district's master plan estimate. Throughout the course of design, the architect's estimates identified a significantly lower than anticipated cost. In March 2016, Council approved an adjustment to the financial plan to reduce the out-year estimate to \$4.1M. Based upon actual proposals, the total project cost is anticipated to be \$6,164,578. Staff recommends a final award of \$6,164,578 which is \$873,787 less than the original appropriated amount. The increase in the local share amount of \$5,460,741 with a 100% local share for support space. The project shall be funded from the Public School Capital Outlay Fund appropriated through the balance of the 2014 HB55 appropriation. According to the FIMS database, the district is performing good maintenance. Their five year FMAR indicates high satisfactory with an average of 78.58% and a recent school site rating of 86.33%. Ms. Rosemary Gallegos, Superintendent, and Mr. Harold Moya, Facilities Project Manager,

were in attendance. Per Ms. Gallegos this project will serve the most vulnerable students, the youngest who have no services in remote areas of the state. The facility will also serve transition students in the independent living skills program and serve the outreach districts with support and expertise. Ms. Gudgel noted the space is considered through the adequacy standards created for the special schools and the school is responsible for 100% of the funding. The appropriation was for the period 2014 through the end of FY18. Ms. Irion stated as all project expenditures will not occur by June 30, 2018 a recertification will be needed. Ms. Gudgel suggested Ms. Irion work with Ms. Kehoe and the Legislative Finance Committee to ensure this is added to the reauthorization bill.

MOTION: Council approval of the Awards Subcommittee recommendation to amend the 2014-2015 standards-based award to the NM School for the Deaf for Cartwright Hall to include construction to adequacy. The increase in the local share amount of \$5,460,741 (100% local share for support space) is approved to be funded from the Public School Capital Outlay Fund through the balance of the 2014 HB55 appropriation and to be administered by PSFA. As there was opposition to the motion the votes were recorded as noted below:

Ms. Clarke – No	Mr. Burciaga – Yes	Mr. Peralta – Yes
Mr. Aguilar – No	Mr. McMurray – Yes	Ms. Gudgel – Yes
Ms. Kelly – Yes	Mr. Guillen – Yes	Mr. Abbey – Yes

By a vote of 7 to 2 the motion passed.

Ms. Kelly inquired if costs could be tracked as they relate to historical preservation; Mr. Avila replied in the affirmative. Ms. Clarke suggested tracking cost per square foot of every construction and every renovation project; Mr. Kearney replied costs are tracked on new construction and renovation, however numbers are skewed depending on the level of renovation.

b. Broadband Deficiencies Correction Program – 2017 Awards

Per Mr. Viorica, these awards address equipment upgrades at 47 schools and represent approximately \$1.8M in upgrades. Some 2017 projects have already received Funding Commitment Decision Letters from the E-rate program and those projects will be brought before Council in October for final approval. Mr. Abbey asked Mr. Viorica if he could provide to Council the transparency on pricing ESH presented earlier on the agenda; Mr. Viorica clarified ESH was referring to the cost of internet access services, whereas these projects relate to equipment upgrades. Mr. Viorica did note the information ESH referred to is posted on both the PSFA and Broadband for Education websites. Mr. Viorica added that the maps presented in previous meetings showing the progression from year-to-year can be brought back in future meetings.

MOTION: Council approval of the Awards Subcommittee recommendation to make Broadband Deficiencies Correction Program (BDCP) Category 2 budgetary awards of E-rate project amounts to provide the state match to eleven districts/schools, for the purposes and up to the amounts specified. Actual award requests will be based on Funding Commitment Decision Letters (FDCL) amounts and will be presented to the Council for final approval. Motion was unanimously approved; Ms. Gudgel was not present during the vote.

c. Broadband Deficiencies Correction Program – UNM/EDAC Funding Request

PSFA continues to coordinate efforts with PED, DoIT and ESH to make progress on the Governor’s Broadband for Education Initiative. The mapping and data analysis provided by EDAC is helpful to this initiative. Mr. Darryl Ackley, Cabinet Secretary/State CIO, presented the proposal made during the Awards Subcommittee. Instead of an original \$270,000, 30-month contract, Mr. Ackley proposed \$12,000 per month through the end of the fiscal year with DoIT providing \$30,000 of in-kind funding to include some general broadband deliverables. DoIT is seeking additional funding mechanisms outside of the BDCP to continue after the end of the fiscal year. The contract will be for 9 months and DoIT will provide an update on the results of the contract to the Awards Subcommittee in the spring of 2018. Discussion continued on how much PSFA and school districts were using the information. Ms. Kelly asked how PSFA was not using the service as it has been used in the past and appeared to be working. Mr. Kearney replied that staff could bring a presentation to the Subcommittee as to what exactly the maps are and what can or cannot be gleaned from them. Mr. Abbey agreed and requested the information be brought to the Committee in the future. Ms. Gudge thanked Mr. Ackley for working with the Subcommittee and presenting a proposal members are comfortable with; Mr. Guillen agreed.

MOTION: Council approval of the Awards Subcommittee recommendation to award funding not to exceed \$78,000 for mapping and data collection and analysis work by UNM’s Earth Data Analysis Center (EDAC). DoIT will contribute \$30,000 to include general broadband deliverables in the EDAC scope of work for a total contract sum of \$108,000. DoIT will present regular updates on the results of the work for public schools broadband upgrades. Motion was unanimously approved.

7. Other Business

a. Disposition of PSFA Property

No discussion; motion was read and unanimously approved.

MOTION: Council approval of the AMS Subcommittee recommendation to dispose of 69 obsolete computer equipment items along with the certification of sanitation from PSFA in accordance with Section 13-6-1 and 13-6-2 NMSA 1978. Motion was unanimously approved.

b. Proposed Changes to Facilities Master Plan

Ms. Casias drew member attention to the visuals (binders) located on the presentation table.

MOTION: Council approval of the AMS Subcommittee recommendation to move forward with proposed changes to the Facilities Master Plan guidelines. Motion was unanimously approved.

c. State Fire Marshal Reimbursement (*informational*)

Ms. Casias presented the information found within the executive summary. The State Fire Marshal’s Office wishes to exercise the ability to receive reimbursement for all PSCOC related

inspections and plan review at a cost of \$150 per inspection. Mr. Aguilar confirmed projects would be prioritized, Ms. Casias stated PSFA will request the same consideration as they do with CID which is a 3-5 day turn-around for plan review and inspections within 24 hours, with proof of such in order to obtain reimbursement.

d. Public School Capital Outlay Act Funding: Clarification and Eligibility for Inclusion of Teacherages (*informational*)

Adequacy standards allow for teacherages. Ms. Casias reiterated teacherages are not included in the ranking. Mr. Guillen inquired as to where it states teacherages are an eligible activity noting verbiage states they shall meet standards and felt opening funding for teacherages would be a mistake as Council is already facing difficulty funding projects. Mr. Kearney clarified this was a Task Force item PSFA was asked to bring forward. The information was shared with the Council in order to keep them aware of the discussion the Task Force had. Mr. Abbey reiterated no applications have been received and did not contemplate inviting applications for a teacherage program however, some districts have them and need them and this is a vehicle that may come before Council in the future.

8. Informational

a. Broadband Deficiencies Correction Program Status Report

Progress is being made with over half of the Category 2 upgrade projects complete or in closeout stage. 2017 projects are moving forward and staff is assisting with projects for 2018.

b. PSCOC Project Status Report

This item was not presented.

c. Master Plan Project Status Report

This item was not presented.

d. Lease Assistance Status Report

This item was not presented.

e. Maintenance Program Status Report

The FY16 FMAR cycle was closed with 72% of the schools completed. PSFA is working on a new version of the dashboard.

f. FY18 Budget Projects and Personnel Update

This item was not presented.

10. Next PSCOC Meeting – Proposed for October 12, 2017.

Mr. McMurray read a letter of appreciation thanking Mr. Aguilar for his many years of service to the State and wished him well in his retirement. Ms. Kelly thanked Mr. Aguilar for his help and guidance on the Council. Mr. Aguilar thanked the Council and staff for everything they have done in making the program a success.

Mr. Burciaga read a letter of appreciation thanking Mr. Kearney for his many years of service to the Agency and wished him well in his retirement. Mr. Kearney thanked PSFA staff for their support and acknowledged his continued support for the agency. Mr. Kearney also thanked Mr. Aguilar for his dedication to the students of New Mexico and congratulated him on his retirement as well. Mr. Abbey and Mr. Murray were also thanked for being supportive of Mr. Kearney and the program.

11. Adjourn - There being no further business to come before the Council, Mr. Abbey moved to adjourn the meeting. Ms. Gudgel seconded and the motion passed unanimously. Meeting adjourned at 4:11 p.m.

_____ Chair

_____ Date

II. Public Comment

III. PSCOC Financial Plan

A. PSCOC Financial Plan

B. Recertification of SSTBs *

* Denotes potential action by the PSCOC

I. **PSCOC Meeting Date(s):** October 12, 2017
 II. **Item Title:** PSCOC Financial Plan
 III. **Name of Presenter(s):** Denise A. Irion, CFO

Item No. III.A.

Summary of PSCOC Financial Plan Changes since 9/13/2017

PSCOC ACTION - OUT-OF-CYCLE, EMERGENCY, ADDITIONAL FUNDING

	Award Amount
2017-2018 Lease Assistance Awards	\$15,350,299
Central - S18-001 - Kirtland ES	\$2,201,351
Gadsden - S18-002 - Desert Trail ES	\$4,981,048
Las Vegas City - S18-003 - Los Niños ES	\$2,086,021
NMSD - P15-010 - Cartwright Hall	\$5,640,741
Broadband Deficiencies Correction Program - Category 2 (Equipment)	\$379,627
Broadband Deficiencies Correction Program - EDAC	\$78,000
Total Net Awards:	\$30,717,087

PROJECT AWARD SCHEDULE DETAIL ADJUSTMENTS (CROSSING FISCAL YEARS)

	FY18	FY19	FY20
			\$0
	\$0	\$0	\$0

PSCOC FUND PROJECT AWARD SCHEDULE DETAIL - MODIFICATIONS

Potential Council Action Projects - Agenda:	FY	Previous FP		Change
		Estimate	Current FP Estimate	Fav (Unfav)
Santa Rosa - E18-001 - Anton Chico ES (Emergency)	18	\$0	\$150,000	(\$150,000)
Des Moines - E18-002 - Des Moines Combined (Emergency)	18	\$0	\$150,000	(\$150,000)
Reserve - P17-001 - Glenwood ES (Rescind award; school closed)	17	\$70,000	\$0	\$70,000
Reserve - P17-001 - Glenwood ES (Rescind award; school closed)	19	\$630,000	\$0	\$630,000
Subtotal		\$700,000	\$300,000	\$400,000

FINANCIAL PLAN ASSUMPTIONS and SUMMARY:

- Line 6 Project Reversions - Updated for estimated reversions total \$6.8M originally stated at \$2.5M; increase \$4.3M. BDCP reversion increased \$2.6M; total net impact increase is \$7.0M.
- Line 8 Advance Repayments adjusted for Santa Rosa Anton Chico ES/MS \$150k and Des Moines Des Moines Combined School \$150K total adjustment \$300k.
- Line 12 Lease Payment Assistance Awards increased \$3.4M; total awards \$15.4M.
- Line 14 and 15 BDCP updated for Council action of \$379,627.
- Gallup -P15-006 - Thoreau ES delay 1 quarter due to district readiness. Moved to 2018Q1 from 2017Q4.
- Line 19 Reserve for Contingency increased \$1.0M resulting from favorable net change of reversions and lease assistance awards (\$4.3M - \$3.4M = \$900K) plus \$.7K for Reserve Glenwood ES rescind design award (rounded to \$1.0M) \$150K use for Santa Rosa - Anton Chico ES and \$150K use for Des Moines - Des Moines Combined School; revised reserve balance is \$670K rounded to \$700K in Financial Plan.
- Line 31 2016-2017 Awards Cycle decreased \$630K based upon Reserve-P17-001-Glenwood ES rescind construction award.
- Line 32 2017-2018 Awards Scenario increased \$2.6M based upon BDCP project reversion amount.
- Line 33 2018-2019 Awards Scenario increased \$630K based upon Reserve-P17-001-Glenwood ES rescind construction award.
- Line 35 2020-2021 Awards Scenario increased \$300K based upon Advance Repayment for Santa Rosa - Anton Chico ES and Des Moines - Des Moines Combined School.

Financial Plan Variance Between Months

(in millions)	FY18	FY19	FY20	FY21	FY22
Uncommitted Balance (September 14, 2017)	45.7	1.8	1.8	1.8	1.7
Uncommitted Balance (October 12, 2017)	45.7	1.9	1.8	1.8	1.7
Variance Favorable (Unfavorable)	(0.0)	0.1	0.0	0.0	0.0

Variance Analysis:

FY18 change 0.0:

	Fav (Unfav)	Fav (Unfav)
Project Reversions	4,300,000	4.3
Lease Payment Assistance Awards	(3,400,000)	(3.4)
Reserve - P17-001 - Glenwood ES	70,000	0.1
Reserve for Contingency	(970,000)	(1.0)
Santa Rosa - E18-001 - Anton Chico ES	(150,000)	(0.2)
Reserve for Contingency use for E18-001	150,000	0.2
Des Moines - E18-002 - Des Moines Combined school	(150,000)	(0.2)
Reserve for Contingency use for E18-002	150,000	0.2
	<u>-</u>	<u>-</u>

FY19 change (0.1):

	Fav (Unfav)	Fav (Unfav)
Beginning Balance for FY18 change	-	-
Reserve - P17-001 - Glenwood ES Design Award	70,000	0.1
Reserve - P17-001 - Glenwood ES Construction Award	630,000	0.6
2018-2019 Awards Scenario Increase	(630,000)	(0.6)
Rounding for Reserve for Contingency change in FY18	(70,000)	(0.1)
Rounding	100,000	0.1
	<u>100,000</u>	<u>0.1</u>

FY20 Change (0.0):

	Fav (Unfav)	Fav (Unfav)
Beginning Balance for FY19 change	100,000	0.1
Rounding	(100,000)	(0.1)
	<u>-</u>	<u>-</u>

FY21 Change (0.0):

	Fav (Unfav)	Fav (Unfav)
Beginning Balance for FY20 change	-	-
Advance Repayment	(200,000)	(0.2)
2020-2021 Awards Scenario Increase for advance repayments	200,000	0.2
	<u>-</u>	<u>-</u>

FY22 Change (0.0):

	Fav (Unfav)	Fav (Unfav)
Beginning Balance for FY21 change	-	-
	-	-
	-	-
	<u>-</u>	<u>-</u>

PSCOC Financial Plan

(millions of dollars)

October 12, 2017

I. SOURCES & USES							
<i>SOURCES:</i>							
		FY18 est.	FY19 est.	FY20 est.	FY21 est.	FY22 est.	
1	Uncommitted Balance (Period Beginning)	12.5	45.7	1.9	1.8	1.8	
2	SSTB Notes (Revenue Budgeted July)	26.5 *	68.3	111.1	112.1	97.8	
3	SB4(Instructional Materials or Transportation Distribution)	12.5 *					
4	SSTB Notes (Revenue Budgeted January)	55.4	18.4	11.6	22.3	15.3	
5	Long Term Bond	81.4 *	0.0	0.0	0.0	0.0	
6	Project Reversions - ESTIMATE	9.5	2.7	2.4	0.6	0.6	
7	Operating Reversions (Based on FY16 Audit)	1.8					
8	Advance Repayments	2.2	5.3	0.5	0.4	0.0	
9	Subtotal Sources :	201.7	140.4	127.5	137.2	115.5	
<i>USES:</i>							
10	Capital Improvements Act (SB-9)	18.4	18.4	18.4	18.4	18.4	
11	SB4(Instructional Materials or Transportation Distribution)	25.0	25.0	25.0	25.0	25.0	
12	Lease Payment Assistance Awards	15.4	12.0	12.0	12.0	12.0	
13	Master Plan Assistance Awards	0.4	0.4	0.4	0.4	0.4	
14	BDCP	2.5	7.0				
15	BDCP Awards YTD	1.0					
16	PED (Pre-K) SB1/HB219	0.0	0.0	5.0			
17	PSFA Operating Budget	5.6	5.0	5.0	5.0	5.0	
18	CID Inspections	0.3	0.3	0.3	0.3	0.3	
19	Emergency Reserve for Contingencies YTD	0.7	1.0	1.0	1.0	1.0	
20	Project Closeouts						
21	Awards YTD	17.4					
22	Awards Planned 2017Q4	28.5					
23	Awards Planned in Remaining Quarters & Out Years	40.9	69.4	58.5	73.2	51.6	
24	Subtotal Uses :	156.0	138.6	125.6	135.3	113.7	
25	Estimated Uncommitted Balance Period Ending	45.7	1.9	1.8	1.8	1.7	
II. PROJECT AWARD SCHEDULE SUMMARY							
		FY18 est.	FY19 est.	FY20 est.	FY21 est.	FY22 est.	Total
26	2012-2013 Awards Cycle (Const.) : 2.5	1.5	1.0	0.0	0.0	0.0	2.5
27	2013-2014 Awards Cycle (Const.) : 13.1	13.1	0.0	0.0	0.0	0.0	13.1
28	2014-2015 Awards Cycle (Const.) : 32.7	32.7	0.0	0.0	0.0	0.0	32.7
29	2015-2016 Awards Cycle (Design) : 1.5	1.5	0.0	0.0	0.0	0.0	1.5
30	2015-2016 Awards Cycle (Const.) : 28.7	12.7	14.5	0.0	0.0	0.0	27.2
31	2016-2017 Awards Cycle (Const.) : 0.0	0.0	0.0	0.0	0.0	0.0	0.0
32	2017-2018 Awards Scenario : 25.3	25.3	0.0	0.0	0.0	0.0	25.3
33	2018-2019 Awards Scenario : 54.0	0.0	54.0	0.0	0.0	0.0	54.0
34	2019-2020 Awards Scenario : 58.5	0.0	0.0	58.5	0.0	0.0	58.5
35	2020-2021 Awards Scenario : 73.2	0.0	0.0	0.0	73.2	0.0	73.2
36	2021-2022 Awards Scenario : 51.6	0.0	0.0	0.0	0.0	51.6	51.6
37	Subtotal Uses : 339.5	86.8	69.4	58.5	73.2	51.6	339.5
*Actual SSTB/LTB Sale							
						339.5	

PSCOC Financial Plan Definitions

Sources

SSTB (Revenue Budgeted July) & SSTB (Revenue Budgeted January). SSTB (Supplemental Severance Tax Bond) are issued and sold by the New Mexico State Board of Finance upon receiving a Resolution signed by the Chair of the PSCOC certifying the need to sell bonds pursuant to the Public School Capital Outlay Act (the "Act"). Amounts are budgeted by the Public School Facilities Authority (PSFA) into the Public School Capital Outlay Fund (the "Fund"). Amounts reported for prior fiscal years are actuals. Amounts in the current fiscal year and out-years are the most current/available capacity estimates prepared bi-annually by the Board of Finance.

Project & Operating Reversions / Advance Repayments. Project reversions are proceeds budgeted in the Fund from prior SSTB sales for PSCOC project phase awards that have been identified by PSFA staff as available for new project awards or other uses permitted pursuant to the Act. Amounts are determined based on unexpended award balances from projects that are financially closed-out through a post project financial audit performed by the PSFA on an ongoing basis. Operating reversions are unexpended amounts from PSFA's annual operating budget. Advance repayments are amounts remitted back to the PSFA and deposited into the Fund from school districts for advances of funds for districts share amounts on PSCOC projects. Amounts reported for prior fiscal years are actuals. Other amounts are estimates prepared and updated by PSFA on a quarterly basis.

Uses

Capital Improvements Act (SB-9), Lease Payment Assistance Awards, Master Plan Assistance Awards, PSFA Operating Budget, CID Inspections & Project Encumbrance Needs are uses subject to funding availability and permitted pursuant to the Public School Capital Outlay Act and Capital Improvements Act unless otherwise indicated.

Capital Improvements Act (SB-9) are amounts are for distributions to school districts through the Public Education Department (PED). Transfer amounts from the PSCO Fund are calculated annually and administered by and budgeted to the PED.

CID Inspections are amounts that may be approved annually by the PSCOC for transfer from the PSCO Fund to the Regulation and Licensing Department for expedited inspection services by the Construction Industries Division at PSCOC project sites.

PSFA Operating Budget are amounts that may be approved annually by the Legislature for transfer from the PSCO Fund to the PSFA Operating Fund for administration and oversight of PSCOC projects and carrying out duties pursuant to the Public School Capital Outlay Act.

Lease Payment Assistance Awards are amounts that may be approved annually for reimbursing school districts and charter schools for leasing K-12 facilities.

Master Plan Assistance Awards are amounts that may be approved annually for the state share of the cost of updating a school district or charter schools five year facility master plans.

Project Closeouts are projected amounts that may be reimbursed to the districts upon the completion of financial audits for previously awarded projects. In order to align the total project expenditures to adequacy with the MOU match percentages, amounts may be due to the district if the State share of the expenditures is less than the MOU State match percentage. During the transition from FIFO (pooled funds) to project-specific budgets, projects which had reached construction completion may not have been assigned a budget, and this line item will be used to make those reimbursements. PSFA anticipates the need for this line item allocation in FY15 and FY16 for a combined total of \$12million, but does not anticipate additional need in the out years.

Project Encumbrance Needs are amounts that may be approved annually for entering into contracts for the state share to adequacy for PSCOC awarded projects. Encumbrance needs are phase award estimates prepared and updated by PSFA on a quarterly basis.

Project Awards Schedule

Amounts in the Schedule are the total state share phase award amounts grouped by award year and phase (Design & Construction). Design phases are indicated with the color blue; construction phase(s) are indicated with the color green. Uncertified phases are indicated in italics. Partially certified phases are indicated with italics and an asterisk (*). Funding needs are estimated by phase and across fiscal years based on project schedules. Phase award amounts and schedules are estimates prepared and updated by PSFA on a quarterly basis.

Legend	
Purple Text	Awarded Design
Purple Highlight	Pending Design Award
Green Text	Awarded Construction
Green Highlight	Pending Construction Award
\$1,000,000	Numbers in italics indicate bonds have not been certified.

PSCOC FUND PROJECT AWARD SCHEDULE DETAIL

October 12, 2017

Current Quarter

FY 2018				FY 2019				FY 2020				FY 2021				FY 2021						
\$86,779,512				\$69,424,000				\$58,500,000				\$73,206,000				\$51,606,000						
\$17,373,250	\$28,520,078	\$28,171,508	\$12,714,676	\$69,424,000	\$0	\$0	\$0	\$58,500,000	\$0	\$0	\$0	\$73,206,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY13 AWARDS			Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
P13-002	Bernalillo (SSTB145B - A41)	Santo Domingo ES/MS (includes advance \$1,862,851)	\$665,796	\$9,459,153	\$10,124,949		\$1,465,175																		
P13-003	Capitan	Capitan ES/HS	\$500,000	\$7,886,843	\$8,386,843					\$1,000,000															
			\$32,451,513	\$110,022,575	\$142,474,088	\$0	\$1,465,175	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$1,465,175				\$1,000,000								\$0					\$0	\$0

FY14 AWARDS			Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
P14-005	Belen (Arbitrage 2016 Q3)	Rio Grande ES	\$1,004,271	\$9,371,439	\$10,375,710		\$9,371,439																		
P14-019	NMSBVI (Certification deadline 6/30/2016 per HB55) Construction to begin 2017 Q3	Quimby Gymnasium(HB55 50% PSCOC award 50%) HB55 reauthorized; expenditure in fiscal years 2014-2018; reauthorization required 2018	\$184,402	\$1,659,614	\$1,844,016		\$1,659,614																		
P14-020	NMSBVI (Certification deadline 6/30/2016 per HB55) Construction to begin 2017 Q3	Sacramento Dormitory(HB 55 50% PSCOC award 50%) HB55 reauthorized; expenditure in fiscal years 2014-2018; reauthorization required 2018	\$229,442	\$2,064,970	\$2,294,412			\$2,064,970																	
			\$18,381,113	\$194,745,368	\$213,126,481	\$0	\$11,031,053	\$2,064,970	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$13,096,023				\$0								\$0					\$0	\$0

FY15 AWARDS			Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
P15-001	Alamogordo	Oregon Elementary School (Combined School) (Estimated out year cost increase of \$3,642,523 included in construction funding estimate.)	\$1,301,851	\$11,716,666	\$13,018,517			\$11,716,666																	
P15-006	Gallup	Thoreau Elementary School	\$1,516,391	\$13,647,522	\$15,163,913			\$13,647,522																	
P15-009	NMSBVI	Garrett Dormitory	\$82,483	\$742,350	\$824,833			\$742,350																	
P15-010	NMSD (Reauthorization required-HB55; June 2017 SSTB & LTD)	Cartwright Hall(HB55 50% PSCOC award 50%) HB55 reauthorized; expenditure in fiscal years 2014-2018	\$703,837	\$5,460,741	\$6,164,578	\$5,460,741																			
P15-011	NMSD	Delgado Hall (Construction funding is estimated waiver as project is 100% district responsibility)	\$133,175	\$0	\$133,175			\$0																	
P15-013	Ruidoso	Nob Hill Elementary School	\$0	\$1,111,088	\$1,111,088	\$1,111,088																			
			\$86,448,328			\$6,571,829	\$0	\$26,106,538	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$32,678,367				\$0								\$0					\$0	\$0

FY16 AWARDS			Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
P16-001	Clovis (SSTB165B - A61 design)	Highland Elementary School	\$1,214,683	\$10,932,144	\$12,146,827				\$10,932,144																
P16-002	Espanola (SSTB155B 0001 design) (Arbitrage 2017 Q1)	Abiquiu Elementary School	\$198,059	\$1,782,532	\$1,980,591				\$1,782,532																
P16-003	Roswell (SSTB155B \$73,000; SSTB175B \$1,533,000) (Arbitrage 2018 Q2)	Del Norte Elementary School	\$1,606,000	\$14,454,000	\$16,060,000	\$1,533,000				\$14,454,000															
			\$30,687,418			\$1,533,000	\$0	\$0	\$12,714,676	\$14,454,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
							\$14,247,676				\$14,454,000								\$0					\$0	\$0

FY17 AWARDS			Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
PCA	P17-001	Reserve	\$0	\$0	\$0					\$0															
										\$0															

Legend	
Purple Text	Awarded Design
Purple Highlight	Pending Design Award
Green Text	Awarded Construction
Green Highlight	Pending Construction Award
<i>\$1,000,000</i>	<i>Numbers in italics indicate bonds have not been certified.</i>

PSCOC FUND PROJECT AWARD SCHEDULE DETAIL

October 12, 2017

						FY 2018				FY 2019				FY 2020				FY 2021							
						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

FY18 AWARDS SCENARIO				Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
S18-001	Central (June 2017 SSTB & LTD)	Kirtland Elementary School			\$2,201,351	\$2,201,351	\$2,201,351																			
S18-002	Gadsden (June 2017 SSTB & LTD)	Desert Trail Elementary School			\$4,981,049	\$4,981,049	\$4,981,049																			
S18-003	Las Vegas City (June 2017 SSTB & LTD)	Los Niños Elementary School			\$2,086,021	\$2,086,021	\$2,086,021																			
PCA E18-001	Santa Rosa (SSTB16SB A61)	Anton Chico Elementary School			\$150,000	\$150,000	\$150,000		\$150,000																	
PCA E18-002	De Moines (SSTB16SB A61)	De Moines Combined School			\$150,000	\$150,000	\$150,000		\$150,000																	
	Awards (partially certified)				\$15,723,850	\$15,723,850	\$15,723,850		\$15,723,850																	
						\$9,568,421	\$9,268,421	\$16,023,850	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
								\$25,292,271				\$0			\$0			\$0			\$0			\$0		

FY19 AWARDS SCENARIO				Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
Awards					\$53,970,000	\$53,970,000	\$0	\$0	\$0	\$0	\$53,970,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$53,970,000	\$0	\$0	\$0	\$0	\$53,970,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
								\$0	\$0	\$0	\$53,970,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

FY20 AWARDS SCENARIO				Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
Awards					\$58,500,000	\$58,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$58,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
								\$0	\$0	\$0	\$0	\$0	\$0	\$58,500,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

FY21 AWARDS SCENARIO				Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
Awards					\$73,206,000	\$73,206,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,206,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0
						\$73,206,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,206,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
								\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$73,206,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

FY22 AWARDS SCENARIO				Phase 1	Phase 2	Total	2017_Q3	2017_Q4	2018_Q1	2018_Q2	2018_Q3	2018_Q4	2019_Q1	2019_Q2	2019_Q3	2019_Q4	2020_Q1	2020_Q2	2020_Q3	2020_Q4	2021_Q1	2021_Q2	2021_Q3	2021_Q4	2022_Q1	2022_Q2
Awards					\$51,606,000	\$51,606,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,606,000	\$0	\$0	\$0
						\$51,606,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,606,000	\$0	\$0	\$0	
								\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$51,606,000	\$0	\$0	\$0	

District Local Match Advances

October 12, 2017

Repayment Schedule - For Planning Purposes Only

				\$8,356,166	\$2,169,269	\$5,342,728	\$490,910	\$353,259	\$0
District	Project Number	School	Status	Outstanding Balance	FY18	FY19	FY20	FY21	FY22
1 Cobre A22 91572	P11-003	Bayard Elementary	Awarded 6/20/13 5/11/17 Per project audit, a total of \$2,524,074 was due from the district on this project, which was reduced by \$125,203.48, an amount due to the district on Central ES (P09-017) through a transfer of project credit. In order to assist the facilitation of the project closeout certification process of the projects, a one-time transfer of the amounts due to the District are applied to the project indicating an amount due from the District. 6/2017 Payment received \$1,298,871 7/2017 District is going out for bond election in August 2017 and part of the ballot includes repayment of \$1.1M. 8/28/17 Bond Election passed	\$1,100,000	\$1,100,000	\$0	\$0	\$0	
2 Jemez Mountain A22 91572	E07-001	Gallinas Campus	6/2013 Received correspondence from district - discussing repayment options with School Board 7/2013, 9/2013 Followup email to district: no response 11/2013 Will request district to present update at April PSCOC meeting 3/2014 Received statement of financial position: needs continued review: will revisit for May 2014 PSCOC meeting. 7/2015 Requested district to provide advance repayment plan for Council review 10/2015 Jemez is presenting repayment plan to PSCOC for consideration 10/5/15 Council approved a repayment plan: \$75,000 due by 6/30/17: \$50,000 each year thereafter due on or before 6/30 of each fiscal year until paid in full. Council did not reduce the advance amount as requested by Jemez. 11/10/15 sent email and mailed invoice 3/23/16 received email confirmation from Superintendent of intention to pay 1st installment by 6/30/16 4/25/16 \$75,000 payment received. 10/7/16 sent email and mailed invoice for \$50,000 FY17 payment due 4/20/17 \$50,000 payment received	\$188,259	\$50,000	\$50,000	\$50,000	\$38,259	
3 NMSD A22 91572	P13-017	Health Center Building	Awarded 05/03/13 December 2013 - NMSD has expressed interest in repaying. Will proceed with project audit to determine repayment	\$277,970	\$277,970				
4 Capitan A33P13003 91572	P13-003	Capitan Elementary School and High School	06/25/14 Awarded. To be repaid by FY2018Q2. 5/11/17 Advance reduced by \$1,507,272 based upon actual expenditures in project.	\$5,292,728		\$5,292,728	\$0	\$0	
5 Cloudcroft A42E15002 91572	E15-002	Cloudcroft High School - Masonry	12/15/14 Awarded. To be repaid by FY2017Q2. Advance to be repaid in 2 years; district to report back to PSCOC in 1 year with plan to repay the advance. Emergency award in the form of an advance to complete renovations/repairs to the veneer wall repairs at Cloudcroft HS up to \$1,001,791. The district shall pursue legal remedy to recover the costs associated with this emergency work. 3/3/16 Award reduction \$500,000; insurance settlement received by the district to assist in payment of masonry work contracted for replacement. 4/13/17 Extend advance repayment to May 2018	\$501,791	\$501,791				
6 Raton A41R15011 91672	R15-011	Raton MS Roof	5/5/2015 PSCOC award \$389,508 in the form of an advance. District is responsible for obtaining emergency funding from PED to offset this award amount. District commits to repayment by June 30, 2018 utilizing SB-9 funding. 5/22/15 PED granted the District \$150,000 for the roof. 5/25/16 Advance repayment plan: 3 installments \$79,836 due January 20, 2017; January 2, 2018 and June 30, 2018	\$239,508	\$239,508				

District	Project Number	School	Status	Outstanding Balance	FY18	FY19	FY20	FY21	FY22
7 Mesa Vista A51P14018 91672	P14-018	Ojo Caliente ES - Phase II	11/5/15 Motion approved by Council; Amend the 2013-2014 standards based award to the Mesa Vista Consolidated School for Ojo Caliente ES to include construction to adequacy for 135 students, grades K-8, with an increase in the state share amount of \$3,909,137 (46%) and partial waiver of \$666,987 and partial advance of \$440,9410 for district administrative space to be paid back in four years or FY20.	\$440,910			\$440,910		
8 Maxwell A42E17001 91772	E17-001	Maxwell HS	1/20/17 Motion approved by Council; make an emergency award in the form of an advance to complete the boiler system repair/replacement work at Maxwell HS. Emergency funds distributed by the PED in the amount of \$50,000 will be the primary source of funding; the PSCOC awards funding in an amount up to \$15,000, to be used for any necessary costs in excess of the PED emergency funds.	\$15,000				\$15,000	
9 Santa Rosa A61E18001 91872	E18-001	Anton Chico ES/MS	9/29/17 Emergency Award authorized by Chair Abbey to advance emergency funds up to \$150,000 for building structure issues.	\$150,000				\$150,000	
10 Des Moines A61E18002 91872	E18-002	Des Moines Combined School	9/29/17 Emergency Award authorized by Chair Abbey to advance emergency funds up to \$150,000 for school roofing repairs.	\$150,000				\$150,000	

ADVANCES REPAID or Rescinded SINCE 10/12/17				Total Repayment					
11 Reserve A61P17001 91772	P17-001	Glenwood ES	9/26/16 Motion approved by Council; Feasibility study to explore all options for the facility to adequacy for 9 students, grades K-3. The current phase local share is advanced, and may be converted to a grant subject to verification of available district resources. 10/12/17 Rescind award - School closure based upon required enrollment numbers; unable to meet for last two school years (PED letter dated 7/26/17)	\$0					\$0

Reserve for Contingencies Report

October 12, 2017

Beginning Reserve Balance	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
Carry Forward Reserve Balance	\$ 985,000			
Subtotal of Adjustments	\$ (1,315,000)	\$ -	\$ -	\$ -
Reserve Balance	\$ 670,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
	FY18	FY19	FY20	FY21

District	Date of Adjustment	Project Number	School	Financial Plan Estimate Changes		Adjustments Inc/(Dec)	Adjustments Inc/(Dec)	Adjustments Inc/(Dec)	Adjustments Inc/(Dec)
NMSD	8/25/2017	P15-010	Cartwright Hall	\$ 3,428,137	\$ 5,460,741	\$ (1,985,000)			
Charter Schools Reserve	9/22/2017	Various	Net Impact Lease Assistance and Reversal	\$ 900,000	\$ -	\$ 900,000			
	9/22/2017	P17-001	Glenwood ES	\$ 70,000		\$ 70,000			
Santa Rosa	9/29/2017	E18-001	Anton Chico ES	\$ -	\$ 150,000	\$ (150,000)			
Des Moines	9/29/2017	E18-002	Des Moines Combined School	\$ -	\$ 150,000	\$ (150,000)			

PSCOC FUND BALANCE 9/22/2017

Pool	Title	Appr Id	Chapter	Laws	Section	Amount Sold	Amount Expend	Amount Revert	Balance as of 7/14/2017	Balance as of 9/22/2017	Change Since Last Meeting
1	SSTB11SD	PSFA - NMSBVI Ditzler Auditorium	SSTB11SD 14-2172	338	2001	\$103,876.00	\$93,918.80	\$0.00	\$23,984.16	\$9,957.20	(\$14,026.96)
2	SSTB11SD	PSFA - NMSBVI Quimby Gymnasium and Natatorium	SSTB11SD 14-2173	338	2001	\$92,201.00	\$32,031.88	\$0.00	\$60,169.12	\$60,169.12	\$0.00
3	SSTB11SD	PSFA - NMSBVI Sacramento Dormitory	SSTB11SD 14-2174	338	2001	\$114,721.00	\$0.00	\$0.00	\$114,721.00	\$114,721.00	\$0.00
4	SSTB11SD	PSFA - NMSD Cartwright Hall	SSTB11SD 14-2175	338	2001	\$703,837.00	\$304,295.64	\$0.00	\$399,541.36	\$399,541.36	\$0.00
5	SSTB11SD	PUB. SCHL. CAPITAL OUTLAY PROJECTS	SSTB11SD 0003	338	2001	\$67,723,822.00	\$67,664,879.78	\$0.00	\$58,942.22	\$58,942.22	\$0.00
6	SSTB12SB	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB12SB 0001	338	2001	\$50,025,186.00	\$34,953,835.46	\$7,369,554.02	\$10,888,137.89	\$7,701,796.52	(\$3,186,341.37)
7	SSTB12SD	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB12SD 0002	338	2001	\$14,818,863.00	\$8,924,007.92	\$0.00	\$5,930,879.89	\$5,894,855.08	(\$36,024.81)
8	SSTB13SB	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB13SB 0003	338	2001	\$56,221,162.00	\$46,540,407.13	\$426,435.63	\$11,013,605.49	\$9,254,319.24	(\$1,759,286.25)
9	SSTB13SE	PUB. SCHL. CAPITAL OUTLAY PROJECTS	SSTB13SE 0001	338	2001	\$110,000,000.00	\$104,229,548.04	\$4,543,189.58	\$1,436,119.79	\$1,227,262.38	(\$208,857.41)
10	SSTB14SB	PUB. SCHL. CAPITAL OUTLAY PROJECTS	SSTB14SB 0001	338	2001	\$45,159,500.00	\$27,626,424.72	\$29,449.00	\$19,519,957.45	\$17,503,626.28	(\$2,016,331.17)
11	SSTB14SD	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB14SD 0001	338	2001	\$154,580,500.00	\$122,699,902.20	\$0.00	\$37,020,091.09	\$31,880,597.80	(\$5,139,493.29)
12	SSTB15B	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB15B 0001			\$80,961,202.00	\$51,392,041.93	\$0.00	\$33,394,404.85	\$29,569,160.07	(\$3,825,244.78)
13	SSTB15SB	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB15SB 0001	338	2001	6/2015 Cert \$34,690,100.00	\$22,216,382.29	\$0.00	\$12,885,492.58	\$12,473,717.71	(\$411,774.87)
14	SSTB15SD	PUBLIC SCHOOL CAPITAL OUTLAY PROJECTS	SSTB15SD 0001	338	2001	\$23,203,200.00	\$12,122,738.07	\$0.00	\$16,425,790.52	\$11,080,461.93	(\$5,345,328.59)
15	SSTB16SB	PSCOC CAPITAL OUTLAY PROJECTS	SSTB16SB 0001	338	2001	6/2016 Cert \$66,986,200.00	\$4,748,450.36	\$0.00	\$63,616,071.26	\$62,237,749.64	(\$1,378,321.62)
16	SSTB16SB	PSCOC CAPITAL OUTLAY PROJECTS	SSTB16SB 0002	338	2001	6/2016 Cert \$14,600,000.00	\$14,592,955.27	\$0.00	\$3,464,134.09	\$7,044.73	(\$3,457,089.36)
17	SSTB17SB	PSCOC CAPITAL OUTLAY PROJECTS	SSTB17SB 0001	338	2001	6/2017 Cert \$26,542,900.00	\$0.00	\$0.00	\$26,542,900.00	\$26,542,900.00	\$0.00
18	STB14A	PUBLIC SCHOOL CAPITAL OUTLAY	STB14A 0001	1	2017	LTB 8/18/17 \$1,352,180.00	\$0.00	\$0.00	\$0.00	\$1,352,180.00	\$1,352,180.00
19	STB14SA	PUBLIC SCHOOL CAPITAL OUTLAY	STB14SA 0001	1	2017	LTB 8/18/17 \$200,000.00	\$0.00	\$0.00	\$0.00	\$200,000.00	\$200,000.00
20	STB15A	PUBLIC SCHOOL CAPITAL OUTLAY	STB15A 0001	1	2017	LTB 8/18/17 \$2,903,218.00	\$0.00	\$0.00	\$0.00	\$2,903,218.00	\$2,903,218.00
21	STB15SA	PUBLIC SCHOOL CAPITAL OUTLAY	STB15SA 0001	1	2017	LTB 8/18/17 \$1,259,777.00	\$0.00	\$0.00	\$0.00	\$1,259,777.00	\$1,259,777.00
22	STB15SC	PUBLIC SCHOOL CAPITAL OUTLAY	STB15SC 0001	1	2017	LTB 8/18/17 \$240,854.10	\$0.00	\$0.00	\$0.00	\$240,854.10	\$240,854.10
23	STB16A	PUBLIC SCHOOL CAPITAL OUTLAY	STB16A 0001	1	2017	LTB 8/18/17 \$20,000.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00
24	STB17A	PUBLIC SCHOOL CAPITAL OUTLAY	STB17A 0001	1	2017	LTB 8/18/17 \$75,404,330.90	\$0.00	\$0.00	\$0.00	\$75,404,330.90	\$75,404,330.90
25		Total for Agency:	94000			\$2,563,679,315.90	\$2,252,282,774.11	\$13,999,358.61	\$242,794,943.66	\$297,397,183.18	\$54,602,239.52

Amount sold total includes all SSTB series prior to 2010.

Draw Request for July 2017 Expenditures dated 8/8/17	(\$235,123.92)
Draw Request for August 2017 Expenditures dated 9/8/17	(\$9,887,578.21)
Draw Request for September 2017 Expenditures dated 10/6/17	(\$8,077,051.16)
Projected Balance as of October 12, 2017	\$279,197,429.89

I. **PSCOC Meeting Date(s):** October 12, 2017

II. **Item Title:** Recertification of SSTBs

III. **Name of Presenter(s):** Denise A. Irion, CFO

IV. **Potential Motion:**

Adopt the Resolution, Notification, and Certification amendment for reauthorization of unexpended bond proceeds as follows:

- SSTB16SB 0001 in the amount of \$7,093,464 to PSCOC award projects totaling \$7,093,464.

V. **Executive Summary:**

SSTB16SB 0001:

Per Board of Finance direction, attached is the Resolution, Notification, and Certification Amendment for SSTB16SB0001 bond proceeds.

Exhibit A to the Resolution, Notification and Certification dated May 18, 2016 is amended per the attached SSTB16SB 0001 Re-Certification Reconciliation worksheet as follows: \$7,093,464 constituting the unexpended balance of the bond proceeds shall be reauthorized for the following projects:

- Clovis – Highland Elementary School \$1,093,214
- Roswell – Del Norte Elementary School \$1,445,400
- 2017-2018 Lease Assistance \$4,254,849
- Santa Rosa – Anton Chico Elementary School Emergency \$150,000
- Des Moines – Des Moines Combined School Emergency \$150,000

SSTB16SB 0001 remaining unexpended proceeds is \$5,972,994 per the attached worksheet.

SSTB RECERTIFICATION - SUMMARY

SSTB16SB 0001 - A61

line #	A-Code	Description	Original Certification	Actual Budget (SHARE)	Pending Budget (SHARE)
1	A61P16001	P16-001 Clovis Highland ES - Construction	0	0	1,093,214
2	A61P16003	P16-003 Roswell Del Norte ES - Construction	1,855,475	0	1,445,400
3	A61L18001	L18-001 2017-2018 Lease Assistance	0	0	4,254,849
4	A61E18001	E18-001 Santa Rosa Anton Chico ES	0	0	150,000
5	A61E18002	E18-002 Des Moines Des Moines Combined School	0	0	150,000
		Subtotals	1,855,475	-	7,093,464

TOTAL CERTIFICATION ADJUSTMENTS 7,093,464

SSTB16SB 0001 Re-Certification Reconciliation Worksheet

A61 - SSTB16SB

line #	A-Code	Description	Original Certification	Actual Budget (SHARE)	Pending Budget (SHARE)
1	A61P07005	P07-005 Deming High School	10,100,000	10,100,000	
2	A61P08003	P08-003 Gadsden High School	4,502,643	1,550,104	
3		P14-005 Belen - Rio Grande Elementary School	9,371,439		
4	A61P14008	P14-008 Deming Intermediate School	13,711,187	13,711,187	
5	A61P15001	P15-001 Alamogordo - Oregon Elementary School	1,301,851	1,301,851	
6	A61P15005	P15-005 Clovis - Parkview Elementary School	18,221,835	11,692,284	
7	A61P15007	P15-007 Gallup - Combined ES (Lincoln)	16,495,433	2,570,301	
8	A61P16001	P16-001 Clovis Highland ES - Design	1,138,683	1,138,683	
9	A61P16001	P16-001 Clovis Highland ES - Construction 2018Q2			1,093,214
10		P16-002 Espanola - Abiquiu Elementary School	1,782,532		
11	A61P16003	P16-003 Roswell - Del Norte ES - Construction 2018_Q3	1,855,475		1,445,400
12	A61P17001	P17a - Reserve - Glenwood Elementary School	52,000	70,000	
13		P17a - Albuquerque - Hubert Humphrey Elementary School	-		
14		P17a - Roswell - Nancy Lopez Elementary School	676,360		
15		P17a - Los Alamos - Barranca Mesa Elementary School	563,088		
16	A61PC1701	2016-17 Project Closeouts	5,000,000	5,000,000	
17		2016-17 Reserve for Contingency	5,000,000	-	
18	A61CID17	2016-17 CID Budget/Reimbursement	330,000	330,000	
19		2016-17 Facilities Master Plan	500,000	422,650	
20	BOF Transfer	2016-17 SB-9	11,600,000		
21	A61L17001	2016-17 Lease Assistance	14,600,000	14,592,982	
22	OPR Transfer	2016-17 Operating Budget	6,039,700	6,039,700	
23	A61L18001	2017-18 Lease Assistance	-		4,254,849
24	A61E18001	E18-001 Santa Rosa - Anton Chico ES			150,000
25	A61E18002	E18-002 Des Moines - Des Moines Combined			150,000
26		HB219 PED School Buses	7,000,000		
27		HB219 PED NM Pre-K	2,000,000		
28		2016-17 IT Infrastructure Awards (BDCP)	6,800,000		
Subtotals			138,642,226	68,519,742	7,093,464

SSTB16SB Proceeds	66,986,200
SSTB16SB1 Lease Assistance	14,600,000
Less: Actual Budget (SHARE)	(68,519,742)
Less: Pending Budget (SHARE)	(7,093,464)
SSTB16SB Proceeds Remaining	5,972,994

STATE OF NEW MEXICO
Public School Capital Outlay Council

RESOLUTION, NOTIFICATION AND CERTIFICATION

WHEREAS, money from the proceeds of severance tax bonds and supplemental severance tax bonds (“Bonds”) authorized pursuant to Sections 7-27-12.2 NMSA 1978 (the “Act”), is needed for the purpose of carrying out the provisions of the Public School Capital Outlay Act;

WHEREAS, the State Secretary of Public Education has certified that proceeds from the sale of the Bonds is necessary to make the distributions in the current fiscal year pursuant to Section 22-25-9 NMSA 1978 for the purpose of carrying out the provisions of the Public School Capital Improvements Act;

WHEREAS, money from the proceeds of the sale of the Bonds authorized in the Act is needed to make awards and expenditures pursuant to Section 22-24-4 & 22-24-5 NMSA 1978 for capital project grant assistance, lease payment assistance and related uses pursuant to the Public School Capital Outlay Act and;

WHEREAS, at its meeting on **October 12, 2017**, the Council adopted the resolution and certification set forth below:

NOW, THEREFORE, BE IT RESOLVED AND CERTIFIED THAT:

1. The Council certifies that **seven million ninety three thousand four hundred sixty four dollars (\$7,093,464)** from the proceeds of Supplemental Severance Tax Note Series 2016SB (the “SSTB16SB 0001”) are no longer needed for the projects for which they were issued.
2. Exhibit A to the Resolution, Notification and Certification dated May 18, 2016 is amended per the attached SSTB16SB 0001 Reconciliation worksheet as follows: **seven million ninety three thousand four hundred sixty four dollars (\$7,093,464)** constituting the unexpended balance of the bond proceeds shall be reauthorized for the following projects:
 - a. **One million ninety three thousand two hundred fourteen dollars (\$1,093,214)** Clovis - Highland Elementary School
 - b. **One million four hundred forty five thousand four hundred dollars (\$1,445,400)** Roswell -Del Norte Elementary School
 - c. **Four million two hundred fifty four thousand eight hundred forty nine dollars (\$4,254,849)** 2017-2018 Lease Assistance
 - d. **One hundred fifty thousand dollars (\$150,000)** Santa Rosa - Anton Chico Elementary School – Emergency Assistance
 - e. **One hundred fifty thousand dollars (\$150,000)** Des Moines - Des Moines Combined School – Emergency Assistance
3. **Five million nine hundred seventy two thousand nine hundred ninety four dollars (\$5,972,994)** remains unexpended.

Dated: October 12, 2017

PUBLIC SCHOOL CAPITAL OUTLAY
COUNCIL

By: _____
David Abbey, Chair
PSCOC

Exhibit A

STATE OF NEW MEXICO
Public School Capital Outlay Council

RESOLUTION, NOTIFICATION AND CERTIFICATION

WHEREAS, money from the proceeds of severance tax bonds and supplemental severance tax bonds (“Bonds”) authorized pursuant to Sections 7-27-12.2 NMSA 1978 (the “Act”), is needed for the purpose of carrying out the provisions of the Public School Capital Outlay Act;

WHEREAS, the State Secretary of Public Education has certified that proceeds from the sale of the Bonds is necessary to make the distributions in the current fiscal year pursuant to Section 22-25-9 NMSA 1978 for the purpose of carrying out the provisions of the Public School Capital Improvements Act;

WHEREAS, money from the proceeds of the sale of the Bonds authorized in the Act is needed to make awards and expenditures pursuant to Section 22-24-4 & 22-24-5 NMSA 1978 for capital project grant assistance, lease payment assistance and related uses pursuant to the Public School Capital Outlay Act;

WHEREAS, money from the proceeds of the sale of the Bonds authorized in the Act is needed to meet the special and direct appropriations from the Public School Capital Outlay Fund to various entities that have been approved by the Council pursuant to Laws 2014, Chapters 28; and

WHEREAS, at its meeting on **May 18, 2016**, the Council adopted the resolution and certification set forth below:

NOW, THEREFORE, BE IT RESOLVED AND CERTIFIED THAT:

1. The Council certifies **eighty nine million seven hundred seventy two thousand five hundred and twenty six dollars (\$89,772,526)** is needed to finance public school capital outlay projects awards and other related expenditures pursuant to Section 22-24-4 NMSA 1978, The Public School Capital Outlay Act.
2. The Council certifies that **three hundred thirty thousand dollars (\$330,000)** pursuant to Section 22-24-4 NMSA 1978 the Public School Capital Outlay Act that proceeds from the Bonds are needed to finance permits and inspection of capital projects.
3. The Council certifies that **four hundred thousand dollars (\$400,000)** pursuant to Section 22-24-4 NMSA 1978 the Public School Capital Outlay Act that proceeds from the Bonds are needed to finance development and updating of five – year facility master plan awards.
4. The Council hereby certifies that the Secretary of Public Education has certified **eleven million six hundred thousand dollars (\$11,600,000)** of proceeds from the supplemental severance tax bonds are necessary to make distributions pursuant to Section 22-25-9 NMSA 1978 for the purpose of carrying out the provisions of the Public School Capital Improvements Act. Balances that remain undistributed to school districts that have imposed a tax under the Public School Capital Improvements Act at the end of fiscal year 2017 shall revert to the public school capital outlay fund.

5. The Council hereby certifies that **fourteen million six hundred thousand dollars (\$14,600,000)** pursuant to the Public School Capital Outlay Act that proceeds from the Bonds are necessary to make awards pursuant to Section 22-24-4 NMSA 1978 for the purpose of charter school lease assistance.
6. The Council certifies **six million thirty nine thousand and seven hundred dollars (\$6,039,700)** pursuant to the Public School Capital Outlay Act that proceeds from the Bonds are needed pursuant to Section 22-24-4 NMSA 1978 for the purpose FY17 Operating Budget.
7. The Council certifies **seven million dollars (\$7,000,000)** of proceeds from the Bonds are necessary to meet the direct appropriation of seven million dollars (\$7,000,000) to purchase school buses statewide from the Public School Capital Outlay Fund to the Public Education Department pursuant to Laws 2016, 52nd Legislature, Second Session, House Bill 219, Section 40, paragraph 2.
8. The Council certifies **two million dollars (\$2,000,000)** of proceeds from the Bonds are necessary to meet the direct appropriation of five million dollars (\$5,000,000) to plan, design, renovate and construct public school pre-kindergarten classrooms statewide from the Public School Capital Outlay Fund to the Public Education Department pursuant to Laws 2016, 52nd Legislature, Second Session, House Bill 219, Section 40, paragraph 1.
9. The Council certifies **six million eight hundred thousand dollars (\$6,800,000)** of proceeds from the Bonds are necessary to meet the direct appropriation of ten million dollars (\$10,000,000) for Technology Infrastructure pursuant to Public Schools Capital Outlay Act, Laws 2014, Senate Bill 159, Chapter 28, Section M, Line 5.
10. The Board is hereby requested and instructed to issue and sell Bonds in the total amount of **one hundred thirty eight million five hundred forty two thousand and two hundred twenty six dollars (\$138,542,226)** for the purposes set forth in Paragraphs 1 through 9.
11. All conditions, contingencies and limitations imposed by law with respect to the certification of the need for the Bonds to finance the projects and the expenditure of funds with respect hereto, if any, have been satisfied.

Dated: May 18, 2016

PUBLIC SCHOOL CAPITAL OUTLAY
COUNCIL

By: 

David Abbey, Chair,
PSCOC

SSTB FY16 Spring Certification Worksheet

May 18, 2016

FY16 SSTB Capacity Estimate:

December 2015 SSTB Sale:

June 2016 SSTB Sale:

Certification Needs (lines #1 through #24): SSTB FY16 Spring Certification - Includes potential award by the Council for 2016_Q3, 2016_Q4 Awards and for 2017_Q1

line #	SSTB Series	Description	Certify	Notes
1		P07-005 Deming High School	10,100,000	Per Financial Plan estimate (5/18/2016)
2		P08-003 Gadsden High School	4,502,643	Per Financial Plan estimate (5/18/2016)
3		P14-005 Belen - Rio Grande Elementary School	9,371,439	Per Financial Plan estimate (5/18/2016) 2017_Q1 project may be split into two bond series
4		P14-008 Deming Intermediate School	13,711,187	Per Financial Plan estimate (5/18/2016) 2017_Q1 project may be split into two bond series
5		P15-001 Alamogordo - Oregon Elementary School	1,301,851	Per Financial Plan estimate (5/18/2016)
6		P15-005 Clovis - Parkview Elementary School	18,221,835	Per Financial Plan estimate (5/18/2016) 2017_Q1 project may be split into two bond series
7		P15-007 Gallup - Combined ES (Lincoln)	16,495,433	Per Financial Plan estimate (5/18/2016) 2017_Q1 project may be split into two bond series
8		P16-001 Clovis Highland Elementary School	1,138,683	Per Financial Plan estimate (5/18/2016)
9		P16-002 Espanola - Abiquiu Elementary School	1,782,532	Per Financial Plan estimate (5/18/2016)
10		P16-002 Roswell - Del Norte Elementary School	1,855,475	Per Financial Plan estimate (5/18/2016)
11		P17a - Reserve - Glenwood Elementary School	52,000	Pre-application amounts w/NMCI ranking 50% or>; Financial Plan Estimate (5/18/2016) Total state match included for portable; work to be completed within 6 months or less if awarded.
12		P17a - Albuquerque - Hubert Humphrey Elementary School	-	Pre-application amounts w/NMCI ranking 50% or>; Financial Plan Estimate (5/18/2016) Includes offset amount of \$2,999,020.
13		P17a - Roswell - Nancy Lopez Elementary School	676,360	Pre-application amounts w/NMCI ranking 50% or>; Financial Plan Estimate (5/18/2016)
14		P17a - Los Alamos - Barranca Mesa Elementary School	563,088	Pre-application amounts w/NMCI ranking 50% or>; Financial Plan Estimate (5/18/2016)
15		2016-17 Project Closeouts	5,000,000	Per Financial Plan estimate (5/18/2016)
16		2016-17 Reserve for Contingency	5,000,000	Per Financial Plan estimate (5/18/2016)

89,772,526

line #	SSTB Series	Description	Certify	Notes
17		2016-17 CID Budget/Reimbursement	330,000 330,000	Per Financial Plan estimate (5/18/2016)
18		2016-17 Facilities Master Plan	400,000 400,000	Per Financial Plan estimate (5/18/2016)
19		2016-17 SB-9	11,600,000 11,600,000	Per Financial Plan estimate (5/18/2016)
20		2016-17 Lease Assistance	14,600,000 14,600,000	Per Financial Plan estimate (5/18/2016)
21		2016-17 Operating Budget	6,039,700 6,039,700	Per Financial Plan Estimate (5/18/2016) and OPBUD 2 Form
22		HB219 PED School Buses	7,000,000	Per Financial Plan Estimate (5/18/2016)
23		HB219 PED NM Pre-K	2,000,000 9,000,000	Per Financial Plan Estimate (5/18/2016) HB219 \$5,000,000 remaining certification \$3,000,000
24		2016-17 IT Infrastructure Awards (BDCP)	6,800,000 6,800,000	SB159 Chapter 28 Public Schools Capital Outlay Act Section M, pg.11, line 5

IV. Out-of-Cycle Funding/Additional Funding/ Emergency Funding/Award Language Requests

- A. Des Moines – Combined School – Emergency Advance
- B. Reserve – P17-001 – Glenwood ES – Rescind Award *
- C. Santa Rosa – Anton Chico Schools – Emergency Advance

* Denotes potential action by the PSCOC

I. **PSCOC Meeting Date(s):** October 12, 2017

II. **Item Title:** Des Moines - Combined School - Emergency Advance

III. **Name of Presenter(s):** Edward Avila, Senior Facilities Manager

IV. **Executive Summary (Informational):**

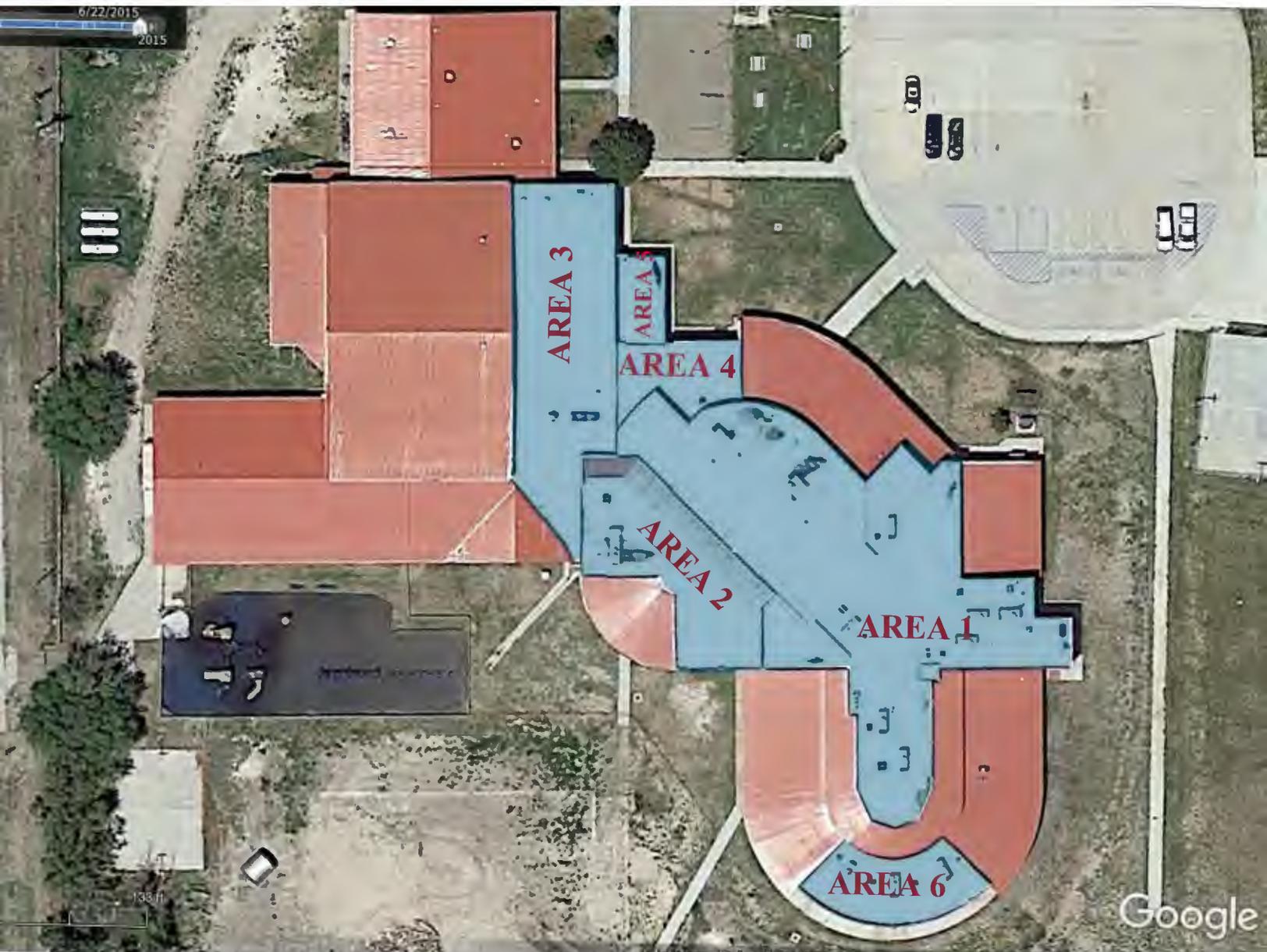
The Des Moines Combined School is composed of an original structure built in 1962 with additions in 1980 and 2002. The roofs of the combined school are a mix of pitched metal roofs and low-sloped roofs. The low-sloped roof areas have had roof issues/leaks in 5 locations. The roof system has been in service for approximately 16 years, putting it beyond the 10-15 year service life. Unfortunately, the original synthetic fiber roof membrane that was installed has now been identified as a known product that has proven to fail prematurely, and the manufacturer no longer supports this roof system. Additionally products from this line of material are no longer available on the market making it difficult to repair as similar products may not adhere properly due to composition of the material being dissimilar to the unique Stevens product.

In effort to address the growing roof issues, the district solicited the services of a roofing consultant to assess and evaluate the condition of the roof, as well as to provide an estimate with solutions to remediate. Due to the cost and time needed to execute a permanent solution, the district has opted to proceed with a coating which will provide a temporary seal and mitigate additional damage. The amount in the district's emergency request is intended to allow the district to have this coating applied before the adverse weather of the winter season. The district has provided a repayment letter indicating they will go out for a bond in 2019 to repay the emergency advance. If this is unsuccessful, they will work to repay it with SB-9 funds.

Des Moines Roof Chronology

- 04/12/02 Roof warranty issued for TPO roof areas (15 year)
- 2008 FMP comments suggest problems began around this time (see below)
- 01/08/13 RM sent copy of HS roof warranty to district as requested
- 05/08/15 RM contacted by district and recommended hiring roof consultant to evaluate HS roofing problems
- 04/27/16 RM contacted by district and recommended hiring roof consultant to evaluate HS roofing problems
- 05/07/17 District contracted roof consultant provided roof analysis report
- 06/28/17 RM contacted by district to inquire about availability of roofing repair funds
- 06/30/17 RM provided forms to district for emergency application
- 08/16/17 District school board declaration of emergency
- 08/22/17 District advertised RFP for roofing repairs
- 09/06/17 District received proposals for roofing repairs
- 09/25/17 District submitted emergency assistance application

Reference Roof Plan



Blue shaded areas indicate low sloped roofs identified as Areas 1-6 to receive temporary seal to mitigate additional damage



Rust shaded areas indicate existing sloped metal roofs within life-cycle

State of New Mexico
Public School Facilities Authority



Chair:
David Abbey, LFC

Vice Chair:
Pat McMurray, CID

Members:
Tom Clifford, DFA
Paul Aguilar, PED
Frances Maestas, LESC
Michael Heitz, Governor's Office

Members:
Raul Burciaga, LCS
Joe Guillen, NMSBA
Gilbert Peralta, PEC

Public School Facilities Authority
Robert Gorrell, Director
1312 Baschart SE, Suite 200
Albuquerque, NM 87106
(505) 843-6272 Fax: (505) 843-9681

August 16, 2017

APPLICATION FOR EMERGENCY CAPITAL OUTLAY GRANT ASSISTANCE

Emergency Project Title:

Des Moines Emergency repairs on roof of high school building to preserve the asset.

Amount: \$ 125,000

School District: Des Moines Schools
Address: 500 Des Moines Ave

Superintendent: Kodi Sumpter	Phone: 575-278-2611
Email: ksumpterdms@bacavalley.com	Fax: 575-278-2611

The Public School Facilities Authority (PSFA) may, subject to funding availability, grant funds on behalf of the Public School Capital Outlay Council (PSCOC) with consent of the PSCOC chair for project emergencies subject to a review of district financial resources.


9/18/17

9-18-17
 School Board President Date School District Superintendent Date


09/25/2017
 PSFA Regional Manager Date

Signatories certify that, to the best of their knowledge, the information contained in the application herein is complete and accurate.

INSTRUCTIONS

For the purposes of determining eligibility for emergency funds, only situations where the health or safety of students or school personnel is at immediate risk or where there is threat of significant property damage may be considered.

Request Less Than \$150,000

The Director of the Public School Facilities Authority (PSFA) has been authorized by the Public School Capital Outlay Council (Council) with approval of the Council Chair, to grant or advance up to \$150,000 for school district emergencies if it is determined that sufficient district funds are not available. In instances where district cash flow/cash balances are an issue, emergency assistance may be offered in the form of an advance to be repaid, as opposed to a grant which does not require district repayment.

Request Greater Than \$150,000

If the total amount needed for the emergency is greater than \$150,000, consideration of the request must be by a quorum of the PSCOC in a public meeting. The district will be notified when and where the next meeting will be and should be prepared to appear before the Council to address the emergency funding request. In instances where district cash flow/cash balances are an issue, emergency assistance may be offered in the form of an advance to be repaid, as opposed to a grant which does not require district repayment.

School Board Declaration of Emergency

As part of the application, a quorum of the School Board must meet either in a regular meeting or a special meeting called for that purpose within 24 hours of the event to declare the emergency, certifying that no other funds are available and **submit the Declaration of Emergency and Certification with this Application for Emergency Grant Assistance.**

- (1) Complete in its entirety the following requested information. The application contains multiple embedded tables for your convenience which you will need to double click on to activate. When finished filling in the information, move your cursor off the table and click. If you are not sure or unclear about any requested financial information, contact your Public Education Department budget analyst at 505-827-6537 for assistance.
- (2) This application will not be considered complete without the signatures of the School Board President, the School District Superintendent and the PSFA Regional Manager.
- (3) Submit the completed Application along with the School Board's Declaration of Emergency to:
Public School Facilities Authority
1312 Basehart SE, Suite 200
Albuquerque, NM 87106
FAX: (505) 843-9681

(4) Upon approval of the PSFA and PSCOC, this completed application and specific conditions placed on the award by the PSCOC shall constitute the Memorandum of Understanding for the Project.

Retain a copy of this Application for Emergency Grant Assistance and School Board Declaration of Emergency for your records.

SECTION 1: PROJECT DESCRIPTION

Facility Name: Des Moines High School

PSCOC Project Number (if applicable): 526.

Emergency Declaration and Certification Letter Signed by District Attached (Check One): Yes No
 (See attached board minutes)

Description of Project Emergency (attach additional sheets as necessary): The roof over the high school, administration offices and cafeteria is failing. The abnormal rainfall/snowfall this year has expedited the problem and demanded immediate action. The district requests money for a temporary fix until an engineering study can be completed to replace the existing low-slope thermoplastic roof system. The district will go out to tax payers to repay PSCOC for the temporary fix, as required, and pay for the cost of the replacement roof system. It is the intent of the district to retain roof repairs and surface restoration sufficient to maintain weather proof and water tight performance of the existing low-slope roof system for at least five years. The district seeks funding for a roof coating compatible with the current roofing materials.

Total Estimated Project Amount (attach itemized estimate of costs): \$ 125,000.

Amount of (check one) Grant Advance Request: \$ 125,000.

If Emergency Funding is advanced, please state source(s) and projected schedule of repayment: If emergency funding is advanced the Des Moines District will go out for bond to cover the costs of the temporary fix as well as structural engineering fees and permanent roof replacement.

SECTION 2: PROJECT SCHEDULE

The following schedule will be utilized for the Scope of Work defined in this Agreement

<u>Project Phases (as required)</u>	<u>Anticipated Completion Date</u>
Bid Project / Award	September 15, 2017
Construction Contract Execution	October 1, 2017
Contractor Notice to Proceed	October 1, 2017
Construction Start	October 15, 2017
Preventative Maintenance Plan Update	September 1, 2017
Construction Completion	November 1, 2017

SECTION 3: COST ESTIMATE

The attached project cost estimate is for general informational and planning purposes only. Actual expenditures to complete the Scope of Work covered by this Agreement shall be mutually agreed to by the parties in advance. If actual costs to meet the Adequacy Standards will exceed the funding

identified, the District shall notify the PSCOC and request the pro-rata state share be adjusted. Upon approval of the PSCOC, this MOU shall be amended accordingly. Reflected budget estimates have been derived from architectural estimates, contractors who have performed similar work for the District or within the area of this Project, or, have been interpolated from recent historical costs data derived from nationally recognized cost averages.

SECTION 4: INSURANCE RECOVERY

The District Representative will prepare and submit a claim to the Insurance Carrier for any Deficiencies that may be covered by insurance in order to start the insurance carrier's review without delay. Funds recovered from an insurance claim that pertain to Work funded and corrected as part of this PSCOC – PSFA Project will be transferred to the PSCOF in an amount(s) equal to the amounts of State funds encumbered or expended for said item(s) in the Scope of Work as defined in this Agreement.

SECTION 5: VENDOR SELECTION AND CONTRACT REQUIREMENTS

All vendor selection shall be governed by applicable provisions of the State Procurement Code or as legally modified by the District who shall act as the purchasing agent for the Scope of Work. District shall comply with all vendor notification provisions as may be required by the PSFA. Contracts shall be executed on PSFA standard forms and be approved by the PSFA prior to starting any work. The District and PSFA will jointly participate in the selection of all necessary design professionals. Unless otherwise directed by PSCOC, the District will prepare and manage all procurement and contract documents excluding any purchase documents required to be executed by PSFA for the purpose of direct (PSFA) vendor payment.

SECTION 6: VENDOR PAYMENTS AND REIMBURSEMENT OPTIONS

All invoices prepared by vendors and submitted to the District shall break out any PSFA-covered items and be itemized separately from any other district-funded amounts. Upon presentation and verification of undisputed invoices to the PSFA bearing the approval of the District that the PSCOC-approved work, or a portion thereof is complete, the vendor will be paid directly by the responsible entity. Only, if mutually agreed upon by the District and the PSFA, will the District make direct payments for prior approved PSCOC portions of the work. If approved, the District will be reimbursed or given credit toward the local match requirement by the PSFA upon completion of all work, or a portion thereof, after submission and verification of approved invoices, and documentation of payment to vendor for PSCOC approved work.

SECTION 7: MANAGEMENT AND OVERSIGHT

The PSFA will provide indirect project management and oversight as a part of this Agreement unless the PSCOC otherwise directs PSFA to directly manage the project as a condition of the award. The District will employ competent project management personnel that meet the approval of the PSFA and are capable of providing adequate and knowledgeable control and oversight to the project. The District will designate a qualified person to perform the direct project oversight for the Scope of Work. The PSFA-RM will consult with the District Representative (DR) in planning the Project and oversee that the district provided procurement is consistent with *State Procurement Code AND the NM Statewide Adequacy Standards*. In the event that the District cannot provide adequate project management, the PSFA-RM shall provide job description for and will assist the District in

contracting for or developing a suitable project manager and will aid in the interview and selection process.

The District shall complete and submit Request for Approval of School Construction (RASC) documentation to the PSFA at (1) program statement; (2) schematic design; (3) design development; and (4) bid documents phases of the project (or as otherwise required and agreed to in writing). The PSFA and District, in conjunction with the Design Professional, further agree to be responsible for the Tasks associated with this Project Agreement as follows:

PHASE	TASK	PSFA	DISTRICT
Pre-Design Phase:			
	Develop educational specifications	<input type="checkbox"/>	<input type="checkbox"/>
	Develop initial scope of project and budget	<input type="checkbox"/>	<input type="checkbox"/>
	Develop Request for Proposals for design professionals	<input type="checkbox"/>	<input type="checkbox"/>
	Advertise Request for Proposals	<input type="checkbox"/>	<input type="checkbox"/>
	Request for Proposal review, interview and selection process	<input type="checkbox"/>	<input type="checkbox"/>
Design Phase:			
	Develop contracts for design professionals, consultants and other services	<input type="checkbox"/>	<input type="checkbox"/>
	Final review and approval of schematic design documents for completeness	<input type="checkbox"/>	<input type="checkbox"/>
	Periodic review and validation of Scope of Work, budget, schedule, value engineering, plans and specifications	<input type="checkbox"/>	<input type="checkbox"/>
	Final review and approval of Construction Documents for completeness	<input type="checkbox"/>	<input type="checkbox"/>
	Issue Invitation to Bid	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	Conduct pre-bid conference	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Coordinate bid opening	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Review and evaluate bids	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Issue Notice of Award	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Construction Phase:			
	Prepare contracts for construction	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Conduct pre-construction conference	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Issue Notice to Proceed	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Provide interface for understanding of issues, disputes, and mediation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Review, approve and oversee changes to the work	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Periodic review and validation of work to insure conformance with contract and industry standards of quality	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Project Close-out:			
	Verify all work complete	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Coordinate with General Contractor of record, operations and maintenance training for District staff.	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Review as-built drawings	<input type="checkbox"/>	<input type="checkbox"/>
	Approve final close-out documents	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Review warranties	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Ensure final acceptance by District	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Ensure all required documents related to the projects are properly held and archived	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
	Ensure that one-year warranty inspections are conducted and oversee any required repairs or remedies	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

SECTION 8: QUALITY CONTROL CONSIDERATIONS

All contracts entered into to complete the Scope of Work shall include provisions to utilize the PSFA’s Construction Information Management System (CIMS) unless otherwise mutually agreed to in writing.

It is agreed that where either re-roofing or a new roof installation is involved, the District shall budget and provide for inspections by an individual or individuals qualified to ensure their proper installation and, on the same day, distribute a detailed written report of the observations to the District, PSFA RM, Design Professional, roofing contractor, general contractor, and roofing manufacturer's representative.

It is agreed that where the addition, renovation, or new construction of a school is involved, the District shall budget and provide for a performance assurance contractor (PAC) to participate in both the design and construction phases of the project to ensure that the HVAC systems and associated controls are properly specified, installed, tested and balanced, and distribute a detailed written report of observations and test results to the District, PSFA RM, Design Professional, and general contractor. Further, a 3-year extended maintenance contract on all HVAC systems and controls will be included, with the district maintenance staff participating in contractor-provided HVAC and control system training.

SECTION 9: FINANCIAL DATA & AUDIT STATUS

See Statement of Financial Position spreadsheet available under the "Emergency Assistance" section of PSFA's website at:

http://www.nmpsfa.org/funding/special_funding.htm

SECTION 10: AUDIT STATUS

Status of Current FY Audit: <u>in process</u>	Status of previous FY Audit: <u>Completed</u>
State Auditor Opinion: _____	State Auditor Opinion: <u>Approved</u>
Number of Findings: _____	Number of Findings: <u>2</u>

TO BE COMPLETED BY PSFA STAFF

Amount (< \$150,000) (check one) Grant Advance Approved: \$ 125,000.00

FAIM 10.5.17
PSFA Senior Facilities Manager Date

[Signature]
PSFA Director Date

The PSCOC encourages the use of district funds whenever possible for project costs not previously agreed to be funded by the PSCOC. Failure to complete the following DATA SHEET will delay consideration of your emergency funding request.
(1) Operational and other funds availability for this request to be validated by the Public Education Department.

PSCOC ACTION

Amount (check one) Grant Advance \$ _____ .00

Awards Subcommittee Recommendation: _____

PSCOC Approval: _____

Awards Subcommittee Chair Date

PSCOC Chair Date

September 8, 2017

PSFA

Mr. Karl Sitzberger

RE: Des Moines Board of Education Declaration of Emergency for roof repair.

The Des Moines Board of Education in regular session on August 16, 2017 issued a declaration of emergency regarding roof repair. Due to gradually worsening roof leaks and failed attempts to remedy the leaks, the Board hired New Mexico Roof Consultants to inspect the roof and determine the cause of the ongoing roof failures. Their report found that the TPO roof currently in place on 27,000 sq. foot of roof has prematurely failed due to improper installation, ponding water, poor drainage, and premature deterioration. The membrane has developed micro-fissures that has allowed the entire roof to be moisture affected via capillary action as well as damaged seams and roof penetrations. Their five-foot grid impedance scan found significant levels of trapped moisture under the 45-mil roof covering. Their core samples showed the decking containing 25% moisture, which is considered 100% saturation.

Considering the results of this inspection, the Board is very concerned and seeking solutions to immediately prevent further damage. The quickest solution is to use a temporary (3-5-year life) fluid applied restoration coating, to stop further moisture penetration and to allow the district time to explore design and funding options for a sustainable fix.

This solution must be applied in fair weather conditions, for which the window is rapidly closing in NE New Mexico. It is imperative that we move quickly to get a temporary fix in place before heavy winter snowfall prevents the application of this product and results in extensive, possibly catastrophic damage to the building.

The district does not have funds readily available to immediately pay for such a project. We do not have time to conduct a GO bond election and secure funding, and still get the temporary fix complete before our weather window closes. We are seeking PSFA's help in the form of an emergency advance, to allow us to complete the temporary fix this fall and prevent further damage. The district will be securing funds through GO bond and mil levy sources, as we discover what funds will be necessary to implement a permanent fix. The emergency advance from PSFA will be repaid from these bond funds.

Sincerely,



Damon Brown

Board President



Scott Warner

Board Secretary

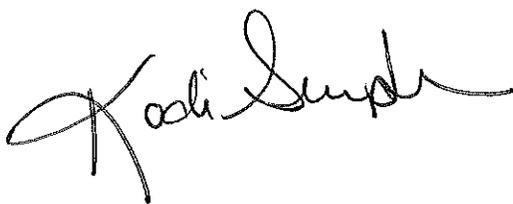
Documentation of the visit with NMPSIA.

The week of June 12th before I was on contract, I met with James Ortega and another gentleman from his office as well two contractors who took moisture samples on the roof and in various spots in the building. They spent at least two hours here and we observed the library where the latest leak had occurred and a considerable amount of moisture came in ruining ceiling tiles, book cases and books in a location that had never leaked previously. They also were taken to the safe, sped office, science room and cafeteria restrooms where there had been leaks during the last school year. We climbed on the roof and looked at the roof and discussed the lack of slope and evidence of large amounts of water pooling in various areas. They felt areas where the roof had considerable water damage as it gave or shifted as we walked over certain areas. We toured the second floor and they could see much evidence of where the water has leaked to the second layer.

They shared stories about other schools at Shiprock and Cloudcroft where roofs had failed and collapsed and then the NMSIA paid for damages. In the case of Cloudcroft where contractors didn't anchor rocks in a rock wall in commons area the district was able to go back on the contractor as it was within the three year window.

Mr. Ortega told me unless the roof penetrated in the building causing damage above the deductible, the insurance wouldn't pay for it. He assured me NMSIA didn't have any money and that there was a long list of people who were ahead of me. He felt like it was original construction that had caused our current problems. He told me he would send an air quality rep out to test for mold in the library where the last damage had occurred. They did send a lady who did air quality samples and they shared the report with us.

They advised us to reach to see if any warranty was remaining on the roof. They also requested a copy of the report from NM Roof Consultants on the current state of our roof which I provided for them.

A handwritten signature in black ink, appearing to read "Koshi Singh". The signature is written in a cursive, flowing style with a large initial "K" and a long, sweeping tail.

DES MOINES MUNICIPAL
SCHOOLS -
ROOF CONDITION
ASSESSMENT –
DES MOINES, NM

500 Des Moines Avenue, Des Moines, NM 88418

NM ROOF CONSULTANTS, LLC
S.M.A.R.T. science – materials – art – research – technology

*Roof Condition Assessment,
Moisture Intrusion Survey,
and Deficiency Observations*

Visual Survey
Performed on
April 20, and April 21,
2017

REPORT No.01

<i>Testing Agency – Lead Personnel</i>	<i>Test/Lead Personnel:</i>	<i>Phone:</i>	<i>Fax:</i>	<i>Email:</i>
Company Name – Corporate Offices	Name - Title	(000) 000-0000		email@email.com
NM Roof Consultants	Joseph Hughes-Building Envelope Architect-Analyst	(505) 450-7828		jhughes@nmroofconsultants.com
NM Roof Consultants	Elizabeth Hughes – Building Analyst Assistant	(505) 550-9508		ehughes@nmroofconsultants.com

Observed Environmental Conditions

Weather On Site:			
<input checked="" type="checkbox"/> Sunny	<input type="checkbox"/> Moderate Rain	Temp.: 54 °F	
<input checked="" type="checkbox"/> Partially Cloudy	<input type="checkbox"/> Light Rain	Wind: Calm – 8 mph gusts	
<input type="checkbox"/> Cloudy	<input type="checkbox"/> Light Drizzle	RH:/DP °F/ST °F :	50% 32 °F ~47°F

Goals and Strategy:

The facility, located at 500 Des Moines Avenue, Des Moines, NM, was designed and constructed between 1999 and 2001. Portions of the building observed beneath the low-slope single ply roof areas is comprised of steel stud walls clad with ½-inch cement plaster stucco over OSB sheathing (NMRC did not perform intrusive testing at the wall assembly, and therefore cannot confirm the water-resistive barrier and other components of the walls,) and pre-engineered wood joists supporting plywood roof deck. The roof system observed is low-slope and steep slope sheet metal roof panels, and approximately 270 squares (27,000 sq. ft.) of existing single ply Ethylene/Propylene thermoplastic scrim reinforced roof membrane system manufactured by JP Stevens that is mechanically fastened to plywood deck over two-layers of cement fiber reinforced slip sheets. This roof system is likely the original roof system installed at the time the facility was constructed in 2001.

NMRC was contracted to perform a roof condition assessment; however, several initial observations at the wall cladding must be mentioned within this report as the wall cladding system is equally in poor condition as the low-sloped roof. NMRC was requested to assist Des Moines Municipal Schools with the following:

- Attempt to identify existing locations that may be a potential source for recent moisture intrusion into the building,
- Confirm potential trapped moisture by performing a moisture survey in accordance with portions of Test Application Standard (TAS) 12695 (published by the ICC, Florida Building Code Test Protocol) including destructive core sampling as necessary for confirmation, and secondary test procedures in accordance with ASTM D7954 / D7954M Standard Practice for Moisture Surveying of Roofing and Waterproofing Systems Using Non Destructive Electrical Impedance Scanners,
- Determine the overall existing condition of the roof membrane and associated flashing system in general accordance with the appropriate sections of ASTM E2018 Baseline Condition Assessment Process.

The following report will summarize a holistic and prioritized list of observed existing roof conditions that may require emergency repairs and preventative maintenance for short term performance, and summarize our recommendations for long term durable performance options for a roof covering system. Additionally, NMRC is providing recommendations for repair of existing building systems (e.g., skylights, HVAC systems, rising building walls, fenestration at walls, etc.) that may be adjacent to and/or penetrate the roof membrane system that could contribute to potential moisture intrusion, which may require repair and/or retrofit work.

Summary of Survey and Testing Results:

Conditions of the Observed System:

General Observations:

- a. The existing facility low-slope roof area is comprised of 6 distinct roof areas, as determined by separate drainage systems, and was observed to have one roof covering installed at the low-slope single ply areas (i.e., code allows for maximum two roof systems overlaid on top of each other.) The Areas were assigned a numerical identifier by NMRC Analysts to facilitate communication regarding each distinct roof drainage area; refer to the roof plan this report for area identification.
- b. The roof system for Areas 1, 2, 4, 5 & 6 was determined to be a 45-mil thickness Ethylene/Propylene (EP) polymerized rubber thermoplastic roof membrane (a variant of Thermoplastic Polyolefin, known broadly as TPO,) that is mechanically fastened over two layers of cement fiber slip sheet that are loose laid on the plywood roof deck. These roof areas in general have zero slope, which is not acceptable by any manufacturer's roof system and does not meet minimum code requirements. The membrane for this roof system was likely manufactured in 1998 or 1999 by Stevens Roofing Systems (SRS) headquartered in Holyoke, MA.
 - i. SRS began roof manufacturing operations in 1980 as JP Stevens, and was purchased by DOW Roofing Systems in 2008. DOW/Stevens discontinued production of thermoplastic roof membrane on January 31, 2011.

- ii. This roof system likely has approximately 16-years in-service performance, and well beyond the 10- to 15-year service life (industry projected general service life for a 45-mil thickness good quality TPO, but not for Stevens roof system that has proven to not have a good formulation from the manufacturer.)
 - iii. The Manufacturer no longer supports this roof system, and repair products from this line of material are no longer available on the market. Although similar product formulations are compatible with this roof system, repairs are difficult due to the unique formulation of the EP based TPO.
 - c. The roof system for Area 3 is a Firestone brand thermoplastic polyolefin that has much better longevity than the Stevens brand membrane, and is generally in good condition. This roof area has good slope (1/2-inch per foot) and appears to drain well.
 - d. Overall, the existing roof membrane for Areas 1, 2, 4, 6, & 6 are generally in poor condition and due to age and inherent deficiencies built in during original installation, cannot perform as intended.
 - i. EP formulated TPO roof membrane, particularly thin membrane such as this 45-mil, is susceptible to micro-splits, typically along seams, that damage the overall integrity of the membrane. The observed roof membrane does exhibit common forms of premature failure such as micro-splits.
 - Welded seams show signs of oxidation due to over-heating during the initial seam welding process, and numerous seams were found to be improperly welded, open, and unadhered,
 - edge sealant was observed to not have been installed at numerous locations, and other locations where it was installed have pitting that may result from moisture present at the time of installation,
 - several locations of the roof membrane are in very poor condition, likely due to poor drainage, improper installation, ponding water, and premature deterioration,
 - stress induced wrinkles (different from wrinkles built in to the system at the time of installation) at membrane flashing intersections, combined with field membrane that is taught over dips and dimples in the underlying substrate, indicate that the membrane has shrunk and is pulling tight against the wall and fasteners,
 - wall flashing membrane at numerous locations has become un-adhered from the underlying wall sheathing; several locations were observed to have open seams. The cyclic air pressure from HVAC system, combined with exterior wind pressures and trapped moisture from leaks are resulting in adhesive failures of the membrane at rising building walls and parapets.
 - ii. Almost all areas of the roof system appear to have been subject to negative pressure uplift at the membrane perimeters, likely induced by high-wind events with low parapet protection. This condition can be exacerbated by high positive interior air pressure generated by HVAC equipment. Indicators for high-wind uplift that were observed at several locations of the roof membrane include curled membrane lap seams (i.e., underlying membrane seams that have folded under when the overlying membrane is lifted by high-winds, allowing the seam to fold and create a discernable ridge,) as well as pulled fasteners that have tented the membrane, parapet flashing membrane that once was fully adhered, and now is loose and has become un-adhered from the wall sheathing.
 - e. Based upon NMRC's survey using an impedance scanner at approximate 5-foot grid intervals, there appears to be significant trapped moisture within most areas of the facility single ply roof system. The plywood roof deck at locations where NMRC performed core sample extractions were

measured to have 25% moisture content, which is considerable as kiln dried wood is generally 14%, the top threshold for moisture that is considered wet enough to support fungal growth is above 19%, and in general, wood that is greater than 24% is considered saturated.

- i. Moisture that remains within moisture sensitive building components such as drywall and wood is subject to fungal growth, which deteriorates the wood composition by decomposition of the wood to form sugars that feed the fungus. This may result in premature degradation of the structural load bearing components of the roof assembly. Fungal growth has been determined to cause health conditions for certain people.
 - ii. Moisture trapped within an assembly that is not insulated, such as the wood deck and joist structure is subject to extreme diurnal thermal cycling, which can weaken the material prematurely, and also creates a freeze thaw cycle which may also prematurely fatigue the materials, particularly with materials that have a high moisture content.
 - iii. Trapped moisture underlying a roof membrane can become high pressure heated vapor (steam pressure) that can blister the membrane and accelerate deterioration of the wood structure.
 - iv. Trapped moisture can result in failed bonding adhesives used to form the wood fiber matrix of OSB sheathing, and pre-engineered wood joist assemblies.
- f. Cement plaster stucco wall cladding throughout the facility, and particularly at parapets adjacent to roof membrane terminations was observed to have numerous installation defects that have resulted in oxidation of the metal structural components (i.e., wire mesh, nails/staples, and casing bead.) These serious deficiencies from the original design/installation may contribute to deconsolidation of the cladding assembly that could result in material falling off the wall, posing a hazard to occupant safety. These conditions contribute to poor performance of the cladding system to protect the building structure from exterior moisture, and must be retrofit and/or replaced to prevent future failure of the cladding system.

Recommendations:

- a. The low-slope single ply roof system must be replaced as soon as possible.
 - i. The membrane has deteriorated due to age related degradation and premature failure from deficient design and/or deficient installation, and patch and repair items are too numerous to be effective to permit the system to perform as intended.
 - ii. The roof structure does not have proper slope to meet minimum code requirements and sufficient slope to get a manufacturer's roof warranty.
 - A new roof system in like kind (i.e., low-slope single ply) will require installation of tapered insulation boards that may be mechanically fastened to the roof deck to create a slope that will meet code required minimum ¼-inch per foot slope, or for better performance ½-inch per foot slope.
 - Mechanical unit curbs and numerous penetration flashing terminations will need to be raised to meet the industry recommended and manufacturer required 8-inch minimum height above adjacent field membrane.
 - Existing clerestory windows will likely need to be resized or removed to permit retrofit of required slope to drain.

iii. Des Moines receives an average total snowfall of 35-inches per year

DES MOINES, NEW MEXICO (292453)

Period of Record Monthly Climate Summary

Period of Record : 4/ 1/1916 to 6/30/1994

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual
Average Max. Temperature (F)	45.1	48.1	53.6	62.5	70.4	80.2	83.7	81.6	75.7	66.3	53.5	46.5	63.9
Average Min. Temperature (F)	15.8	18.8	23.5	31.8	41.4	50.7	56.0	54.4	47.2	35.9	23.9	17.6	34.7
Average Total Precipitation (in.)	0.42	0.50	0.96	1.22	2.30	1.90	3.06	3.20	1.94	1.13	0.73	0.47	17.81
Average Total SnowFall (in.)	4.4	5.3	7.8	4.2	1.5	0.0	0.0	0.0	0.3	2.0	5.2	5.2	35.8
Average Snow Depth (in.)	1	1	0	0	0	0	0	0	0	0	0	1	0

Percent of possible observations for period of record.

Max. Temp.: 87.9% Min. Temp.: 87.7% Precipitation: 96.4% Snowfall: 59% Snow Depth: 56.9%

Check [Station Metadata](#) or [Metadata graphics](#) for more detail about data completeness.

Western Regional Climate Center, wrc@dr.edu

(refer to WRCC climactic data chart above,) which compared to 58-inches per year in Denver, Colorado, and 9-inches per year in Albuquerque, New Mexico, is significant, and low-slope roof areas are generally not well suited to snow climates. NMRC recommends roof replacement with a new roof system that is steep-slope, can shed snow quickly, and is not susceptible to moisture, freeze/thaw cycles, and can be installed to be high wind uplift resistant. Structural engineering design, HVAC modifications, and architectural design for revised structure to accommodate a steep-slope roof will be required as part of a reroofing budget if this recommendation is considered.

- b. Cement plaster stucco wall cladding adjacent to roof terminations is improperly installed without required weep screed and flashing that is necessary to redirect incidental water from within the stucco to the exterior side of the roof, and the system was poorly installed (e.g. poor workmanship) and therefore moisture can migrate behind the parapet membrane flashing and into the wall assembly and the roof assembly.
 - i. Cement plaster stucco should be completely removed down to the walls water resistive barrier (WRB.) If the existing WRB is sufficient and properly installed, new penetration flashing with integral drip in conjunction with weep screeds must be installed and stripped into new or existing WRB at all stucco terminations and vertical transitions. New stucco should be installed over new heavy gauge wire stucco mesh that is secured over the WRB using hot-dipped galvanized or stainless steel nails, not staples, and minimum 1/2-inch thick, fiber reinforced, acrylic polymer modified to improve freeze thaw resistance may be properly installed and wet cured prior to installation of a high quality acrylic polymer elastomeric color coat.
 - NMRC recommends that the stucco is replaced at all exterior wall assemblies, based on initial observations of severely decomposed stucco components and potentially deficient installation at numerous exterior walls.
- c. Aluminum storefront window assemblies appear to have been improperly flashed at window rough openings, although intrusive testing is necessary to determine underlying conditions. Deficient workmanship and improper coordination of the installed window assemblies may redirect incidental and bulk moisture into the interior of the building at rough openings. This condition may be remedied in conjunction with the recommended stucco wall cladding retrofit.

Recommended Repair/Retrofit Schedule – Roof and Wall Cladding Replacement

* Area Size, Length, and Extent are Approximate Based on Survey, Bidding Contractors Must Field Verify Actual Existing Area and Length

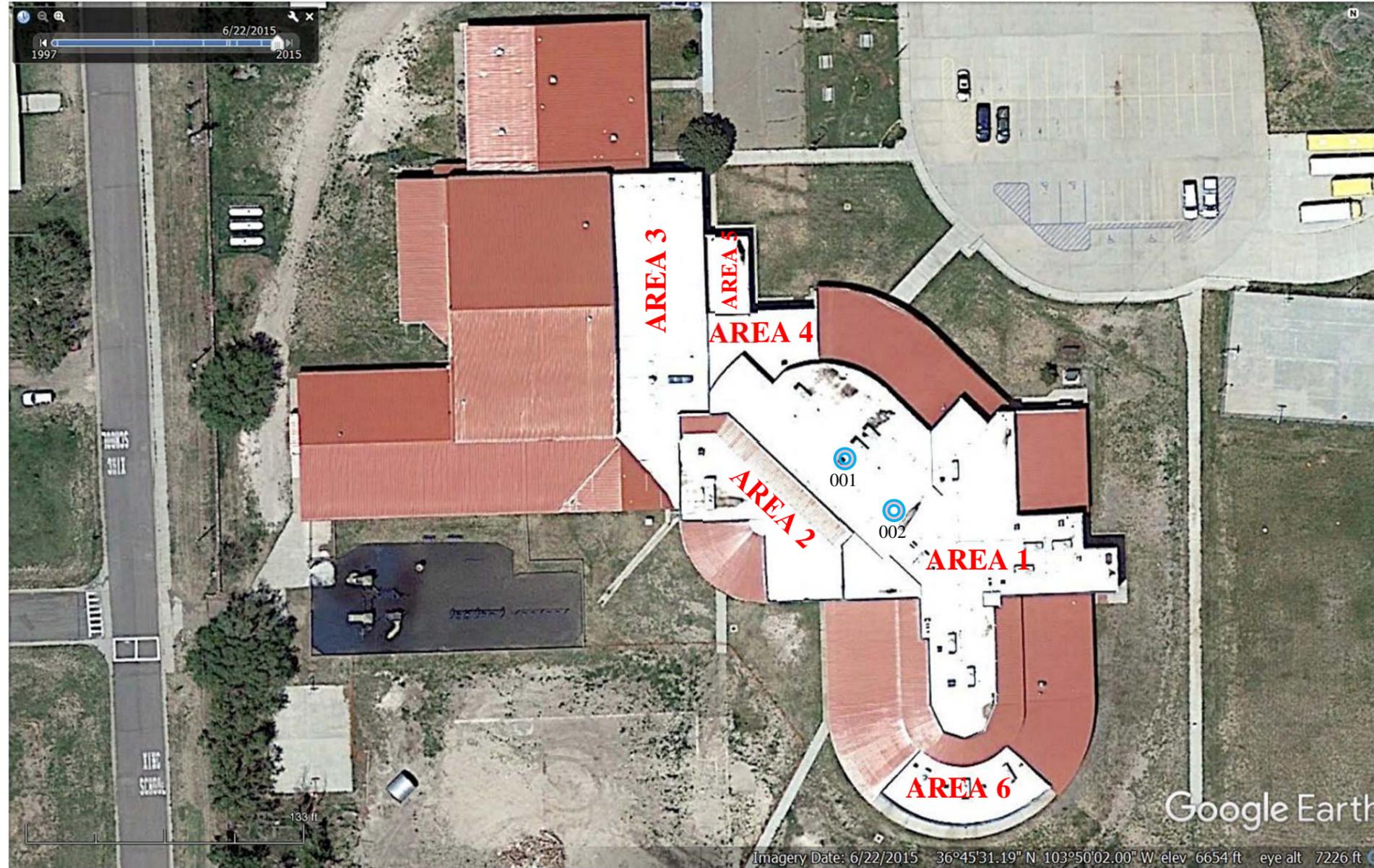
Retrofit System	Roof System	In-service Performance Life Expectancy	Potential Cost (Arch. Estimate of Probable Cost)	Notes on Scope-of-Work
Good Roof	*Remove existing single ply and Replace with new high-performance 80-mil fully adhered single ply	15-years	27,000 s.f. roof area @ \$12/s.f. insul. Cvrbrd. = \$ 324,000.00 80-mil membrane @ \$7 /s.f. = \$ 189,000.00 Total = \$513,000.00	New tapered insulation boards mechanically fastened. Retrofit of existing wall cladding stucco, clerestory windows, and HVAC curbs will also require adjustment.
Better Roof	* Remove existing single ply and Replace with new 3-ply atactic polypropylene (APP) polymer modified built up roof membrane	20-years	27,000 s.f. roof area @ \$12/s.f. insul. Covrbrd. = \$ 324,000.00 3-ply APP membrane @ \$12/s.f. = \$648,000.00	New tapered insulation boards mechanically fastened. Retrofit of existing wall cladding stucco, clerestory windows, and HVAC curbs will also require adjustment.
Best Roof	* Remove existing single ply and Replace with new high-performance 80-mil fully adhered single ply	30-years	27,000 s.f. roof area @ \$60/s.f. = \$1,620,000.00	Remove existing roof system, install new mechanically fastened tapered insulation to increase slope. Install new BUR system.
Wall Cladding	*Remove existing stucco, replace with new cement plaster stucco	3	1,522 l.f. perimeter at 12' high = 18,264 s.f. @ \$28/s.f. and window retrofit = \$1,511,392.00	Remove existing wall cladding system, retrofit window flashing, install new mechanically fastened mesh, weeps, screeds, rigid flashing over existing WRB

These are NMRC's estimates of probable cost values that may be used for comparative budgetary purposes only

Deck/Roof Area:

Area Plan and Record Aerial Image:

The primary roof areas observed during our survey include low-slope, single ply membrane roof Areas No.'s 1 through 6.



Notes:

- Approximate Location of NMRC Core Sample Extraction

Location ID:

General & Technical Observations:



Photo No. 1 – Depicts overview at the facility prior to visual and tactile survey of existing conditions.



Photo No. 2 – Depicts one of several moisture related stains at the building interior, observed during an initial interior walk-through guided by facility maintenance staff.



Photo No. 3 – Depicts interior view at the library ceiling that recently experience severe moisture damage from recent snow storms. Staff indicated the ceiling partially collapsed due to moisture related damage.



Photo No. 4 – A detail view at one of several moisture stains observed in the unoccupied attic space. Moisture stains were generally observed at or near HVAC duct penetrations through the roof and at roof transitions such as parapet area separate walls.



Photo No. 5 – Depicts another detail view at moisture stains in the plywood deck.



Photo No. 6 – Detail view at a duct penetration through the roof that was observed to have damaged the ceilings thermal barrier board sufficient to partially collapse. This condition has compromised the building fire protected assembly and should be repaired as soon as possible.



Photo No. 7 – Depicts view at an interior circulation hallway with clerestory windows that offer natural daylight. These windows will be affected by reroofing and tapered insulation.



Photo No. 8 – Depicts detail view at one of numerous aluminum framed storefront window assemblies observed to have moisture related damage. This condition can result from interior condensation on the cold frame, and may be a result of poor workmanship at the window rough opening flashing and exterior seals during original installation.



Photo No. 9 – Depicts view at one of several stucco terminations that have prematurely deteriorated due to improper design and installation that has resulted in oxidation of the metal cladding components. A weep screed is necessary at the base of all stucco terminations and transitions and is an important part of a cement plaster stucco wall cladding system.



Photo No. 10 – Depicts another exterior stucco transition that does not weep properly, and has suffered severe premature degradation including delamination, cracking, heavy oxidation of metal components, and deconsolidation of the cement plaster.



Photo No. 11 – Depicts one of numerous indications that moisture has been trapped within the stucco assembly, cannot properly weep to the exterior quickly as required for this system, and therefore is causing failure of the cladding assembly.



Photo No. 12 – Depicts a detail view at a portion of the wall that has delaminated. This condition is likely a result of poor workmanship during original installation.



Photo No. 13 – Depicts wire mesh that was not fully embedded in the cement plaster stucco during application. Moisture that migrates through the stucco assembly interacts with oxygen to cause corrosion of the mesh and fasteners that secure this mesh to the wall sheathing. This is an indication of premature failure of the wall cladding assembly and may result in portions of the wall cladding becoming detached from the wall and potentially falling away from the assembly.



Photo No. 14 – Depicts a large portion deconsolidated and delaminated stucco wall cladding adjacent to a sheet metal roof system. This location appears to have been installed with a proper weep screed; however, the stucco does not appear to be well adhered, and may be delaminating from the assembly. Moisture that is trapped within this system may enter the wall and behind the roof at unsealed joints within the WRB, and may decompose rapidly during numerous freeze/thaw cycles in winter months.



Photo No. 15 – Depicts one of several moisture blisters that have resulted from trapped moisture at a stucco cladding assembly that has been coated with a non-breathable, vapor impermeable coating. Stucco cladding systems by design permit moisture migration through the cement portion of the system, that must then be redirected to the exterior using rigid flashing, weep screed, and a properly formed watertight WRB membrane.



Photo No. 16 – Depicts overall at a portion of the single ply TPO roof surveyed this day.



Photo No. 17 – Depicts a typical curb mounted HVAC assembly adjacent to large areas of roof material observed to have sediment and ponding water, indicating long term standing water is present at the roof frequently.



Photo No. 18 – Depicts overview at a large field area of single ply TPO roof membrane. The membrane is mechanically fastened to the roof deck, as indicated by sediment stains that have accumulated around indentations made by the fastener plates at each seam.



Photo No. 19 – Depicts one of numerous through wall drainage scuppers observed to have large pools of standing water adjacent to the opening. This is likely a result of poor workmanship during initial installation.



Photo No. 20 – Depicts one of several locations observed this day to have pools of standing water likely a result of zero slope and improperly installed scuppers.



Photo No. 21 – Depicts NMRC Analyst measuring more than one-inch of standing water adjacent to a drainage scupper. Long standing moisture may result in premature deterioration of the membrane due to biological activity acting on the carbon based membrane, and also encourages pressure drive .



Photo No. 22 – Depicts detail view at a split in the membrane wall flashing, likely a result of fatigue by cyclical movement induced by wind and/or building movement, as well as exposure at the parapet transition.



Photo No. 23 – Depicts a fully open flashing membrane seam on a horizontal surface of a parapet. Moisture migration by pressure, capillary action, and freeze-thaw cycles can move large amounts of bulk moisture (i.e., precipitation on the face of the membrane) into the interior of the building.



Photo No. 24 – Depicts a large vertical parapet flashing membrane seam that is open. The membrane material does not appear to have been fully heated to get a proper welded seam. This condition is likely a result of poor workmanship during installation.



Photo No. 25 – Depicts one of several roof penetrations that does not have a properly formed flashing boot, membrane seal, and termination that must be minimum 8-inches above the field membrane.



Photo No. 26 – Depicts detail view at one of several locations in the field of the membrane observed to have micro-splits. This formulation of TPO membrane was flawed during manufacturing and the result is splits that allow moisture migration through the membrane.

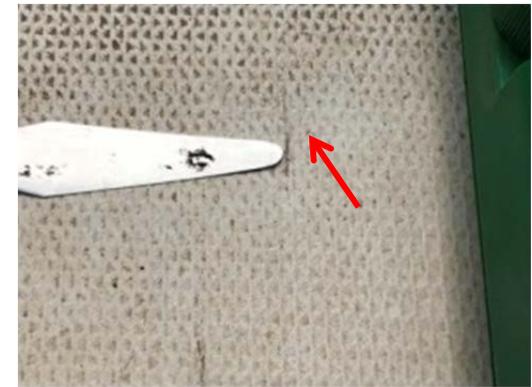


Photo No. 27 – Depicts another detail view at a micro-split. Moisture migration by capillary action can act like a “pump” that conducts large amounts of moisture past the membrane, and once the pump action begins, it generally continues until the source of water is depleted.



Photo No. 28 – Depicts one of numerous measurements taken by NMRC indicating there is no slope to promote positive drainage for this roof system. This generally does not meet industry standards and benchmarks for best practice, does not meet minimum code requirements for the year the building was constructed, and does not meet warranty requirements for this or any modern roof system manufacturer.



Photo No. 29 – Depicts one of several locations where slope was measured to be less than 1/8-inch per foot, likely at portions of the roof that may have added crickets to direct water away from corners.



Photo No. 30 – Depicts another view indicating zero slope at the roof structure.



Photo No. 31 – Depicts one of numerous locations measure by NMRC using an electric radio frequency impedance scanner to detect underlying moisture within the system. The meter read over 100 at this location, indicating liquid moisture is present underlying the membrane.



Photo No. 32 – Depicts one of NMRC's test cores. The membrane is installed over two layers of slip sheet directly above a plywood deck. The plywood deck was found to be wet.



Photo No. 33 – Depicts NMRC moisture meter that detects approximate relative moisture content by electrical conductance. The insulated pin probes pushed into the surface of the plywood measured moisture to be above 24%, which is considered to be fully saturated.



Photo No. 34 – Depicts the HVAC unit above the library ceiling that has recently collapsed due to moisture intrusion. Membrane flashing at the support assembly is not properly terminated, and micro-splits as well as improperly welded seams in and adjacent to ponding water is likely the source of moisture intrusion.



Photo No. 35 – Depicts clerestory windows that are installed adjacent to the roof system, with insufficient clearance to properly terminate the membrane minimum 8-inches above the membrane. These windows are problematic for new tapered insulation that is required to properly slope the roof if a low-slope roof system is selected for replacement.



Photo No. 36 – Depicts a portion of the building transition that is covered with roof membrane as waterproofing. This and other irregularities in the building add complexity to a reroofing design.



Photo No. 37 – Depicts overview at Roof Area 3 that is a Firestone brand TPO membrane, which is very different than the other field areas of the roof. This roof was found to be generally in good condition and has adequate slope for drainage.



Photo No. 38 – Depicts roof area No. 5



Photo No. 39 – Depicts roof area no 4.

Written by:

A handwritten signature in blue ink that reads "Joseph E. Hughes". The signature is written over a horizontal line.

Joseph E. Hughes

Building Envelope Architect/Building Analyst, Test Operator
NM ROOF CONSULTANTS LLC

End of Report

*Due to the time sensitive nature of this document, it has been reviewed for technical content; however some human errors may still remain such as spelling, grammar, etc., and NMRC reserves the right to edit non-technical aspects of this report at a later date, if necessary.

Item No. IV. B. **Awards Meeting Date:** October 3, 2017

I. Item Title: Reserve – P17-001 – Glenwood ES – Rescind Award

II. Name of Presenter(s): Edward Avila, Senior Facilities Manager

III. Potential Motion:

Rescind the 2016-2017 standards-based award to Reserve Independent Schools for Glenwood ES due to school closure. The district may reapply in a future award cycle after the facility is approved to be reopened by the Public Education Department and the facility is re-ranked among all other school facilities.

IV. Executive Summary:

This project was awarded on September 29, 2016. The district was tasked with exploring options for a facility for 9 students, grades K-3. The state share of the existing award is \$70,000, which includes a local share advance of \$63,000.

On July 26, 2017 PED issued a letter to the School Board President and indicated the school would be placed in a closed status beginning with the 2017-2018 school year due to a decrease in the required enrollment. If the district can provide evidence of a sufficient number of students to meet the statutory requirement of eight or more in the future, PED will reconsider the closed status. The remaining Glenwood ES students were relocated as follows:

- 4 students are now attending school at Cliff Elementary
- 2 Students are now at Reserve Elementary

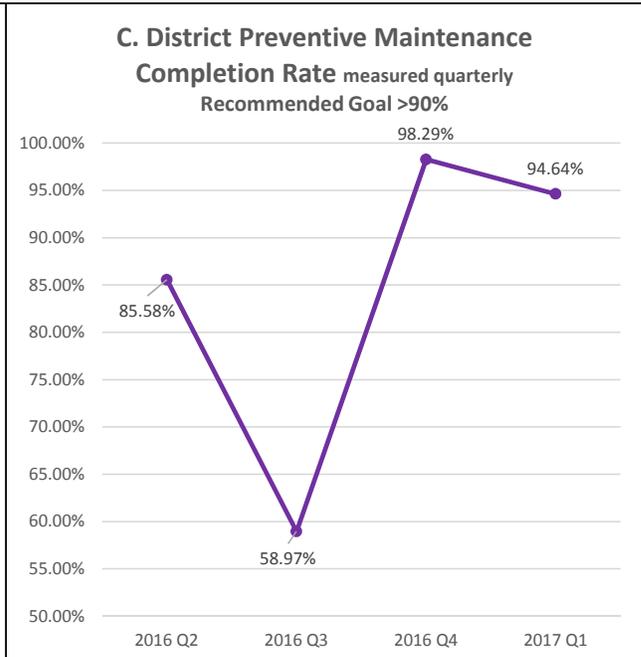
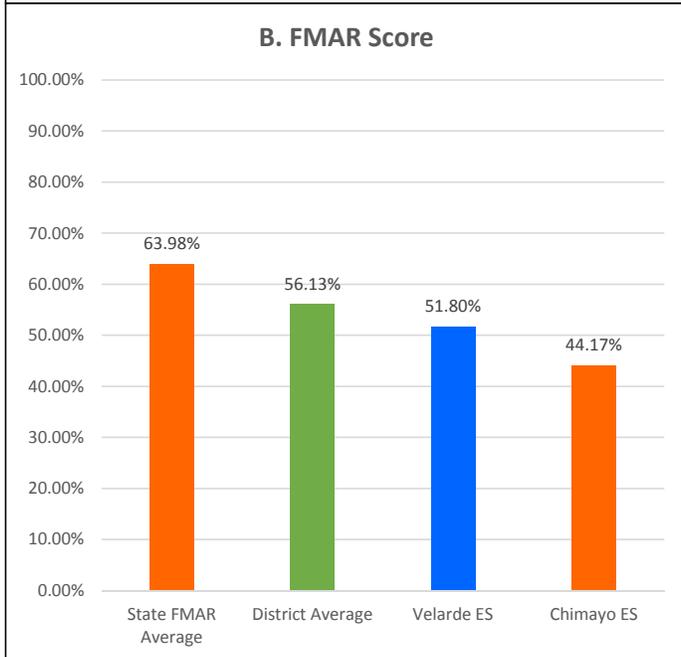
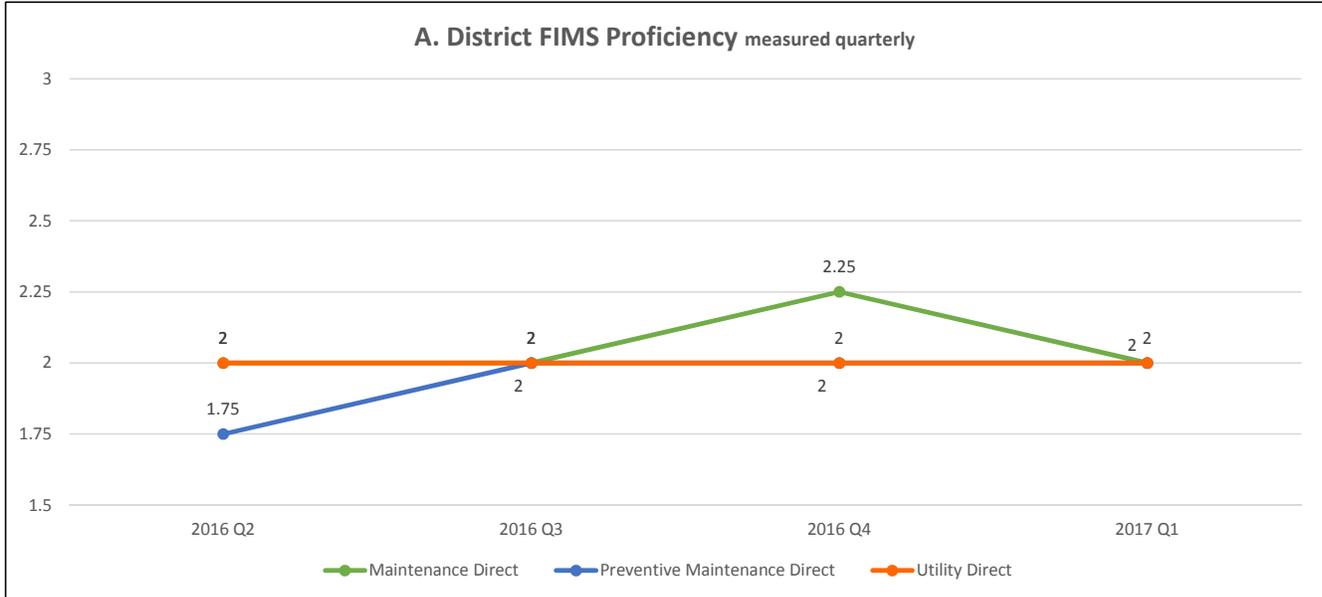
Staff recommendation is to rescind the uncommitted award funding of \$70,000, remove the out-year-estimate from the financial plan of \$630,000, and to close-out the project. PSFA is in receipt of correspondence from the district indicating the School Board’s unanimous vote to close Glenwood ES and relinquish any funding, with the opportunity to reapply for an award in the future should the status of the school change.

V. Funding to Adequacy:	Total	State Share	Local Share
Previously Approved Project Funding	\$70,000	\$70,000	\$0
Current Funding Request	\$(70,000)	\$(70,000)	\$0
Revised Project Funding	\$0	\$0	\$0

VI. Award History:	Total Project Estimate
<p>Original Award: September 26, 2016 Rank: 01 wNMCI: 95.42% Award Language: Feasibility study to explore all options for the facility to adequacy for 9 students, grades K-3. The current phase local share is advanced, and may be converted to a grant subject to verification of available district resources.</p>	\$70,000

VII. Please see next page for maintenance dashboard

Maintenance Dashboard - Espanola District



District PM plan Status: Not Current Rating: Recommend Updating

Summary

A) FIMS Proficiency Status: Data indicates Satisfactory use in maintenance performance based the established FIMS Key Performance Indicators in both the Maintenance Direct and Preventive Maintenance Direct modules. Utility Direct data indicates satisfactory use of the module with a recommendation that an energy management program be implemented.

Level 0 ----- **Level 2.0** ----- **Level 3.0**
Implementation Stage (0-1.5) Execution Stage (1.51 -2.0) Data Analysis Stage (2.1-3.0)

B) FMAR: The district wide FMAR average is 56.13% (Poor). The Velarde ES rating is 51.80%(Poor). A recent 2017 FMAR for Chimayo ES was a 44.17% (Poor). Recommend a performance level of 70.0% or higher.

Poor-----**Marginal**-----**Satisfactory**-----**Good**-----**Outstanding**
 0-59.9% 60.0-69.9% 70.0-79.9% 80.0-89.9% 90.0-100%

C) PM Completion Rate (goal: > 90%): The district wide PM Completion Rate has progressed above the recommended goal of 90% the previous 2 quarters.



STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 DON GASPAR
SANTA FE, NEW MEXICO 87501-2786
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CHRISTOPHER RUSZKOWSKI
ACTING SECRETARY OF EDUCATION

SUSANA MARTINEZ
Governor

July 26, 2017

Mr. Russel Laney, Board President
Reserve Independent Schools
P.O. Box 350
Reserve New Mexico, 87830

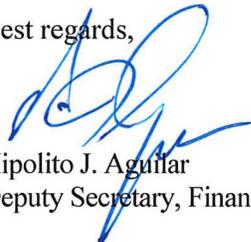
Dear Mr. Laney,

Under the provisions of the Public School Code, it is necessary to inform you that Glenwood Elementary has fallen short of the required enrollment numbers to stay open as separate school if the Reserve Independent Schools. According to provisions contained in Section 22-8-8 NMSA 1978, a school must have eight or more students to remain open. Glenwood has fallen below this threshold for the past two school years and was allowed to continue operating for a limited period of time in the hopes that more students would materialize, however this has not occurred. As a result, Glenwood Elementary will be placed in a closed status beginning with the 2017-2018 school year and will remain in such status until the local board can provide evidence that there are sufficient students to meet statutory provisions in the future and that reopening the school will not place undue hardship on the finances of the Reserve Schools.

Please list the acceptance of this letter as an action item for your August Board meeting. You may mail a copy of the minutes to my office. Feel free to call me or have your administration call with any questions.

Thank you for assistance in addressing this matter and for all that you do for the children in your community.

Best regards,


Hipolito J. Aguilar
Deputy Secretary, Finance and Operations

Catron County
Independent School
District No. 1
P. O. Box 350
Reserve, NM 87830

(575) 533-6242
(575) 533-6647 Fax



Bill Green
Superintendent

Cindy Shellhorn
Principal

September 21, 2017

PSFA Albuquerque
1312 Basehart Rd. SE
Suite #200
Abq, NM 87106-4365



To whom it may concern,

Reserve Schools has temporarily closed Glenwood Elementary under a directive from NMPED. The Reserve board voted to close the facility until the number of students in that part of our district increases to meet standards for maintaining a school.

Therefore, we relinquish any funding tied to the project from the PSFA or the PSCOC to go back into the general funding process to be used for other projects. The district would like to have the right to reapply for funds in the future if the school is able to reopen.

Thank you for all the support we've received in the past. You have helped create a great facility for our main campus that will serve our students for decades to come.

Sincerely,

Bill Green, Superintendent

Reserve Schools

Russell Laney
President

Sharon Armijo
Vice President

Robert Ricks
Secretary

Carl Livingston
Member

Sam Nicolds
Member

MINUTES
REGULAR SCHOOL BOARD MEETING
August 9, 2017
Reserve High School, Room 316 6:00 p.m.

- Call to Order The meeting was called to order at 6:00 p.m. by Mr. Laney.
- Members Present Russell Laney – President
Sharon Armijo – Vice President
Carl Livingston – Member
Sam Nicolds – Member
- Members Absent Bobby Ricks – Secretary (arrived at 6:29 p.m.)
- Administration Present Bill Green, Superintendent
Cindy Shellhorn, Principal
Jolene Delgado, Assistant Principal
- Approval of Agenda A motion to approve the agenda was made by Mr. Nicolds and seconded by Mr. Livingston. Motion passed, 4-0.
- Approval of Minutes A motion to approve the minutes for the regular meeting of the board on July 18, 2017 was made by Mr. Livingston and seconded by Mr. Nicolds. Motion passed, 4-0.
- Audience Input Ben Fletcher and Billy Baca on behalf of the Senior class presented idea of open campus for seniors during lunch. Students must have atleast a 2.75 GPA to be eligible. They must also have less than 10 absences.
- Superintendent's Report Mr. Green reported that Amalia Aragon resigned. There are 12 applicants for the vacancy. Interviews will be conducted on August 10th.
- Discussed ERB Board Meeting where issues with contracts like CES will be discussed.
- Discussed progress on teacherage repairs.
- Discussed the new Secretary of PED.
- Administrative Report Mrs. Shellhorn reported on Teacher In-Service and the first few days of school.
- Reported that we have cut back on online classes. We will not use IDEAL-NM this semester.
- 72 students enrolled in high school and 56 students enrolled in elementary.
- Presented August Calendar.
- Mrs. Jolene Delgado reported on PARCC scores and data.
- Check Listing A motion to approve the July 2017 check listing was made by Mr. Livingston and seconded by Mrs. Armijo. Motion passed, 4-0.
- Business Items 1. (a.) No Transfers

(b.) A motion to approve the following budget increases was made by Mrs. Armijo and seconded by Mr. Nicolds. Motion passed, 4-0.

Fund 14000 Instructional Materials	\$1,995
Fund 27155 Breakfast for Elementary Students	\$4,564

(c.) No Decreases

(d.) No Cash Transfers

2. No Feeder Route Agreements

3. A motion to approve the FCI payment was made by Mrs. Armijo and seconded by Mr. Ricks. Motion passed, 4-0.

4. A motion to move the Auction to September 16th was made by Mr. Nicolds and seconded by Mr. Livingston. Motion carried, 4-0.

5. A motion to approve the Special Education Revised Policies and Procedures was made by Mrs. Armijo and seconded by Mr. Livingston. Motion carried, 3-0.

6. A motion to accept the PED ruling to close Glenwood Elementary School was made by Mrs. Armijo and seconded by Mr. Nicolds. Motion carried unanimously.

Discussion Items

Some PED changes will be meetings with them, easier reporting for districts.

No major changes at the Legislature. More information will be available next month. Eighty people with CES are affected as a result of ERB issue.

New positions include Mr. Herb White, Spanish/English; Ms. Amanda Lucas, Kindergarten; Mrs. Carolyn Nelson, Pre-K; Ms. Micheon Sanders, History; Mr. Dave Parnell, VoAg.

Reported changes in sports schedule. No school on Aug. 24th for fair.

Feeder route agreements for September.

Executive Session

A motion to go into Executive Session, pursuant to 10-15-1, H-2, NMSA 1978, as amended was made by Mr. Livingston and seconded by Mr. Nicolds. Motion passed via roll call vote, 4-0. Into executive session at 6:40 p.m.

Return to Open Meeting

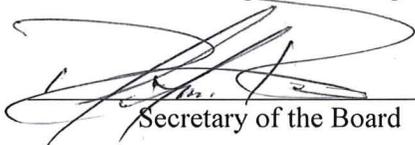
A motion to return to open meeting was made by Mr. Nicolds and seconded by Mrs. Armijo. Motion passed, 4-0. Out of executive session at 6:56 p.m.

Mr. Laney stated that personnel was discussed.

Adjourn

A motion to adjourn was made by Mr. Nicolds and seconded by Mr. Livingston. Motion carried unanimously. Adjourned at 6:56 p.m.

The minutes of the regular meeting of the Board on August 9, 2017 are approved as written.


Secretary of the Board


President of the Board

I. PSCOC Meeting Date(s): October 12, 2017

II. Item Title: Santa Rosa - Anton Chico Schools - Emergency Advance

III. Name of Presenter(s): Edward Avila, Senior Facilities Manager

IV. Executive Summary (Informational):

In February 2017 a FAD assessment was conducted at the Rita Marquez ES/Anton Chico MS. During the site visit, cracks were discovered in various locations throughout the facility. PSFA contacted the Architect of Record and the General Contractor on behalf of the district, to investigate and assist with determining the cause of the cracking and a solution for repair. A site visit was held in March to kick-off the investigation, and was attended by Superintendent Perea, district Maintenance Director Mr. Salcido, and school principal Mrs. Price. Other attendees included representation from PSFA, the Contractor, the Structural Engineer, and Architect of Record. After walking the site and reconvening to discuss what was observed and inspected, the consensus was for the district to provide records of their water bills to determine if there was an abnormality in water consumption, and the contractor in conjunction with Architect would work on scheduling and conducting additional tests to assist in determining the cause of the cracking.

Status updates on the findings and investigation were provided to the PSCOC council via bi-weekly reports beginning in March 2017. Over the course of several months, the team performed exploratory work, from March 2017-July 2017. The Architect, Structural Engineer, and General Contractor concluded that there is no clear source of the elevated moisture conditions below the slab or around the perimeter of the building and that the floor cracks were likely attributed to minor settling issues.

On Friday, September 29, 2017 Superintendent Perea contacted the PSFA to inform staff that additional cracks in the floor slabs and drywall ceiling areas had appeared. Due to growing safety concerns over the structural integrity of the building by the staff and community, the district closed the school until a professional assessment could be conducted, to determine if the building was structurally safe to be occupied by students and staff. On Sunday, October 1st the Structural Engineer and Architect of Record visited the site, and subsequently submitted a letter to the district stating that the building was safe to occupy and not in danger of structural failure.

With approval from the PSCOC Chair, the district was awarded emergency funds in the form of an advance to contract with a third party engineer to provide a thorough analysis/investigation of the existing building and surrounding site for civil and structural problems responsible for the current building issues. The report will include findings and recommendations based on data, testing, and documented analysis and investigation of the design and current condition of the structure.

PSFA will continue to keep the Council informed of the progress of this emergency through bi-weekly reports of activity

20 March 2017

Client:

FBT Architects
6501 Americas Parkway
Suite #300
Albuquerque NM 87110

Project:

Ria M Marquez Elementary
Anton Chico Middle School
Anton Chico NM 87711

Attn: Jeremy Trumble

At your request, I visited the project at the address listed above on 15 March 2017. The reason for my visit was to review and assess slab on grade and interior wall cracks that have developed since the completion of construction near the end of 2013. The interior gypboard cracking is almost all located along the drywall joints and doesn't appear to be a structural issue. All these cracks can be superficially repaired. In some cases, where the cracks are in a large portion of wall, at the learning lab for instance, where the crack is located near the middle of a large space, we recommend installing a drywall control joint near the middle of the space. These vertical cracks near the middle of the space may be caused by thermal expansion and contraction and a control joint can help to allow some horizontal movement without the unsightly appearance of a crack.

Most of the cracks in the floor slab appear to be typical concrete shrinkage cracking with one exception. There is a large floor crack in the learning lab room # 117. This crack is about 1 inch in width and is about 20 to 30 feet long. The crack appears to be completely through the slab and runs from the exterior wall at the intersection of the south side of the conference room # 106 at about a 45 degree angle up to the girl's bathroom. The crack appears to be under the tile in the girl's bathroom and continuous over to the drinking fountains and then across the hallway. The slab separation appears to be related to some cracking in the drywall ceiling and the tile wall and floor covering of both the girl's and boy's bathrooms.

I measured the slope of the slab on each side of the crack at its worst condition and the slope was about 2 to 3 degrees on each side and the slope is positive towards the center on both sides of the crack. This is an indication that the slab is heaving. We reviewed the boring logs from the existing geotechnical report and all eight of the boring logs list clay as the soil substrate. Page 9 of the geotechnical report under "7.5 Conventional Interior Slab Preparation" says, "To minimize the potential for slab heaving due to the expansive near surface site soil, slabs on grade should be founded on a minimum of 36 inches of low-expansive material." The structural drawings of the contract documents specifically

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require that the slab area be over-excavated under the slab to provide a minimum of three feet of imported structural fill. Therefore, if the soil substrate under the 3 feet of fill somehow became wet it could have caused the current heaving of the slab and the crack in the slab.

To help determine the cause of the crack and the required repair to the slab, we recommend that some preliminary investigation be performed on the existing slab and the substrate soils below the slab. These recommendations are as follows:

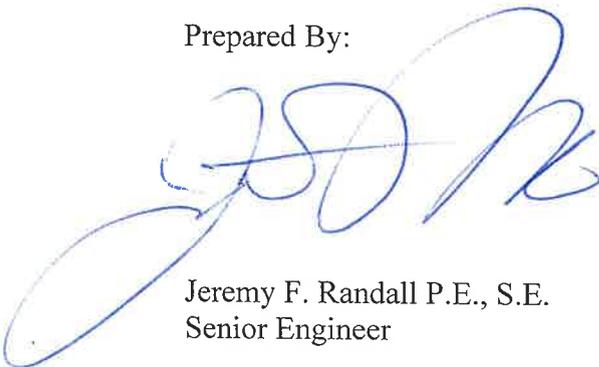
1. Check the water usage of the school for the past three years to see if there have been any irregularities.
2. While the school is not in use, check the water meter to see if any water is flowing to determine if there is any kind of a leak in the supply piping.
3. Use a camera scope or pressure test in the waste water pipes to determine if any cracks or leaks have developed in these pipes.
4. Use a camera scope in the roof drainage pipes to determine if any leaks or cracks have developed in these pipes located either above or below grade.
5. Remove a section of concrete floor slab near or at the crack at its widest location (i.e. in room #117). This hole needs to be large enough, about 12 inches in diameter, to allow for testing to be done to the soil below the slab.
6. Check the existing soil under the slab for abnormal moisture content that might appear to be caused by a leak.
7. Verify soil characteristics and check densities of the soil below the slab, both in the specified 3 feet of structural fill and the native soil below the fill.
8. Verify the location of the welded wire fabric in the slab at the edges of the drilled hole.

After determination of the cause of the crack, a repair procedure can be provided. The repair must include the repair of any leak found, if that is the cause, and the repair or replacement of the cracked slab.

If there is anything else that we can do for you, please do not hesitate to call.

Thank you.

Prepared By:



Jeremy F. Randall P.E., S.E.
Senior Engineer

Reviewed By:



Michael J. Walla P.E.
President

PSFA Bi-Weekly Update

April 28, 2017

Administration:

- RFP for BDCP Cat 1 and Cat 2; re-draft and reassessment
- Collecting data for Construction Cost Analysis and Project Awards History Database
- Requested 10 replacement vehicles to replace aging high-mileage vehicles in PSFA fleet
- Completed scanning of all historical district paper files for electronic access by PSFA staff
- Received 11 additional project closeout certification documents from districts, for an increased total of 155 closed projects for FY17
- Released 10 systems-based full applications and 1 standards-based full application and have sent follow-up communication to all applicants. Full applications are due May 26, 2017
- Worked with PSFA analysts Sunny Liu and Marit Rogne to review PSFA Checklist Manual, PSCOC award cycle timeline, application processes for standards and systems programs, including site visits and all other associated award cycle tasks

BDCP:

- Coordinate school responses to Universal Services Administration Company (USAC – E-rate) questionnaire request for all the 2016 NM fiber projects applicants
- Management of all (49) 2016 BDCP funded projects
- Prepare PSCOC funding requests for three 2016 BDCP projects
- Assist schools with fiber (Cat1) and internal network (Cat2) procurement and new applications for the 2017 E-rate cycle
- Coordinate with the Broadband For Education Initiative (BB4E) partners: Public Education Department (PED), Department of Information Technology (DoIT) & EducationSuperHighway (ESH)

Field:

- Anton Chico Update: On April 12, 2017, Western Technologies and Franken Construction were on site to take samples of the soil that had been uncovered from the slab cuts made previously on April 3, 2017. The testing report has not been received as of this correspondence, however PSFA staff is in contact with the design professional and contractor in the interim to obtain any additional available information. In the cores that were taken, it was noted that the soil was saturated; further testing will help identify the type of moisture causing the saturation. On April 19, 2017, Franken Construction corresponded with the District Superintendent, design professional, and PSFA to update all parties of the continued efforts to locate the cause. In this correspondence, the results of the scoping conducted by Roto Rooter, which did not locate any large broken sewer lines; a report from this company is forthcoming. Additional considerations to determine the cause include exploratory holes in the drywall of the bathrooms and pressure testing the domestic and sewer lines to aid in identifying a cause. The district concludes their school year on May 19th, at which point this exploratory work could commence.

- Glenwood Elementary School was awarded early planning for a design capacity of 9 students. Current enrollment is only 5 students. We are working with the Superintendent, but at this point the district is not moving forward with the feasibility study until decisions are made regarding the future of the school.
- On April 23rd Clovis released their RFP for design of Highland ES and Gadsden released their RFP for construction of the Old English Building Phase of Gadsden HS.

Finance:

- FY18 Budget submission is due May 1, 2017 and therefore working on it to complete prior to the due date
- FY18 Lease Assistance Applications were released. Received one completed application as of April 26, 2017, the due date is May 17, 2017.
- Finance staff is continuing to work on closing purchase orders that are related to the project closeouts
- Completed the June 2017 SSTB certification for review at the May 11, 2017 PSCOC meeting that included the revised SSTB estimated sale amount from Board of Finance
- Worked with Marit and Sunny to review finance functions including SSTB certifications, Financial Plan overview and finance employee job duties

HR & Training:

- Working on SHARE upgrade transition training
- Realignment of training for Strategic Plan items
- Begin reviewing of Employee Policy Changes
- SHARE training for HR Managers, Payroll, and Timekeepers
- E1 Report, Budgetary Review, and Organizational Chart updates for PSFA FY18 budget submission

IT:

- 90% completion of the Facility Maintenance Assessment Report (FMAR) application redesign
- 15% completion of Disaster Recovery Plan build
- 70% completion of Web site redesign

Maintenance:

- Maxwell Boiler Update: After reviewing the mechanical room at the Maxwell Municipal School District, the boiler system in the high school was not replaced, as previously reported to the PSCOC. For clarification, the piping to include, heating/return, expansion tank, three circulating pumps the valves and supply lines was replaced. A CID permit was identified in addition to a licensed contractor on February 7, 2017. The boiler, a Raypak, radiant heat system was identified from 2005 and still working in place with no issues reported (per the district). It is currently in the district's inventory.

- As of April 1, 2017, PSFA staff has completed 545 of 784 scheduled FMARs (69.51% completion rate) of FY16 FMAR with an adjusted NM cycle of 36 months.
- FMAR Performance Data and New Initiatives:
 - January: 12 FMARs (6 districts 3 Charters) | February: 13 FMARs (7 districts) | March: 20 FMARs (12 districts).
- FMAR Response
 - Formal letters to all NM Districts began April 1, 2017 with final FMARs.
 - New Mexico School for the Arts responded to FMAR findings and implemented a PM Plan improving the score from 48.59% Poor to a 70.20% Satisfactory.
- Maintenance & Operations Staff Master Certificate Program.
 - 2017 Maintenance Advisory Group and Facility Masters Training Program kick-off was presented at CES to NM Public Schools on April 24-25, 2017 with PSFA starting the training modules 4 & 5 on Maintenance (6 hours) and Long Range Capital Planning/FMP (1.5 hours).
- NMPFMA: NM Public Facility Managers Association advanced By-Laws and strategic planning efforts. Leadership meeting conducted on April 24, 2017 with follow up actions items determined.

Planning & Design:

- Worked with the Deming High School district staff to establish/confirm adequacy for Hofacket HS.
- At the district request, conducted a re-assessment of Pojoaque Valley Middle School. Current status is PSFA has requested follow up facility information from the district prior to issuance of new wNMCI score. District is working on providing the requested information to PSFA.
- Along with the Regional Manager, met with Las Vegas City School Superintendent and Associate Superintendent to discuss the re-ranked position of Paul D Henry Elementary in relation to Los Niños Elementary School and next steps.
- Provided support to Chancellor Jaramillo of Cariños Charter School on how to proceed with his Facility Master Plan (FMP) in light of no waiver of the local match with the approved FMP award.
- Created and implemented an interactive web map describing PSFA-owned and or district-owned portable locations and related information which is now available on our website at the following [link](#).
- At the Maintenance Association Group (MAG) meeting, Planning presented the following topics:
 - Long Range Planning;
 - Educational Specifications; and
 - PSCOC funding.

PSFA Bi-Weekly Update

May 12, 2017

Administration:

- Met with Octavio Casillas, Head Administrator and Bill Davis, Consultant with La Academia Delores Huerta concerning their 2017-2018 standards-based full application. PSFA staff representation included Rocky Kearney, Martica Casias, John Valdez, Denise Irion and Casandra Cano. Facility options were discussed, including Lease Purchase, and the charter representatives were provided with a copy of PED's "Checklist For Charter School Submission Of Proposed Lease Purchase Arrangement For Public Education Department Approval". Mr. Casillas indicated that the charter will revisit their options, but would be cancelling his application. PSFA has not received written confirmation of the cancellation, but will continue to follow up with Mr. Casillas.
- Sent email communication to Albuquerque and Los Alamos, 2017-2018 systems-based applicant districts, to remind them of the language included in the motion that the "applications for systems-based awards must be limited to building system repair, renovation or replacement renewal and should not include or be applied toward a larger renovation or replacement project which would normally be awarded under the standards-based program". PSFA suggested that the districts ensure that their full applications meet this intent, or otherwise may be cancelled by the district and resubmitted in a future award cycle.
- Reinitiated work on strategic plan item 3.9 – Develop a log of PSCOC policy decisions as a reference document to ensure consistency of governance decisions.

BDCP:

- Meeting with Sunny from the LFC and Marit from the LESC regarding BDCP
- Coordination for 2017 meeting with School Broadband Advisory Group
- E-rate matching fund: NM Broadband – lessons learned and collaboration with other states: MT, TX, AZ, OK, NV, VA, MA & IL
- Presentation about BDCP to FUNDIT coordinators
- Assistance with 19+ Fiber WAN RFPs from schools/districts including 284 sites, ~150K students

Field:

- Anton Chico Update: Investigation ongoing. No new updates at this time.
- Sandia Vista Elementary School in Rio Rancho has received a Green Ribbon award from the U.S. Department of Education for 2017.

Finance:

- Submitted the FY18 Budget on April 28th to DFA and LFC; budget was due May 1st.
- Finance staff continues to work on closing POs that are related to project closeouts.
- Worked with Board of Finance to reconcile the due to/from amounts and posted related journal entries prior to year-end.
- Reconciled advance receivables on the general ledger and posted related journal entries.

- Finance staff have responded to numerous inquiries regarding the FY18 Lease Assistance application surrounding the lease rate amount set to \$XXX.XX and other questions regarding required documents for submission of the application. Due date of application is May 17th.
- Met with Marit from LESC and Sunny from LFC to review the FY18 Operating Budget submission and the FY18 Lease Application process

HR & Training:

- GoToMeeting to be used for an upcoming E-Builder training, rather than travel to Las Cruces.
- Processed first payroll on new upgraded SHARE system.

IT:

- New FMAR application complete and is in production

Maintenance:

- **PM Planning:** Enhanced PM Plan reminder letter (44 sent in April) improved awareness of updating PM Plans annually. Reminder sent in April with the following results:
 - 22 district responded
 - 6 districts provided updated PM Plans
 - 8 districts are updating
 - 3 advised they need additional assistance
 - PM Plan template provided to 2 charter schools
- **Facility Maintenance Assessment Report (FMAR)**
 - New FMAR (F6) Application went live on May 2nd, with Field Assessor training on May 8th.
 - **FMAR Performance Data:** Las Cruces, East Picacho ES responded to FMAR findings improving the ratings and facility conditions from 72.65% to an adjusted 74.39% Satisfactory rating.

Planning & Design:

- Planning Team discussions regarding streamlined, cost saving approach to FMPs.
- Met with Marit and Sunny to discuss the following items;
 - FAD,
 - FMP,
 - Code and Adequacy Plan Review,
 - Facility Assessments,
 - Charter School wNMCI assessments,
- Scheduled a FAD/FMAR assessment that Sunny and Marit will attend with a PSFA assessor.
- Received requested information and responded to Pojoaque Superintendent Mel Morgan regarding the new wNMCI score for Pojoaque Middle School, which is now 27.31%, previously listed as 19.75%. A change in ranked position from 253 to approximately 105.

June 9, 2017

MEMORANDUM

TO: PSCOC Members

FR: Rocky Kearney, Deputy Director

RE: PSFA Bi-Weekly Activity Report for June 9, 2017

- Four full applications were received under the 2017-2018 systems-based award cycle. The applicant districts and schools are as follows:
 - Espanola – Velarde ES
 - Central – Kirtland ES
 - Las Vegas City – Los Ninos ES
 - Gadsden – Desert Trail ES

- Of the six pre-applicant facilities (4 districts) who did not submit a full application, PSFA received feedback that replacement is desired for four of the facilities which is excluded from this program, and the remaining two did not believe that their desired upgrades would reduce the wNMCI by one third, as required by the program.

- Anton Chico Update: The architectural and structural team provided additional coring locations both interior and exterior on May 31st. Franken construction executed the cores and followed up with soil testing. Although the test results are not yet available, visual inspection at an exterior location revealed the presence of moisture. Due to no visible leaks during the sewer line scoping, a ball test was performed by the General Contractor and any leak in the waste water system was ruled out. As the source of moisture has yet to be determined, the General Contractor will investigate the landscape sprinkler system next to determine if there is broken pipe or a leaking valve. The general contractor has notified their insurance company and suggested the Santa Rosa School District follow suit.

- PSFA staff has been working on developing building guidelines; major sections have been completed and are under review, staff hopes to publish a draft in the first quarter of 2018. The guidelines are being established to provide direction and information to districts. The goal of these standards is to help educate all participants in the project process of design and construction by sharing what staff has learned and providing the necessary tools to make informed decisions when designing and building an educational facility. The guidelines are separated into categories, including:
 - Site Design
 - Structural Systems
 - Building Envelope
 - Mechanical, Electrical, and Plumbing Systems
 - Specialized Design
 - Facility Management

- Hisham Tariq, PSFA Environmental Operations Engineer, passed his Professional Engineer (PE) Exam and will be receiving his license.

June 23, 2017

MEMORANDUM

TO: PSCOC Members

FR: Rocky Kearney, Deputy Director

RE: PSFA Bi-Weekly Activity Report for June 23, 2017

- After Discussions between the Construction Industries Division (CID) and Albuquerque Public Schools Facilities Design and Construction regarding the city requirements being enforced, CID terminated the Joint Powers Agreements (JPA) with the City of Albuquerque and Bernalillo County. The JPA indicated that the City of Albuquerque and Bernalillo County would permit and inspect all public school projects for building code compliance in their respective areas. Since the JPA was terminated, CID will now permit and inspect all public school projects located in the City of Albuquerque and Bernalillo County to ensure building code compliance. With this change it will ensure the review of all school capital projects goes through PSFA.
- The BDCP group coordinated a meeting with the School Broadband Advisory Group and partner agencies and organizations (PED, DoIT, & ESH). The Broadband Advisory Group is composed of representatives from school districts, Regional Education Cooperative 6, and charter schools. The goal for this biannual meeting is to present progress for the broadband upgrades in schools and receive feedback on potential program updates. Feedback received from the group showed that communication with the schools needs to be enhanced in order to maintain and increase participation. Additionally, more effective outreach to school districts is necessary in order to grow participation in the programs. The communication process has to follow through multiple channels, since the decision to proceed with upgrades involves the Technology Department personnel, the business office, superintendents, and the Board of Education.

Anton Chico Update:

- Nine holes were bored at various locations in the building and around the exterior, in efforts to identify the source of the water and if similar conditions could potentially exist in other areas of the site. During this exercise two holes were found to have water backfilling once excavated. Based upon their locations, an additional investigation of the irrigation lines was conducted by the installing subcontractor. No breaks or issues were discovered, and the system is functioning as designed. Currently, the source of the water has not been identified. The contractor and the district have requested direction from the design professional and in the meantime the general contractor has recommended the district file a claim with NMPSIA. PSFA is continuing to work with all parties to assist in finding solution.

2017 – 2018 Systems-Based Applications:

- Espanola Public Schools notified PSFA that they will not be submitting a 2017-2018 systems-based full application for Velarde ES under the first cycle as the district is wanting to wait to get accurate figures and a quality engineering study. However, the district may resubmit under the second round of systems. This reduces potential awards to three schools in three districts and

an estimated state match of \$8,309,138. This amount is subject to change based upon final applications received.

- Site visits were conducted for the three applicant facilities, Kirtland ES in Central, Los Ninos ES in Las Vegas City and Desert Trail ES in Gadsden. The site visits included both district and PSFA staff. Site visit reports will be shared with the districts by June 30, 2017 in accordance with the timeline. Districts have an opportunity to update their application based on the site visit; deadline to submit final applications is Friday, July 14, 2017.
- The financial plan will be updated based on the removal of the Espanola application, and the final applications received by the district. Correspondingly, the amount available for the 2017-2018 second round system awards will be adjusted.

July 7, 2017

MEMORANDUM

TO: PSCOC Members

FR: Rocky Kearney, Deputy Director

RE: PSFA Bi-Weekly Activity Report for July 7, 2017

Anton Chico Update:

- On June 23rd, Rocky Kearney and Natalie Diaz visited Anton Chico at the request of Superintendent Perea to tour the site with the district's Lawyer, Barry Berenberg from Walsh Gallegos law firm. The tour included a discussion on how the district could move forward without knowing the cause of the cracking. Both the district's lawyer and PSFA recommended that the district speak with James Ortega of NMPSIA-CCMSI, and file a claim for the damage and see what investigative efforts they would pursue. The district's lawyer also recommended that the district should get additional bores further northeast of the site to see if there is additional ground water possibly running under the site. On July 6th the district held a meeting with the contractor, PSFA, design professional, and school board members to discuss the situation. After all the testing and investigation, a specific cause of the cracking and settling still has not been identified at this time. The design professional provided a written summary of the events to date and a recommendation for temporary repairs, as well as a plan for ongoing monitoring of the floor cracks and moisture content of the bored holes. Superintendent Perea is following up with James Ortega to ascertain when NMPSIA-CCMSI will be conducting its investigation onsite and whether portions of the school which have been opened up for exploration or parts of the existing cracking, can be temporarily repaired before August 14th so staff can prepare for students.

Other Updates:

- The auditors have scheduled their fieldwork for the FY17 audit to begin August 14th and run through August 18th. In connection with the FY17 audit, PSCOC members or PSFA staff may be asked to complete the 2017 Fraud Risk Inquiry. All inquiries from the auditors are considered confidential.
- Staff is tracking House Resolution 2479, known as the Leading Infrastructure for Tomorrow's America Act, which among other initiatives, establishes a program to expand broadband access. The program allocates up to \$10 billion per year for four years, for schools and libraries in unserved/underserved areas that do not receive e-Rate funding. Another initiative of the Act allocates \$100,000 per year for four years for the installation of renewable energy systems, or repairs to existing systems that will result in a direct reduction of a school's energy costs. The Act is sponsored by Rep. Pallone from New Jersey; Rep. Ben Ray Lujan is among the 23 cosponsors. If this Act were to become law, these initiatives could be additional resources for school districts.
- The Center for Cities and Schools, along with its partners, published a new report, *Adequate & Equitable U.S. K-12 Infrastructure, Priority Actions for Systemic Reform*. This report, which is attached for reference, highlights 55 priority action items for reform in the following areas:
 - Facilities Governance and Decision Making;
 - Operating and Capital Facilities Funding;
 - Facilities Management;
 - Educational Facilities Planning;
 - Facilities Data and Information; and
 - Accountability.

July 21, 2017

MEMORANDUM

TO: PSCOC Members

FR: Rocky Kearney, Deputy Director

RE: PSFA Bi-Weekly Activity Report for July 21, 2017

Anton Chico Update:

- On July 12th, Byron Pompeo with Franken Construction confirmed that they will be coordinating with the district to cover the two test holes and patch the floor crack. This work will be completed prior to the district's start date of August 14th. The test holes will remain unfilled so as to allow monitoring over the next six months. Other cracks observed throughout the school will also be monitored over the next six months to determine if the condition is stabilizing or continuing to expand. Additionally, after a follow-up site visit was conducted by the Design Professional (DP) and Contractor on July 6th, a small section of drywall was noted to be possibly water damaged which could be caused by nearby roofing/downspouts. The DP has requested the aid of the installing contractor to assist with the investigation to rule out the risk of roofing issues.

Velarde ES Update:

- Staff met with the Española Schools Administrative Group on July 13th to discuss the future of Velarde ES. Leo Valdez, the district's financial advisor provided an update on the district's finances noting that dedicated bond proceeds for the Velarde ES project were spent on the football field at Española Valley HS. In addition, there is approximately \$600,000 left over from a 2011 GO Bond that the district is keeping as a reserve for their two current projects: Abiquiu ES and the Administration Building, therefore there is no local share available for the Velarde ES project. The district Superintendent and Board will discuss the project at their next meeting. The district is slated to proceed with an FMP update and once approved by the Board, the district will request to come to the PSCOC and update the Council about the district's next steps.

New Mexico Public Facilities Management Association Update:

- The NM Facility Masters Maintenance and Operations Masters Certificate Program proceeded with the second round of training in the two-year program. POMS and NMASBO provided training on Modules 3, 6 and 7 covering the following topics:
 - Environmental Health and Safety by POMS;
 - Emergency Management: Safety and Security by POMS; and
 - School Budgeting by NMASBO with support from PSFA.
- The Maintenance Group worked with NM Environment Department's Drinking Water Bureau Manager, Danielle Shuryin, to present to school districts at the NMPFMA on the resources available to them to test for lead and copper content at elementary schools statewide. NMPFMA asked the Drinking Water Bureau to come back and lead a break-out presentation at the Fall Facility Managers Workshop in October 2017.

Other Updates:

- All three final applications for the 2017-2018 First Round Systems Award Cycle were received by the July 14th deadline. Staff will review the final applications and prepare for the district presentations at the August 11th PSCOC meeting.
- Additional communication for the 2017-2018 Second Round Systems Award Cycle was sent to all school district superintendents and district representatives. The deadline to receive applications is Friday, July 28, 2017. As of

this date, no applications have yet been received, but staff has been in communication with potential applicant districts.

- Presented on PSCOC applications and programs to the NM School Boards Association at their Leadership Retreat in Cloudcroft, NM. The focus was on standards-based, systems-based, and BDCP funding opportunities.
- The BDCP Group participated in meetings with various pueblo leaders, PED, DoIT, DOT and BIA, to coordinate fiber upgrade projects for public schools located on tribal lands. There are currently two E-rate approved fiber projects that involve construction through pueblo lands. The additional support BDCP provides includes coordinating the construction cost allocation, project timeline development, assistance in securing right-of-way approvals and helping reach agreements on recurring costs distribution.
- Process to order and prepare laptops for PSCOC members has begun. The transition to electronic notebooks will take place at the September Subcommittee and PSCOC meetings.
- Employee evaluations are ongoing and staff is making progress towards meeting the July 31st deadline.

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July 5, 2017

Mr. Richard Perea, Superintendent
Santa Rosa Consolidated Schools
344 4th Street
Santa Rosa, NM 88435

Subject: Concrete Slab – Classroom 117, Anton Chico School

Dear Mr. Perea:

Over the past months, numerous entities have collaborated to evaluate the cause for the crack in Classroom 117's concrete slab and in the adjacent restroom space. We have conducted detailed review of reports developed from the testing performed to investigate these conditions including items noted in Franken Construction's letter dated June 20, 2017. Our observations are noted below. We have also included a recommendation for your consideration to resolve this matter.

After the first investigation that indicated a potential of moisture under the Classroom 117 slab, all of the underground utilities were tested and found to be in good condition without any damage. Site and landscape elements have also been proven to be in good working conditions with no leaks or damage. Other areas of the existing facility, both inside and outside of the building footprint were cored to offer a broader perspective of under-slab soil conditions. Overview from this exploration is noted under paragraph C plus the actual report by Western Technologies is enclosed.

A. Original Geotechnical Investigation & Report (Western Technologies):

- Testing and preparation of the geotechnical engineering report was conducted in August 2012. Borings under the building footprint were drilled to depths of 20 to 22 feet. Other borings outside the building for parking and paving areas were drilled to 5 feet depths. No ground water was encountered in any borings.
- The design for concrete slab-on-grade for the building required supporting the floor slab on minimum 36 inches of low-expansive imported material.

B. Geotechnical Testing During Construction (Earthworks Engineering Group):

- Compaction testing for backfill, building pad and footings in all areas contained moisture content in the range of 4% to 6%. Proctor testing and results were characterized as normal for installation of concrete slabs.
- Few of the compaction test results are enclosed for reference purposes.

C. Soil Sampling & Testing in Classroom 117 + Core Testing - Other Areas (Western Technologies):

- Elevated moisture level in soil composition under classroom 117 was observed in the two cores drilled in this space. Investigation for the exact source of this moisture has remained undetermined.
- Inside Borings (#'s 3, 4 & 6) - Test results from the recent borings especially ones inside the building and immediately adjacent to Classroom 117 shows moisture content of 4% to 5% which is the same value as when the slab was poured. There is no evidence of elevated moisture in these areas indicating that the rest of the building is performing normally.
- Outside Borings (#'s 1, 2, 5, 7 & 8) – Moisture encountered in one of the boring (#5) is a result of a rain event with water from roof canopy downspout over the exterior door causing elevated wet conditions. Moisture levels in

borings #7 & #8 are slightly high also due to the recent rains and are characterized as normal conditions in native soils.

- Western Technologies' report associated with these borings #1 thru #8 is enclosed.

D. Structural Observation (Walla Engineering):

- Walla Engineering conducted the assessment of the crack prior to the recent boring and testing by Western Technologies. Walla Engineering confirmed in their report that the drywall and damage to interior finish materials is not a result of failure of structural elements. The cracking and heaving concrete slab is causing the damage.
- Repairs to the drywall and finishes should be completed after the slab matter is resolved.
- Other parts of the building and the structural systems are performing fine with no issues noted.
- Structural Engineering report dated March 20, 2017 is enclosed.

Recommendation:

Investigations and testing performed to date indicates that there is no clear source for the cause of the elevated moisture conditions in Classroom 117. The crack in the concrete slab and moisture underneath can potentially be an atypical isolated incident, and could have developed due to soil contamination during footing excavation or utility trenching, material composition, trapped moisture, etc.

Based on the above information, FBT Architects and Franken Construction offers a joint recommendation as follows:

- Observe and monitor the crack in Classroom 117 for an additional period of 4-6 months. Install a safe and secure temporary closure box in the concrete cores with a carpet rug to cover the openings allowing use of the classroom.
- Continue to assess the soil moisture level under Classroom 117 slab and all of the cores conducted in the last investigation.
- Observe other portions of the building to confirm that similar conditions are not occurring.
- After definite conclusion is determined, and the Classroom 117 incident is confirmed as an isolated instance, portion of the slab + the soils below should be removed and replaced. A carpet tile finish in this classroom space is recommended as most appropriate to cover the patchwork and provide a uniform appearance.
- Repairs in the adjacent restroom would be conducted with tile replacement and refinishing of drywall elements.
- Outside joint between the sidewalk and the concrete valley gutter should be sealed and caulked in accordance with the observation noted in Western Technologies' recent report. Sealing of other openings between sidewalk and the building, if any, should be performed as well. This work should be done now.

Continuing periodic observation of the borings will require coordination with the District and Anton Chico School. We request District's participation and support in determining the right solution for repairs and getting this matter resolved.

Respectfully,
FBT Architects by,



Jeremy Trumble, Principal

cc: Jim Franken & Byron Pompeo, Franken Construction
Edward Avila & Natalie Diaz, PSFA

Enclosures: Western Technologies' Report (June 30, 2017)
Soil Properties Classroom 117 – Plate B1 (Western Technologies)
Compaction Test Results during Construction (Earthwork Engineering Group)
Franken Construction Letter (June 20, 2017)
Walla Engineering Observation (March 20, 2017)

FRANKEN CONSTRUCTION

June 20, 2017

To: Richard Perea- Santa Rosa Schools
Natalie Diaz - PSFA

Re: Anton Chico Room 117 Slab Crack

Dear Richard;

Franken Construction has completed their investigation of possible sources for the crack in the floor lab of the classroom. The investigation included:

1. Site review of the cracked slab with yourself, school officials, structural engineer, PSFA, and Santa Rosa School district officials so we knew where the problem was and a general discussion of the problem from the Santa Rosa School officials view point. PSFA brought up a single dirt test report that showed Franken had failed a compaction test near a sewer line. (This standard construction failure was shown to have been retested and passed by Earthworks after we asked for testing results).
2. The structural engineer's onsite review did not find any major structural damage and most were attributable to standard construction activities such a minor settling issues.
3. Classroom investigation - opening up two holes in the slab to see the ground condition underneath. Generalized review of the conditions and driving in grade stakes to check for possible water infiltration.
4. Santa Rosa Schools checked the water meter readings and found no significant change in the readings or that the meter was running when no plumbing activity was happening in the building.
5. Our testing lab Earthworks went over test reports and found no discrepancies.
6. FBT 's soil engineer, Western Technologies, reviewed testing data also and found no major discrepancies.
7. Earthworks and Western Technologies confirmed the soil was saturated under the classroom slab from onsite test results. The soils report indicates we have expansive soil on site and not compressive soil. This follows suite with the visuals of the slab crack being push out and not sunken.
8. Franken scoped the sewers and roof drains with a camera and found no leaks.
9. Miller Bonder, who is the mechanical subcontractor for Franken on this project, went out to do a test ball on the sewer and water. They found that there is unusually high pressure at the site as evidenced by gauges on the water were broken both in negative pressure with indicator needles bending backwards at the gauge and by positive pressure by the needle flying off the spindle of the gauge. A review of the pumps in the pump house is being done to determine this high pressure.
10. Western Technologies bored a number of holes outside the building line but inside our compacted pad and found that water filled a couple holes quickly. This is an important piece of observation.

1025 Douglas Avenue
Las Vegas, New Mexico 87701
PHONE: (505) 425-7578
FAX: (505) 454-1394

11. Franken enlisted the landscape subcontractor to review piping and timing of his system. The landscaper found no breaks in the lines, bubblers were working as they should, and the timing of water was only at 8 minutes once a week. He found no significant problems with the system.

Franken Construction has exhausted their thoughts of what caused the slab crack. The holes bored and filled with water outside the building line is of concern and we would recommend the school investigate this problem further. Lee Hopkins from Earthworks probably has the best suggestions for reviewing this problem: first, they are very frustrating because no clear smoking gun can be found and in a majority of the cases he is involved in he has found that it comes down to landscape water or onsite water infiltrating a dirt layer and finding its way into the building. I would suggest possibly looking there further.

Franken has gotten preliminary pricing on demolition of the existing slab and would need to add pricing for pouring and polishing a new slab before school start but we will wait to hear how this activity will be funded before going any further. Franken would also like to suggest that if you have not done so please contact your insurance carrier to alert them as to the problems.

If you have any other suggestions on how to solve this issue please let us know.

Sincerely;



Byron Pompeo, Project Manager
Franken Construction
505-974-8686
byronpompeo@frankenconstruction.com

1025 Douglas Avenue
Las Vegas, New Mexico 87701
PHONE: (505) 425-7578
FAX: (505) 454-1394

October 1, 2017

Jeremy Trumble

Project Architect
F B T LTD Architects
6501 America's Parkway NE, Suite 300
Albuquerque, New Mexico 87110

Project: **Anton Chico School**
Anton Chico, New Mexico

At the request of the building user, PSFA and your office I met you at the above referenced building earlier today in order to perform a site visit of this school facility and evaluate the structure. This structure was designed and constructed over 3 years ago and Walla Engineering was the Structural Engineer of Record (SER). After some recent heavy rains concern about the competency of the structure has been raised by the building user and so we met today to review building conditions at the site. After doing a complete walkthrough and observation of conditions on the interior and exterior of the building it is clear that there is no reason for a safety concern regarding this structure. The building has experienced some settlement but is in no way in danger of any kind of structural failure.

Please contact me if you have any questions.

Sincerely,



Michael J. Walla P.E.
President

MJW/Hs

V. Broadband Deficiencies Correction Program

- A. BDCP – Reversion of FY15 and FY16 Appropriations*
- B. BDCP – 2017 Awards *
- C. Internet Access Price Transparency Information
- D. Category 2 Budgets Available to Schools
- E. Fiber Projects – Project Development & Procurement Process

* Denotes potential action by the PSCOC

Item No. V. A.

- I. **PSCOC Meeting Date(s):** October 12, 2017
- II. **Item Title:** Broadband Deficiencies Correction Program - Reversion of FY15 and FY16 Appropriations *
- III. **Name of Presenter(s):** Ovidiu Viorica – BDCP Program Manager

IV. **Potential Motions:**

Motion: Revert for reallocation \$2,624,072 from FY15&16 Broadband Deficiencies Correction Program (BDCP) budget to the PSCOC fund.

V. **Executive Summary:**

Motion 1 Details: The budget of \$7.5M established for the first two years of development for the Broadband Deficiencies Correction Program and FY17 project awards has \$2,624,072 in funding available.

Broadband Deficiencies Correction Program (BDCP)
FY16&17 Budget and Awards Status
10/3/2017

	A	B	C	D
1 Total Broadband Deficiencies Correction Program Budget				\$7,500,000
	Awards to date	Pending	Total	Total projects cost (Incl. Erate)
2 2015-2016 Category 1 - Fiber	\$ 310,275	\$ 765,310	\$ 1,075,585	\$ 17,900,000
3 2015-2016 Category 2 - Equipment	\$ 699,783	\$ -	\$ 699,783	\$ 7,000,000
4 Total	\$ 1,010,058	\$ 765,310	\$ 1,775,368	\$ 24,900,000
5 Gap Analysis & Program Support*			\$ 3,100,560	
6 Budget Available				\$ 2,624,072

*Includes EDAC award of \$78,000

- I. **PSCOC Meeting Date(s):** October 12, 2017
- II. **Item Title:** Broadband Deficiencies Correction Program 2017 Awards
- III. **Name of Presenter(s):** Ovidiu Viorica – BDCP Program Manager
- IV. **Potential Motions:**

Motion 1: Make Broadband Deficiencies Correction Program (BDCP) Category 2 budgetary awards of E-rate project amounts to provide the state match to three districts/schools, for a total of \$2,051 as listed in column H of the award spreadsheet on page 1 of this agenda item, for the purposes and up to the amounts specified. Actual award requests will be based on Funding Commitment Decision Letters (FCDL) amounts and will be presented to the Council for final approval.

Motion 2: Make Broadband Deficiencies Correction Program (BDCP) awards of actual E-rate-approved project amounts to provide the state match for application funding year 2017 for Category 2 to 10 districts/schools for a total of \$107,846 as listed in column K of the award spreadsheets on page 2 of this agenda item. Each allocation is intended to fully complete the project, phase, or specified purpose.

V. **Executive Summary:**

Motion 1 Details: The budget awards are based on funding requests for Cat2 (equipment) infrastructure upgrades to the E-rate program for application funding year 2017.

The total amount of \$2,051 will provide the state match for upgrades at 9 individual schools and includes 20% contingency.

Final award requests will be confirmed when the Funding Commitment Decision Letters are released from USAC.

Motion 2 Details: Ten (10) NM schools/districts received their Funding Commitment Decision Letters (FCDL) for Category 2 broadband equipment upgrades from the E-rate program for funding year 2017.

This request marks the first group of final awards for the 2017 E-rate funding year with a total of \$107,846, which will affect 49 educational facilities. Included in this request is a 20% contingency line item in the amount of \$17,979 (on line 48 of the award spreadsheet).



2017 Category 2 Funding Based on E-rate Requests

	A	B	C	D	E	F	G	H	I
District	Estimated Project Cost	E-Rate Discount Percentage	E-rate Share	BDCP Ineligible Cost	BDCP Eligible Cost	Non-Discount Portion Eligible for BDCP Funding	State Match	State Share	District Share
6 CHAMA VALLEY INDEP SCHOOL DIST	\$ 5,000	85%	\$ 4,250	\$ -	\$ 5,000	\$ 750	10%	\$ 75	\$ 675
28 MONTE DEL SOL CHARTER SCHOOL	\$ 22,919	80%	\$ 18,335	\$ -	\$ 22,919	\$ 4,584	10%	\$ 458	\$ 4,125
42 TAOS MUNICIPAL SCHOOL DISTRICT	\$ 78,396	85%	\$ 66,636	\$ -	\$ 78,396	\$ 11,759	10%	\$ 1,176	\$ 10,583
20% Contingency								\$ 342	
Total	\$ 106,315		\$ 89,222	\$ -	\$ 106,315	\$ 17,093		\$ 2,051	\$ 15,384

Notes:

* BDCP Ineligible Costs are not infrastructure costs and will be divided between the District and USAC.

** The above project amounts are based on E-rate Forms that have been submitted to USAC for approval. Final awards will be confirmed when the E-rate Funding Commitment Decision Letters (FCDL) are released.



2016-2017 Category 2 Equipment

District	Budget Award Estimates				Final Award Requests							
	Estimated Project Cost	E-rate Share	State Share	District Share	FCDL Approved Amount	E-Rate Discount Percentage	E-rate Share	BDCP Ineligible Cost	Non-Discount Portion Eligible for BDCP Funding	State Match	State Share	District Share
ANIMAS PUBLIC SCHOOL DISTRICT 30	\$ 14,408	\$ 11,526	\$ 1,095	\$ 1,787	\$ 14,408	80%	\$ 11,526	\$ -	\$ 2,882	35%	\$ 1,009	\$ 1,873
CAPITAN MUNICIPAL SCHOOL DIST	\$ 63,042	\$ 50,434	\$ 1,261	\$ 11,348	\$ 63,042	80%	\$ 50,434	\$ -	\$ 12,608	10%	\$ 1,261	\$ 11,348
CARRIZO MUNICIPAL SCHOOLS	\$ 1,750	\$ 1,488	\$ 26	\$ 236	\$ 1,750	85%	\$ 1,488	\$ -	\$ 263	10%	\$ 26	\$ 236
HATCH VALLEY PUBLIC SCHOOLS	\$ 73,889	\$ 62,805	\$ 9,642	\$ 1,441	\$ 73,889	85%	\$ 62,805	\$ -	\$ 11,083	85%	\$ 9,421	\$ 1,662
LAS VEGAS CITY SCHOOL DISTRICT	\$ 107,932	\$ 86,345	\$ 12,736	\$ 8,850	\$ 105,966	85%	\$ 90,071	\$ -	\$ 15,895	55%	\$ 8,742	\$ 7,153
LOS LUNAS SCHOOLS	\$ 569,230	\$ 483,846	\$ 65,746	\$ 19,638	\$ 535,608	85%	\$ 455,267	\$ -	\$ 80,341	76%	\$ 61,059	\$ 19,282
MISSION ACHIEVEMENT AND SUCCESS CHARTER SCHOOL	\$ 25,681	\$ 21,829	\$ 2,273	\$ 1,579	\$ 25,681	85%	\$ 21,829	\$ -	\$ 3,852	57%	\$ 2,196	\$ 1,656
MORA INDEP SCHOOL DISTRICT	\$ 61,364	\$ 52,159	\$ 3,958	\$ 5,247	\$ 61,364	85%	\$ 52,159	\$ -	\$ 9,205	35%	\$ 3,222	\$ 5,983
POJOAQUE VALLEY PUBLIC SCHOOLS	\$ 11,717	\$ 9,374	\$ 1,758	\$ 586	\$ 11,717	80%	\$ 9,374	\$ -	\$ 2,343	75%	\$ 1,758	\$ 586
SAN DIEGO RIVERSIDE SCHOOL	\$ 27,224	\$ 23,140	\$ 2,083	\$ 2,001	\$ 13,505	85%	\$ 11,480	\$ -	\$ 2,026	47%	\$ 952	\$ 1,074
20% Contingency											\$ 17,929	
TOTAL COUNCIL ACTION FOR CURRENT MEETING	\$ 956,236	\$ 802,946	\$ 100,577	\$ 52,713	\$ 906,930		\$ 766,432	\$ -	\$ 140,498		\$ 107,574	\$ 50,853

Notes:

* BDCP Ineligible Costs are not infrastructure costs and will be divided between the District and USAC.

** The above project amounts are based on E-rate approved Funding Commitment Decision Letters (FCDL).

- I. PSCOC Meeting Date(s):** October 12, 2017
- II. Item Title:** Broadband Deficiencies Correction Program
Internet Access Price Transparency Information
- III. Name of Presenter(s):** Ovidiu Viorica – Broadband Program Manager
- IV. Executive Summary (Informational):**

See attached the tables with data related to NM broadband speed, cost, and school information mentioned by EducationSuperhighway (ESH) in the presentation to the Council last month.

The information is based on E-rate funding year 2017 data as well as National Center for Education Statistics, which was then refined and verified by ESH.

Also attached are the maps showing the progression of the Internet Access cost per megabit per second per month between 2015 and 2017.



Monthly Cost of Internet Access (Per Mbps)

District	2016	2017
1 Alamogordo Public School Dist	\$17.17	\$3.15
2 Albuquerque School District	\$5.75	\$4.33
3 Animas Public School District 30	\$10.25	\$0.54
4 Artesia Public School District	\$21.74	\$21.78
5 Aztec Municipal School Dist	\$9.93	\$9.93
6 Belen Cons School District	\$1.30	\$1.30
7 Bernalillo Public Schools	\$1.95	\$1.95
8 Bloomfield School District	No Data	\$1.90
9 Capitan Municipal School Dist	No Data	\$8.48
10 Carlsbad Municipal School Dist	\$6.94	\$2.50
11 Carrizozo Municipal Schools	No Data	\$0.55
12 Central Cons School Dist 22	No Data	\$23.05
13 Chama Valley Indep School Dist	\$66.60	\$76.42
14 Cimarron Mun School District	\$18.32	\$15.89
15 Clayton School District	No Data	\$5.01
16 Cloudcroft Mun School Dist	No Data	\$1.40
17 Clovis Municipal Schools	No Data	\$3.70
18 Cobre Consolidated School Dist	\$131.96	\$29.40
19 Corona Municipal School Dist	\$8.00	\$8.00
20 Cuba School District	\$40.68	\$7.29
21 Deming Public School District	No Data	No Data
22 Des Moines Municipal Schools	\$9.38	\$12.00
23 Dexter School District	\$7.35	\$7.71
24 Dora Cons School District	No Data	\$3.87
25 Dulce School District	\$34.02	\$7.55
26 Elida Municipal School Dist	No Data	\$4.84
27 Espanola Public School Dist	\$3.75	\$1.24
28 Estancia Municipal School Dist	\$24.00	\$4.00
29 Eunice Public School District	\$32.62	\$19.11
30 Farmington Muncpl Sch Dist 5	\$3.30	\$3.30
31 Floyd Municipal School Dist	No Data	\$4.84
32 Fort Sumner Municipal Sch Dist	No Data	\$3.50
33 Gadsden I.S.D.	\$0.72	\$0.69
34 Gallup-Mckinley Co School Dist	\$7.81	\$6.95
35 Grady Municipal School Dist	No Data	\$3.50
36 Grants-Cibola County School District	\$19.78	\$17.35
37 Hagerman Municipal School Dist	\$13.76	\$10.68
38 Hatch Valley Public Schools	\$17.01	\$7.32
39 Hobbs Municipal School Dist	\$7.91	\$7.19
40 Hondo Valley School District	\$81.00	\$81.00
41 House Municipal School Dist	No Data	\$3.50
42 Jal Public Schools	\$5.00	\$5.00
43 Jemez Mountain School Dist 53	\$54.48	\$49.77
44 Jemez Valley Public Schools	\$15.10	\$15.28
45 Lake Arthur Municipal Schools	\$117.69	\$120.96
46 Las Cruces Public Schools	\$11.21	\$11.21
47 Las Vegas City School District	\$45.00	\$4.88
48 Logan Municipal School Dist	No Data	\$3.50
49 Lordsburg Municipal Schools	\$41.70	\$55.90
50 Los Alamos Public Schools	\$13.20	\$13.20
51 Los Lunas School District	\$20.81	\$3.13
52 Loving Municipal School Dist	\$33.90	\$2.90
53 Lovington Mun School Dist 31	\$12.12	\$7.81
54 Magdalena Municipal Schools	\$69.14	\$69.14
55 Maxwell Municipal School Dist	\$9.38	\$9.38
56 Melrose Municipal School Dist	No Data	\$3.87
57 Mesa Vista Cons School Dist	\$26.09	\$14.28
58 Mora Indep School District	\$59.46	\$55.64
59 Moriarty Mun School Dist 81	No Data	No Data
60 Mosquero Municipal Schools	\$9.32	\$9.32
61 Mountainair Public Sch Dist	\$10.02	\$4.60
62 Pecos Independent School Dist	\$115.70	\$18.20
63 Penasco Independent Schools	\$74.81	\$22.91
64 Pojoaque Valley Public Schools	\$55.56	\$9.07
65 Portales Municipal Schools	\$50.10	\$43.20
66 Quemado School District	\$164.68	\$52.85



Monthly Cost of Internet Access (Per Mbps)

67	Questa Independent School District	No Data	\$21.25
68	Raton Public Shools	\$6.30	\$6.30
69	Reserve Independent Schools	\$72.07	\$43.04
70	Rio Rancho Public School Dist	\$9.78	\$0.30
71	Roswell Indep School District	\$3.88	\$3.88
72	Roy Municipal Schools	\$13.38	No Data
73	Ruidoso Municipal School Dist	\$22.76	\$20.00
74	San Jon Municipal School Dist	No Data	\$3.50
75	Santa Fe School District	\$5.08	\$2.96
76	Santa Rosa Consolidated Schools	\$21.00	\$21.00
77	Silver Consolidated Sch Dist 1	\$27.58	\$5.50
78	Socorro Consol School District	\$7.22	\$6.69
79	Springer Municipal School Dist	\$9.60	\$3.50
80	Taos Municipal School District	\$7.79	\$7.79
81	Tatum Municipal School Dist	\$34.01	\$34.59
82	Texico Municipal School Dist	\$2.00	\$1.94
83	Truth Or Consequences Municipal School District	\$11.12	\$4.25
84	Tucumcari Public School Dist	\$30.04	\$6.04
85	Tularosa Municipal School Dist	\$4.99	\$0.97
86	Vaughn Municipal Schools	\$4.40	\$4.40
87	Wagon Mound Public Schools	\$86.15	\$86.15
88	West Las Vegas School District	No Data	\$4.28
89	Zuni Public School District	No Data	No Data

The data collected in this file is based upon from the 2017 Form 471 E-rate filings as well as NCES 2014-15.



New Mexico Public, State and Charter Schools

	District/School	No. of Facilities	No. of Students	Internet Access (Mbps)	Internet Access Per Student (kbps/student)	Internet Access Cost (\$/Mbps)	Total No. of Circuits	WAN Cost per Circuit
1	Abq School Of Excellence	1	309				0	
2	Abq Sign Language Academy	1	94				2	
3	Academy Of Trades And Tech	1	114				0	
4	Ace Leadership High School	1	336	100	297.62	\$ 9.90	1	
5	Alamo Navajo School	1	0				1	
6	Alamogordo Public School Dist	15	5797	1300	224.25	\$ 3.15	16	\$ 343.08
7	Albuquerque Institute Of Math & Science	1	369				0	
8	Albuquerque School District	132	84583	8000	94.58	\$ 4.33	273	\$ 872.61
9	Aldo Leopold Charter	1	146				2	
10	Alma D'Arte Charter	1	199	40	201.01	\$ 7.75	1	
11	Amy Biehl Charter High School	1	300	50	166.67	\$ 33.80	1	
12	Animas Public School District 30	3	137	750	5474.45	\$ 0.54	1	
13	Anthony Charter School	1	70				0	
14	Artesia Public School District	10	3817	400	104.79	\$ 21.78	1	
15	Atsa' Biya' A'Zh Community School	1	0				41	
16	Aztec Municipal School Dist	6	3113	1000	321.23	\$ 9.93	1	
17	Baca-Dlo'Ay Azhi Community School	1	0				1	
18	Beclabito Day School	1	0				1	
19	Belen Cons School District	10	3988	1000	250.75	\$ 1.30	10	\$ 1,301.85
20	Bernalillo Public Schools	10	2915	1000	343.05	\$ 1.95	15	\$ 1,506.14
21	Bloomfield School District	6	2782	3000	1078.36	\$ 1.90	1	
22	Bread Springs Day School	1	0				1	
23	Capitan Municipal School Dist	3	480	200	416.67	\$ 8.48	1	
24	Carlsbad Municipal School Dist	13	6270	1000	159.49	\$ 2.50	18	\$ 1,223.37
25	Carrizozo Municipal Schools	3	148	1000	6756.76	\$ 0.55	1	
26	Central Cons School Dist 22	16	6015	660	109.73	\$ 23.05	7	
27	Cesar Chavez Community School	1	203	200	985.22	\$ 10.91	1	
28	Chama Valley Indep School Dist	4	388	220	567.01	\$ 76.42	3	
29	Chi Chil'Tah Comm School	1	0				2	
30	Ch'Ooshgai Community School	1	0				1	
31	Cien Aguas International School	1	351				0	
32	Cimarron Mun School District	5	369	140	379.40	\$ 15.89	2	
33	Clayton School District	4	483	100	207.04	\$ 5.01	1	
34	Cloudcroft Mun School Dist	3	353	100	283.29	\$ 1.40	2	\$ 215.49
35	Clovis Municipal Schools	17	8206	1000	121.86	\$ 3.70	1	
36	Cobre Consolidated School Dist	6	1237	200	161.68	\$ 29.40	7	\$ 692.65
37	Coral Community Charter	1	144	150	1041.67	\$ 1.68	1	
38	Corona Municipal School Dist	2	70	100	1428.57	\$ 8.00	1	
39	Cottonwood Classical Prep	1	664	100	150.60	\$ 17.05	1	
40	Crystal Boarding School	1	0				1	
41	Cuba School District	3	549	200	364.30	\$ 7.29	1	
42	Deming Public School District	9	5185	600	115.72	\$ 2.61	10	\$ 770.31
43	Des Moines Municipal Schools	2	83	20	240.96	\$ 12.00	1	
44	Dexter School District	3	971	750	772.40	\$ 7.71	1	
45	Dibe Yazhi Habltiin Olta' Inc	1	0				1	
46	Dora Cons School District	2	232	250	1077.59	\$ 3.87	1	
47	Dream Dine	1	15				0	
48	Dulce School District	2	679	400	589.10	\$ 7.55	3	\$ 2,407.74
49	Dzilth-Na-O-Dith-Hle Community School	1	0				2	
50	East Mountain High School	1	366	100	273.22	\$ 21.25	1	
51	Elida Municipal School Dist	2	119	200	1680.67	\$ 4.84	1	
52	Espanola Public School Dist	14	3763	2500	664.36	\$ 1.24	14	\$ 2,709.23
53	Estancia Municipal School Dist	6	731	500	683.99	\$ 4.00	1	
54	Estancia Valley Classical Academy	1	405				0	
55	Eunice Public School District	3	726	200	275.48	\$ 19.11	2	
56	Explore Academy	1	149				0	
57	Farmington Muncpl Sch Dist 5	17	10895	1000	91.79	\$ 3.30	19	\$ 956.67
58	Floyd Municipal School Dist	3	213	200	938.97	\$ 4.84	1	
59	Fort Sumner Municipal Sch Dist	3	288	300	1041.67	\$ 3.50	1	
60	Gadsden I.S.D.	21	13171	10000	759.24	\$ 0.69	22	\$ 2,959.59
61	Gallup-Mckinley Co School Dist	35	11080	1000	90.25	\$ 6.95	64	\$ 3,409.82
62	Gilbert L Sena Charter Hs	1	185				0	
63	Grady Municipal School Dist	3	120	150	1250.00	\$ 3.50	1	
64	Grants-Cibola County School District	11	3575	1000	279.72	\$ 17.35	18	\$ 2,484.70
65	Hagerman Municipal School Dist	3	447	500	1118.57	\$ 10.68	4	\$ -
66	Hanaa'Dli Community School	1	0				0	
67	Hatch Valley Public Schools	5	1280	500	390.63	\$ 7.32	4	\$ -
68	Health Leadership High School	1	87				0	
69	Health Sciences Academy	1	183				0	
70	Hobbs Municipal School Dist	17	9748	1500	153.88	\$ 7.19	1	
71	Hondo Valley School District	2	132	100	757.58	\$ 81.00	1	
72	Horizon Academy West	1	457				4	
73	House Municipal School Dist	3	66	120	1818.18	\$ 3.50	1	
74	International School At Mesa Del Sol	1	226				0	
75	Isleta Elementary School	1	0				0	
76	J Paul Taylor Academy	1	190				0	
77	Jal Public Schools	3	459	500	1089.32	\$ 5.00	2	\$ 660.00
78	Jemez Day School	1	0				2	
79	Jemez Mountain School Dist 53	4	248	130	524.19	\$ 76.57	2	
80	Jemez Valley Public Schools	3	314	200	636.94	\$ 15.28	1	
81	La Academia Dolores Huerta	1	165				0	
82	La Promesa Early Learning	1	375				0	
83	La Resolana Leadership	1	90	20	222.22	\$ 5.10	1	
84	La Tierra Montessori School Of The Arts And Sciences	1	95				0	
85	Laguna Middle School	1	0				1	
86	Laguna School District (Ldoe)	1	0				129	
87	Lake Arthur Municipal Schools	3	118	50	423.73	\$ 120.96	1	
88	Lake Valley Navajo School	1	0				1	



New Mexico Public, State and Charter Schools

	District/School	No. of Facilities	No. of Students	Internet Access (Mbps)	Internet Access Per Student (kbps/student)	Internet Access Cost (Mb/\$)	Total No. of Circuits	WAN Cost per Circuit
89	Las Cruces Public Schools	38	23792	3000	126.09	\$ 11.21	34	
90	Las Vegas City School District	8	1690	2200	1301.78	\$ 4.88	11	\$ 969.94
91	Logan Municipal School Dist	3	291	250	859.11	\$ 3.50	1	
92	Lordsburg Municipal Schools	5	481	100	207.90	\$ 55.90	6	\$ -
93	Los Alamos Public Schools	7	3463	250	72.19	\$ 13.20	8	\$ 795.71
94	Los Lunas School District	15	8166	1000	122.46	\$ 3.13	16	\$ 875.00
95	Loving Municipal School Dist	3	584	1000	1712.33	\$ 2.90	1	
96	Lovington Mun School Dist 31	10	3590	1000	278.55	\$ 7.81	11	\$ 132.00
97	Magdalena Municipal Schools	3	340	50	147.06	\$ 69.14	1	
98	Mariano Lake Community School	1	0				1	
99	Maxwell Municipal School Dist	3	108	20	185.19	\$ 9.38	1	
100	Mccurdy Charter School	1	528				0	
101	Media Arts Charter	1	230				0	
102	Melrose Municipal School Dist	3	194	250	1288.66	\$ 3.87	1	
103	Mesa Vista Cons School Dist	4	348	400	1149.43	\$ 14.28	4	\$ 1,860.00
104	Mescalero Apache School	1	0				0	
105	Mission Achievement And Success	1	392				1	
106	Montessori Elementary School	1	390				0	
107	Mora Indep School District	4	441	50	113.38	\$ 55.64	2	\$ 1,013.56
108	Moriarty Mun School Dist 81	6	2538	1000	394.01		6	
109	Mosquero Municipal Schools	2	41	25	609.76	\$ 9.32	1	
110	Mountainair Public Sch Dist	3	264	500	1893.94	\$ 4.60	1	
111	Na' Neelzhiin Ji'Olta	1	0				1	
112	Navajo Preparatory School	1	0				2	\$ 3,344.84
113	Nenahnezad Community School	1	0				1	
114	New America School	1	404	200	495.05	\$ 9.57	1	
115	New America School - Las Cruces	1	326				0	
116	New Mexico Connections Academy	1	792				0	
117	New Mexico International School	1	207				4	
118	Nm School For Arts	1	196				2	
119	North Valley Charter	1	482				0	
120	Ohkay Owingeh Community School	1	0				0	
121	Ojo Encino Day School	1	0				1	
122	Pecos Independent School Dist	3	590	100	169.49	\$ 18.20	4	\$ -
123	Penasco Independent Schools	3	325	100	307.69	\$ 22.91	2	\$ -
124	Pine Hill Schools	1	0				1	
125	Pojoaque Valley Public Schools	5	1919	300	156.33	\$ 9.07	2	\$ 1,420.00
126	Portales Municipal Schools	6	2735	100	36.56	\$ 43.20	7	\$ -
127	Pueblo Pintado Community School	1	0				1	
128	Quemado School District	3	123	60	487.80	\$ 52.85	2	
129	Questa Independent School District	5	349	100	286.53	\$ 21.25	3	\$ 50.00
130	Raton Public Shools	5	961	1000	1040.58	\$ 6.30	6	\$ 719.99
131	Red River Valley Charter School	1	85				2	
132	Reserve Independent Schools	3	123	60	487.80	\$ 43.04	2	
133	Rio Rancho Public School Dist	18	16681	10000	599.48	\$ 0.30	38	\$ 1,696.81
134	Roswell Indep School District	20	10120	1000	98.81	\$ 3.88	22	\$ 800.00
135	Roy Municipal Schools	2	52				1	
136	Ruidoso Municipal School Dist	5	2021	150	74.22	\$ 20.00	5	\$ 188.34
137	Sage Montessori Charter School	1	243				0	
138	San Felipe Pueblo Elementary School	1	0				1	
139	San Ildefonso Day School	1	0				1	
140	San Jon Municipal School Dist	3	138	180	1304.35	\$ 3.50	1	
141	Sanostee Day School	1	0				1	
142	Santa Clara Day School	1	0				2	\$ 16,053.84
143	Santa Fe Indian School	1	0				1	
144	Santa Fe School District	28	13084	6000	458.58	\$ 2.96	63	\$ 2,062.59
145	Santa Rosa Consolidated Schools	5	626	100	159.74	\$ 21.00	5	
146	School Of Dreams Academy	1	378				2	
147	Shiprock Northwest High School	1	0				0	
148	Silver Consolidated Sch Dist 1	9	2854	1000	350.39	\$ 5.50	12	\$ 1,962.76
149	Sky City Community School	1	0				1	
150	Socorro Consol School District	6	1629	500	306.94	\$ 6.69	11	
151	South Valley Prep	1	154	100	649.35	\$ 16.56	1	
152	Southwest Intermediate Learning Center	1	109	125	1146.79	\$ 27.56	1	
153	Southwest Primary Learning Center	1	105	125	1190.48	\$ 27.56	1	
154	Southwest Secondary Learning Center	1	263	125	475.29	\$ 27.56	1	
155	Springer Municipal School Dist	3	176	20	113.64	\$ 3.50	1	
156	Sw Aeronautics Mathematics And Science Academy	1	285				0	
157	Taos Academy	1	208				2	
158	Taos Day School	1	0				1	
159	Taos Integrated School Of The Arts	1	168				0	
160	Taos Municipal School District	6	2359	600	254.35	\$ 7.79	6	\$ -
161	Tatum Municipal School Dist	3	372	100	268.82	\$ 34.59	1	
162	Te Tsu Geh Oweenge Day School	1	0				0	
163	Texico Municipal School Dist	3	557	500	897.67	\$ 1.94	1	
164	The Ask Academy	1	287				0	
165	The Great Academy	1	179	100	558.66	\$ 21.23	1	
166	The Master Program	0	0				0	
167	Tierra Adentro	1	238				0	
168	T'lists'Oozi'Bi'Olta	1	0				1	
169	Tohaali' Community School	1	0				1	
170	To'Hajiilee Day School	1	0				1	
171	Truth Or Consequences Municipal School District	5	1307	600	459.07	\$ 4.25	2	
172	Tse'li'Ahi' Community School	1	0				1	
173	T'Siya Elementary And Middle School	1	0				1	
174	Tucumcari Public School Dist	3	923	250	270.86	\$ 6.04	3	\$ -
175	Tularosa Municipal School Dist	4	930	100	107.53	\$ 0.97	5	\$ -
176	Uplift Community School	1	153				0	

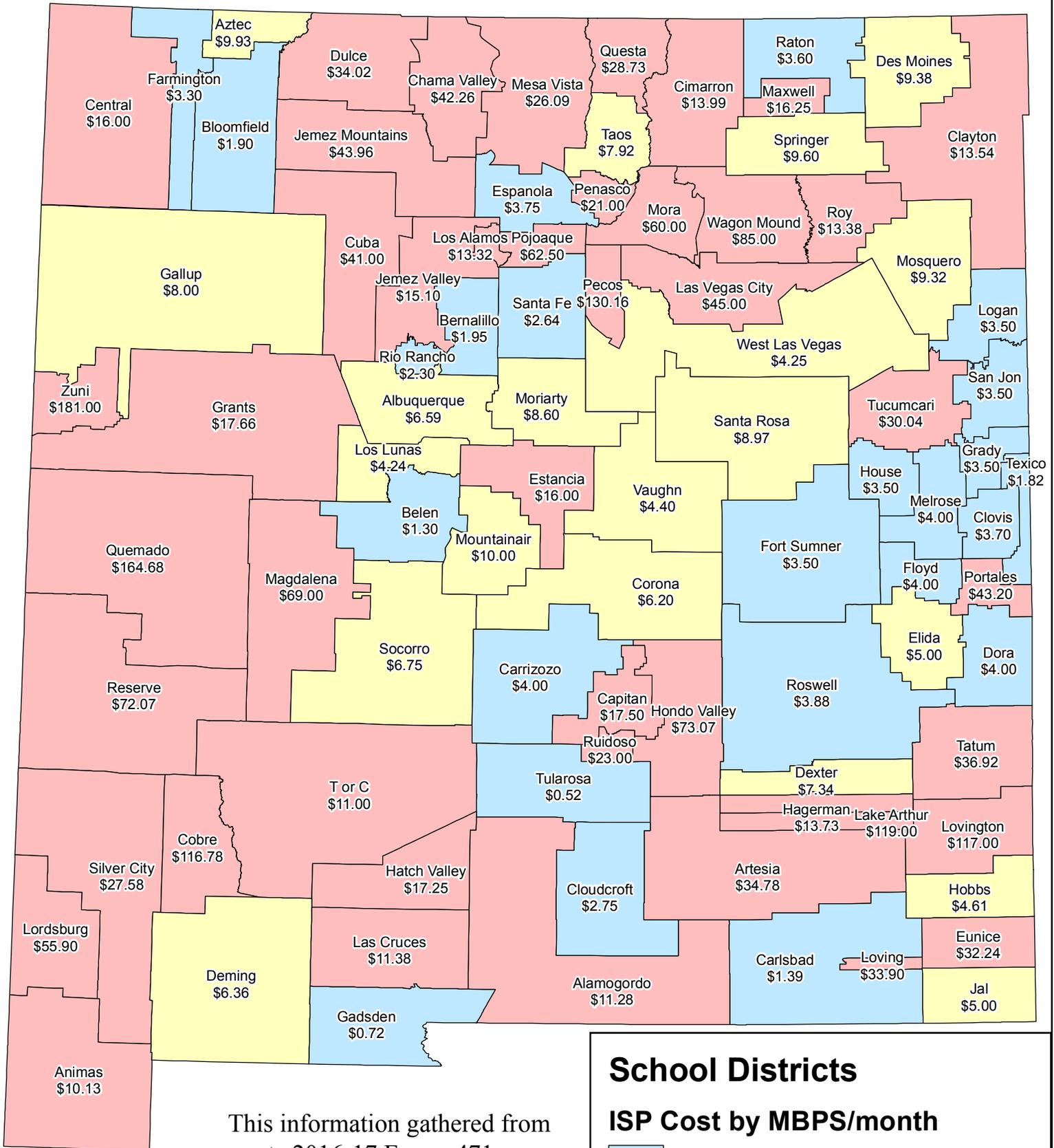


New Mexico Public, State and Charter Schools

	District/School	No. of Facilities	No. of Students	Internet Access (Mbps)	Internet Access Per Student (kbps/student)	Internet Access Cost (Mb/\$)	Total No. of Circuits	WAN Cost per Circuit
177	Vaughn Municipal Schools	2	88	100	1136.36	\$ 4.40	1	
178	Wagon Mound Public Schools	2	65	20	307.69	\$ 86.15	1	
179	Walatowa Charter High	1	56				0	
180	West Las Vegas School District	8	1369	1000	730.46	\$ 4.28	7	\$ 1,062.19
181	William W & Josephine Dorn Charter Community School	1	49				0	
182	Wingate Elementary School	1	0				1	
183	Wingate High School	1	0				1	
184	Zuni Public School District	5	1285	1000	778.21		4	\$ 1,980.00

The data collected in this file is based upon from the 2017 Form 471 E-rate filings as well as NCES 2014-15.

2016 ISP Cost by MBPS Per Month



School Districts

ISP Cost by MBPS/month

- \$0.00 - \$4.00 - Goal
- \$4.01 - \$10.00 - Acceptable
- \$10.01 - \$181.00 - Unacceptable

This information gathered from e-rate 2016-17 Forms 471.

Created 6/6/16
By AM PSFA
Sources: PSFA & BDCP

- I. PSCOC Meeting Date(s):** October 12, 2017
- II. Item Title:** Broadband Deficiencies Correction Program
Category 2 Budgets Available to Schools
- III. Name of Presenter(s):** Ovidiu Viorica – Broadband Program Manager
- IV. Executive Summary (Informational):**

Attached is the map showing the estimated usage of the Category2 (Cat2 - Network equipment and services) E-rate budgets by NM school districts.

Currently, NM schools have an estimated \$29M in Cat2 budgets remaining.

At this time, the status of Cat2 budgets is unknown after 2019, the end of the 5 year cycle for the E-rate Cat2 program.

In efforts to properly evaluate the sufficiency of the 5 year budgets, USAC is requesting public comments, which will play a role in determining if/how these budgets will be renewed.

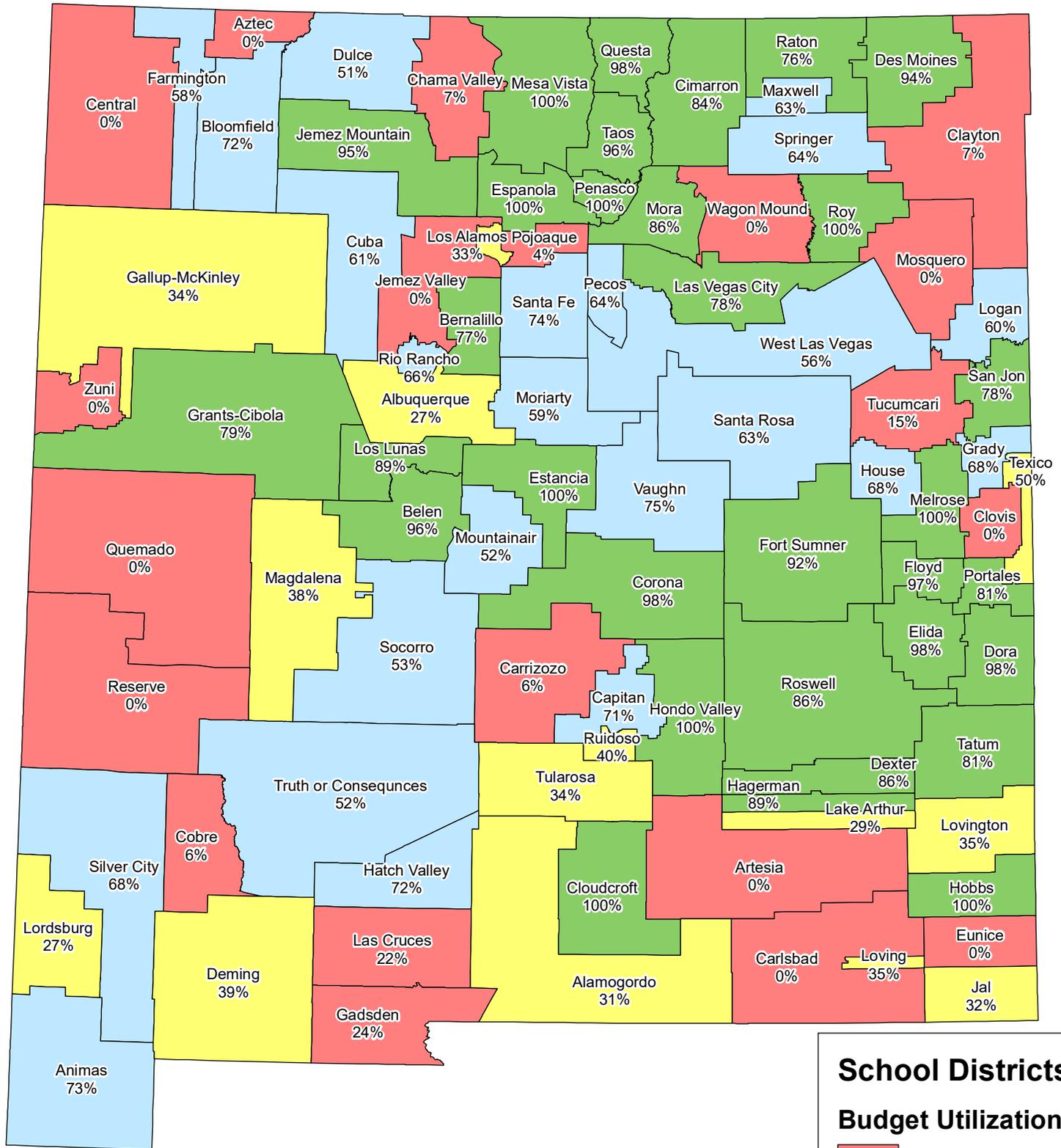
Most schools that used only a small portion of their available E-rate budget are preparing equipment upgrade projects this year.

Without assistance and coordination, many NM schools have a difficult time planning for and performing broadband infrastructure upgrades, in spite of E-rate funding being available.

At the Council's direction, the BDCP has been able to provide necessary assistance to many NM schools, by helping them navigate the E-rate process and complete their network equipment upgrades.

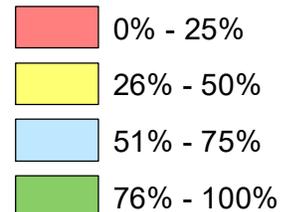
DRAFT

2017 CAT2 E-rate Budget Usage Year 3 of 5



Information based on current (2017) E-rate program data.

School Districts Budget Utilization



2015-2017 CAT2 E-rate Budget Usage for Charter Schools

Parent Name	Beneficiary Name	Percentage of Budget 2015	Percentage of Budget 2016	Percentage of Budget 2017
1	Albuquerque Sign Language Academy - State	0%	0%	0%
2	Albuquerque Talent Development Secondary Charter School - Dist	0%	0%	0%
3	Las Cruces Alma D'Arte Charter High School - State	0%	0%	0%
4	Albuquerque Amy Biehl High School - State	0%	0%	0%
5	Gadsden Anthony Charter School - State	0%	0%	0%
6	Albuquerque Arch Const - Eng (Ace) Leadership High School	0%	0%	0%
7	Albuquerque Explore Academy - Dist	0%	0%	0%
8	Albuquerque Health Leadership High School - State	0%	0%	0%
9	Las Cruces La Academia Dolores Huerta - Dist	0%	0%	0%
10	Las Cruces Las Montanas Charter Hs - Dist	0%	0%	0%
11	Santa Fe New Mexico Connections Academy - State	0%	0%	0%
12	Albuquerque New Mexico International School - State	0%	0%	0%
13	Alamogordo New Mexico School For The Blind And Visually Impaired - Constitutional	0%	0%	0%
14	Albuquerque North Valley Academy - State	0%	0%	0%
15	Albuquerque Nuestros Valores Charter School - Dist	0%	0%	0%
16	West Las Vegas Rio Gallinas School - Dist	0%	0%	0%
17	Albuquerque Robert F Kennedy Charter Hs - Dist	0%	0%	0%
18	Albuquerque South Valley Academy - Dist	0%	0%	0%
19	Albuquerque South Valley Prep School - State	0%	0%	0%
20	Albuquerque Southwest Learning - State	0%	0%	0%
21	Jemez Valley Walatowa Charter Hs - State	0%	0%	0%
22	Albuquerque William W & Josephine Dorn Community Charter School - State	0%	0%	0%
23	Albuquerque East Mountain High School - State	12%	12%	12%
24	Santa Fe New Mexico School For The Arts - State	0%	0%	19%
25	Moriarty-Edgewood Estancia Valley Classical Academy - State	25%	25%	25%
26	Albuquerque Native American Cmty Academy - Dist	0%	0%	29%
27	Albuquerque The Great Academy - State	0%	0%	32%
28	Las Cruces New America School Las Cruces - State	34%	34%	34%
29	Albuquerque Christine Duncan'S Heritage Academy - Dist	36%	36%	36%
30	Albuquerque La Promesa Early Learning Ctr - State	0%	0%	40%
31	Albuquerque El Camino Real Academy - Dist	27%	41%	41%
32	Albuquerque Southwest Aeronautics, Mathematics And Science Academy (Sams) - State	0%	44%	44%
33	Albuquerque Tierra Adentro School - State	0%	46%	46%
34	Taos Vista Grande High School - Dist	0%	19%	48%
35	Taos Taos Charter School - Dist	0%	49%	49%
36	Silver Aldo Leopold Charter School - State	0%	63%	63%
37	Taos Taos Integrated School Of Arts (Tisa) - State	0%	66%	66%
38	Deming Deming Cesar Chavez Charter High School - Dist	29%	69%	69%
39	Albuquerque Siembra Leadership Hs	0	0	70%
40	Rio Rancho Sandoval Academy Of Bilingual Education	74%	74%	74%
41	Albuquerque Public Academy Performing Arts - Dist	75%	75%	75%
42	Taos Anansi Charter School - Dist	58%	76%	76%
43	Albuquerque Cesar Chavez Community School - State	0%	81%	81%
44	Questa Red River Valley Charter School	0%	85%	85%
45	Espanola Carinos Charter School - Dist	0%	87%	87%
46	Taos Taos Academy Charter School - State	51%	92%	92%
47	Albuquerque La Academia De Esperanza - Dist	0%	94%	94%
48	Cimarron Moreno Valley High School - Dist	0%	94%	94%
49	Santa Fe Academy For Technology And The Classics - Dist	0%	95%	95%
50	Albuquerque Sahq (Student Athlete Headquarters)	0	0	96%
51	Albuquerque Mission Achievement And Success Charter School - State	75%	75%	96%
52	Jemez Mountain Lindrieth Area Heritage School - Dist	97%	97%	97%
53	Albuquerque Coral Community Charter School - State	0%	98%	98%
54	Espanola Mccurdy Charter School - State	0%	98%	98%
55	Central Dream Dine' - State	0%	0%	100%
56	Albuquerque Horizon Academy West - State	0%	0%	100%
57	Jemez Valley San Diego Riverside - Dist	0%	0%	100%
58	Los Lunas School Of Dreams Academy - State	0%	0%	100%
59	Santa Fe Turquoise Trail Charter School - Dist	0%	0%	100%
60	Aztec Mosaic Academy - Dist	0%	28%	100%
61	Carlsbad Jefferson Montessori Academy - Dist	47%	69%	100%
62	Santa Fe Monte Del Sol Charter School - Dist	0%	75%	100%
63	Socorro Cottonwood Valley Charter - Dist	0%	80%	100%
64	Albuquerque Los Puentes Charter School - Dist	45%	92%	100%
65	Albuquerque Cottonwood Classical Preparatory School - State	0%	97%	100%
66	Albuquerque The New America School New Mexico - State	0%	98%	100%
67	Santa Fe New Mexico School For The Deaf - Constitutional	60%	98%	100%
68	Albuquerque Abq Charter Academy - Dist	0%	100%	100%
69	Santa Fe Tierra Encantada Charter School - Dist	71%	100%	100%
70	Albuquerque La Resolana Leadership Academy - State	100%	100%	100%
71	Albuquerque Academy Of Trades & Technology - State	Not Available	Not Available	Not Available
72	Albuquerque Albuquerque Inst-Math & Science - State	Not Available	Not Available	Not Available
73	Albuquerque Albuquerque School Of Excellence - State	Not Available	Not Available	Not Available
74	Albuquerque Alice King - Dist	Not Available	Not Available	Not Available
75	Rio Rancho Ask Academy	Not Available	Not Available	Not Available
76	Albuquerque Cien Aguas International School - State	Not Available	Not Available	Not Available
77	Albuquerque Corrales International School - Dist	Not Available	Not Available	Not Available
78	Albuquerque Digital Arts And Technology Academy - Dist	Not Available	Not Available	Not Available
79	Gallup-McKinley Dzil Ditl'Ooi School Of Empowerment, Action And Perseverance Charter (Deap)	Not Available	Not Available	Not Available
80	Albuquerque Gilbert L. Sena Cs - State	Not Available	Not Available	Not Available
81	Albuquerque Gordon Bernell Charter School - Dist	Not Available	Not Available	Not Available
82	Albuquerque International School - Mesa Del Sol - State	Not Available	Not Available	Not Available
83	Las Cruces J. Paul Taylor Academy - State	Not Available	Not Available	Not Available
84	Espanola La Tierra Montessori School - State	Not Available	Not Available	Not Available
85	Santa Fe Masters Program Early Clg - State	Not Available	Not Available	Not Available
86	Albuquerque Media Arts Collaborative - State	Not Available	Not Available	Not Available
87	Gallup-McKinley Middle College Hs - Dist	Not Available	Not Available	Not Available
88	Albuquerque Montessori - The Rio Grande - Dist	Not Available	Not Available	Not Available
89	Albuquerque Montessori Elementary - State	Not Available	Not Available	Not Available
90	Albuquerque Mountain Mahogany Cmty School - Dist	Not Available	Not Available	Not Available
91	Farmington New Mexico Virtual Academy - Dist	Not Available	Not Available	Not Available
92	Questa Roots & Wings Cmty School - Dist	Not Available	Not Available	Not Available
93	Albuquerque Sage Montessori - State	Not Available	Not Available	Not Available
94	Roswell Sidney Gutierrez Middle School - Dist	Not Available	Not Available	Not Available
95	Gallup-McKinley Six Directions Indigenous School	Not Available	Not Available	Not Available
96	Taos Taos International School - State	Not Available	Not Available	Not Available
97	Albuquerque Technology Leadership Hs	Not Available	Not Available	Not Available
98	Albuquerque Twenty First Century - Dist	Not Available	Not Available	Not Available



PUBLIC NOTICE

Federal Communications Commission
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DA 17-921
September 22, 2017

WIRELINER COMPETITION BUREAU SEEKS COMMENT ON CATEGORY TWO BUDGETS

WC Docket No. 13-184

Comment Date: October 23, 2017

Reply Comment Date: November 7, 2017

With this Public Notice, as directed by the Commission, the Wireline Competition Bureau (Bureau) seeks comment on the sufficiency of budgets for category two services under the E-rate program (more formally known as the schools and libraries universal service support program).

In the *E-rate Modernization Orders*, the Commission adopted five-year, pre-discount budgets for schools and libraries.¹ Specifically, these Orders established a pre-discount budget of \$150 per student over five years for schools² and a pre-discount budget of \$2.30 or \$5.00 per square foot for libraries depending on their location.³ It also instituted a funding floor of \$9,200 per site over a five-year period to ensure “baseline funding [...] in even the smallest” schools and libraries.⁴

When the Commission adopted these rules in 2014, it established a five-year test period to allow the Commission to determine whether the applicant budgets were effective in ensuring greater access to E-rate funding for internal connections.⁵ The Commission directed the Bureau to report on the sufficiency of these applicant budgets before the filing window for funding year 2019 opens.⁶ In

¹ *Modernizing the E-rate Program for Schools and Libraries*, WC Docket No. 13-184, Order, 29 FCC Rcd 8870, 8902, para. 86 (2014) (*E-rate Modernization Order*); *Modernizing the E-rate Program for Schools and Libraries*, WC Docket Nos. 13-184 and 10-90, Second Report and Order and Order on Reconsideration, 29 FCC Rcd 15538, 15571, para. 82 (2014) (*Second E-rate Modernization Order*); 47 CFR § 54.502(b).

² *Id.* These budgets are adjusted annually for inflation.

³ *See id.* (instituting \$2.30 per square foot budget over five years for libraries); *see also* (adjusting to \$5.00 per square foot budget for libraries in cities and urbanized areas with a population of 250,000 or more, as identified by the Institute of Museum and Library Services (IMLS) locale codes of 11, 12, and 21); 47 CFR § 54.502(b).

⁴ *E-rate Modernization Order*, 29 FCC Rcd at 8909, para. 103.

⁵ *Second E-rate Modernization Order*, 29 FCC Rcd at 15571, para. 82. The rule establishing these five-year, pre-discount budgets begins to sunset in funding year 2020. *See* 47 CFR § 54.502(c).

⁶ *Second E-rate Modernization Order*, 29 FCC Rcd at 15575, para. 93.

particular, the Commission directed the Bureau to use FCC Form 471 data from funding years 2015 through 2018 to analyze trends across different types of applicants or regions in the nation, particularly schools that serve students with special education services.⁷

In preparation for this report, we seek comment on the sufficiency of the category two budgets. Specifically, we seek comment from applicants, service providers, and other interested parties about how applicants have used their budgets and the percentage of category two services purchased by applicants that were or will be covered by the budget. We will analyze FCC Form 471 data, but to the extent that relevant information exists that is not captured effectively in this collection, such as the impact on schools with a low student count serving students with special education services, we welcome additional data and analysis from commenters.

In requesting comment, we stress the need for commenters to provide specific, measurable data that the Bureau can use to assist in its analysis. We ask that applicants provide data that shows the category two services they purchased with their budgets and the category two services they purchased without E-rate support. We also seek data and feedback on whether the budgets had varying impacts on E-rate applicants based on differences in geography, rural status, applicant type, or student population. For those applicants that did not use any of their category two budgets, we seek feedback on why they did not seek category two funding. Did those applicants already have adequate internal connections in place in funding year 2015? Do they intend to seek support for category two services before funding year 2020?

Finally, we seek general comment on the administration of the budgets both from a policy perspective and with regard to the application process. For instance, we seek comment on the measures used for the budget calculation and whether there are better proxies for usage density than student counts or square footage. We seek comment on whether simpler methods for calculating category two budgets may exist and seek specific data on why those proposed methods would be an improvement over the current system. At the same time, we seek comment on ways to improve administration of the category two budgets to ease the burden on applicants during the application process. Commenters are encouraged to provide detailed feedback about ways to change or improve the process from start to finish, from filing the application in the E-rate Productivity Center (EPC) through review, invoicing, and the FCC Form 500.

Interested parties may file comments on or before **October 23, 2017** and reply comments on or before **November 7, 2017**. Comments and reply comments should reference WC Docket No. 13-184 and may be filed using the Commission's Electronic Comment Filing System (ECFS). *See Electronic Filing of Documents in Rulemaking Proceedings*, 63 FR 24121 (1998).

- Electronic Filers: Comments and may be filed electronically using the Internet by accessing the ECFS: <https://www.fcc.gov/ecfs/filings>
- Paper Filers: Parties who choose to file by paper must file an original and one copy of each filing. Filings can be sent by hand or messenger delivery, by commercial overnight courier, or by first-class or overnight U.S. Postal Service mail. All filings must be addressed to the Commission's Secretary, Office of the Secretary, Federal Communications Commission.
- All hand-delivered or messenger-delivered paper filings for the Commission's Secretary must be delivered to FCC Headquarters at 445 12th Street, SW, Room TW-A325, Washington, DC 20554. The filing hours are 8:00 a.m. to 7:00 p.m. All hand deliveries must be held together

⁷ *Id* at para. 94. One commenter in the E-rate Modernization proceeding noted that per-student budgets may not provide sufficient funding for schools that provide special education services because those schools have so few students in each classroom. Letter from Neil J. Pollack, CEO/Executive Director, Anderson Center for Autism, to Tom Wheeler, Chairman, FCC, WC Docket No. 13-184, at 1-2 (filed Oct. 14, 2014).

with rubber bands or fasteners. Any envelopes and boxes must be disposed of before entering the building.

- Commercial overnight mail (other than U.S. Postal Service Express Mail and Priority Mail) must be sent to 9300 East Hampton Drive, Capitol Heights, MD 20743.
- U.S. Postal Service first-class, Express, and Priority mail must be addressed to 445 12th Street, SW, Washington DC 20554.

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The proceeding this Public Notice initiates shall be treated as a “permit-but-disclose” proceeding in accordance with the Commission’s *ex parte* rules.⁸ Persons making *ex parte* presentations must file a copy of any written presentation or a memorandum summarizing any oral presentation within two business days after the presentation (unless a different deadline applicable to the Sunshine period applies). Persons making oral *ex parte* presentations are reminded that memoranda summarizing the presentation must (1) list all persons attending or otherwise participating in the meeting at which the *ex parte* presentation was made, and (2) summarize all data presented and arguments made during the presentation. If the presentation consisted in whole or in part of the presentation of data or arguments already reflected in the presenter’s written comments, memoranda or other filings in the proceeding, the presenter may provide citations to such data or arguments in his or her prior comments, memoranda, or other filings (specifying the relevant page and/or paragraph numbers where such data or arguments can be found) in lieu of summarizing them in the memorandum. Documents shown or given to Commission staff during *ex parte* meetings are deemed to be written *ex parte* presentations and must be filed consistent with rule 1.1206(b). In proceedings governed by rule 1.49(f) or for which the Commission has made available a method of electronic filing, written *ex parte* presentations and memoranda summarizing oral *ex parte* presentations, and all attachments thereto, must be filed through the electronic comment filing system available for that proceeding, and must be filed in their native format (e.g., .doc, .xml, .ppt, searchable .pdf). Participants in this proceeding should familiarize themselves with the Commission’s *ex parte* rules.

For further information, please contact Kate Dumouchel, Telecommunications Access Policy Division, Wireline Competition Bureau, at (202) 418-1839 or via e-mail at kate.dumouchel@fcc.gov.

- FCC -

⁸ 47 CFR § 1.1200 *et seq.*

- I. PSCOC Meeting Date(s):** October 12, 2017
- II. Item Title:** Broadband Deficiencies Correction Program
Fiber Projects – Project Development & Procurement Process
- III. Name of Presenter(s):** Ovidiu Viorica – Broadband Program Manager
- IV. Executive Summary (Informational):**

See attached the E-rate requirements for the procurement of Category 1 broadband circuits / services. The procurement process has to follow all the E-rate requirements and the NM Procurement Code.

The procurement process cannot specify the preference for a technical solution based on existing infrastructure, existing types of services or specific service providers.

The proposals evaluation process includes a detailed review of the total cost of ownership for the proposals received, and other factors included in the Request For Proposal (RFP).

The most effective solution may be based on an a number of combinations: incumbent provider with existing infrastructure in the area, incumbent provider that has to build new infrastructure, a new provider that can leverage existing infrastructure, a new provider that has to build infrastructure, or even the school building and owning the connection infrastructure (microwave, fiberoptics cable etc...).

See attached excerpts from a sample RFP for fiber upgrades and a sample report prepared by EDAC.



Information for the procurement of E-rate & BDCP funded projects:

- A. Procurement process: Information about vendors in the area and their existing infrastructure cannot be included in the procurement process/documentation. The procurement must be performance-based, vendor and solution-neutral.

USAC Instructions for procurement for fiber projects:

“The FCC Form 470 and RFP should provide enough information to request comprehensive proposals with line-item cost details from service providers, but not so much information that the applicant states a preference for a particular connectivity solution, a particular construction route, or particular method of construction.” The idea is to communicate connectivity needs to service providers in a manner that allows the providers to ascertain and propose the most cost-effective way that they can provide the requested services to the applicant, with line-item cost details.

For instance, an FCC Form 470 and RFP seeking bids for fiber services should generally identify:

- All of the connectivity solutions for which the applicant is seeking bids (e.g., leased lit fiber, leased dark fiber, self-provisioning, services over a third-party network). Applicants should make sure those solutions match the drop-down options they have selected on FCC Form 470.
- Location of the recipients of service to be connected. **(District/school + BDCP - HP report)**
- Desired term of agreement with provider (for leased lit and leased dark fiber). **(District/school + BDCP)**
- Bandwidth sought (may be stated in a range). **(District/school + BDCP)**
- Desired bandwidth expansion over time and request for pricing. **(District/school + BDCP)**
- Any permissible disqualification factors. **(District/school + BDCP)**
- Required deadlines. **(District/school + BDCP)**
- Any state or local procurement requirements. **(District/school + BDCP)**
- Bid evaluation criteria. **(District/school + BDCP)**
- Any templates that bidders should use and other bid submission instructions (including instructions on how to ask questions). **(District/school + BDCP)**



If an applicant is seeking bids for a self-provisioned network, or knows that their request for leased lit fiber or leased dark fiber will require special construction to the recipients of service specified, USAC would also expect that the applicant's RFP would request that **service providers specify in their proposals:**

- Route assessment, maps, ROW access and/or easement requirements.
- Complete specifications for the special construction project as a whole, including whether fiber will be buried, strung through conduit (existing or newly installed), and/or strung aerially on poles (existing or newly installed).
- All terms and conditions associated with the completion of the work.
- Invoice-level detail specifying quantities and costs associated with the special construction project **as a whole** (e.g., number and cost of fiber strands installed, pole attachment make-ready costs, trenching and/or boring costs, costs and quantities with respect to any conduit, hand holes, vaults, splicing).
- Charges for engineering, environmental assessments, traffic control and permits, surveys, testing, and the like.

Again, these are details that service providers should provide to applicants. Applicants should not attach pre-engineered plans or otherwise specify the route, type of construction, or plant components they would like service providers to use. Service providers are likely to be in the best position to propose the most cost-effective route to applicants.

That said, applicants should feel free to include general, high-level information in RFPs that they think may be helpful to service providers putting together a proposal (e.g., information about the terrain, existing facilities on school/library property that can be leveraged, compatibility requirements with existing school/library facilities). In addition, while applicants should not attach pre-engineered construction plans for a special construction project they would like service providers to bid on, they may attach maps or plans that provide information about school/library property and existing infrastructure in the area.

If applicants have specific questions about how to formulate their RFP, they should call the Client Service Bureau at (888) 203-8100 or enter a customer service case in EPC.”

B. Evaluation of cost effectiveness: The E-rate program has specific instructions for the evaluation of cost effectiveness.

“When comparing the cost effectiveness of the three fiber service offerings – leased lit fiber, leased dark fiber, and self-provisioned networks – the expected useful life of the asset is a key consideration when comparing the combined upfront and recurring costs. To do this applicants should determine a defensible period of time for the comparison, based on their anticipated use of the assets. Depending on a variety of factors, an applicant may expect to recover their costs for a self-provisioned network or leasing and lighting dark fiber in five, seven, ten, or, in some circumstances, 20 years.

Applicants should then identify a specific and comprehensive total cost for each of the responsive proposals received:

- **Self-Provisioned Networks:** Consider all costs of owning, operating, and maintaining a network (e.g., recurring fees for maintenance and operations, Network Equipment).
- **Leased Dark Fiber:** Consider all of the costs of leasing, lighting, maintaining, and/or operating the dark fiber.
- **Leased Lit Fiber:** Comparison should project demand for bandwidth over the comparison period and how costs of bandwidth will vary over time.

Once that is done, applicants should divide the total cost for each option by the number of years in their comparison period to determine annual cost. Compare that annual cost against the annual cost of other responsive proposals received over the duration of the defensible time period. From this comparison, applicants should provide documentation of their findings to their reviewer via EPC with a narrative that summarizes the logic of the comparison. Presenting comprehensive comparison data is an important piece of the cost-effectiveness review process. By providing detailed information it helps the reviewers assess the validity of the cost-effectiveness of a solution more efficiently.

Applicants should be prepared to explain any assumptions made, such as how they set their comparison period, and cost for Network Equipment for leased dark fiber or self-provisioned fiber and any equipment refresh needs.”



**State of New Mexico
Public School Facilities Authority**

REQUEST FOR PROPOSALS (RFP)

Wide Area Network (WAN) Services

RFP-261-16WF

Friday, January 11, 2016

DEADLINE FOR RECEIPT OF PROPOSALS IS AS FOLLOWS:

Friday, February 19, 2016

**Gallup McKinley County Schools
640 S. Boardman
Gallup, NM 87301**

Late Proposals will not be accepted. It is the responsibility of the Offeror to ensure that proposals are delivered on time to the correct address

NON-MANDATORY PRE-PROPOSAL WILL BE HELD AS FOLLOWS:

DATE: Tuesday, January 19, 2016

GMCS Student Support Center
640 S. Boardman
Gallup, NM 87301

I. INTRODUCTION

A. PURPOSE OF THIS REQUEST FOR PROPOSALS

The purpose of the Request for Proposal (RFP) is to solicit sealed proposals to establish a contract through competitive procurement for the Gallup McKinley County Schools (herein-after referred to as “District or GMCS”).

In an effort to provide all NM K-12 public schools, including charter schools, with scalable infrastructure, the State of New Mexico Public School Capital Outlay Council’s (PSCOC) Broadband Deficiencies Correction Program (BDCP), which is currently managed by the Public School Facilities Authority (PSFA), is assisting public school districts with the procurement of E-rate eligible Special Fiber Construction Projects. During this process, the State of New Mexico Public Education Department (PED) will submit 470 E-rate forms on behalf of the schools soliciting proposals for fiber based circuits. Individual schools will lead the procurement process under the advisement of project partners (PED, State of New Mexico Department of Information Technology (DoIT), Education Superhighway (ESH), and PSFA).

B. BACKGROUND INFORMATION

The Gallup McKinley County Schools (GMCS) currently utilizes four service providers to provide WAN connections to all instructional and non-instructional facilities. CenturyLink provides the metro Ethernet backbone of the WAN, three schools to the south are connected via microwave by South West Communications Systems, 11 sites are connected at 100Mbps through Frontier Communications, and one school is connected to the hub by Sacred Wind Communications. Sacred Wind also provides the current link between the Frontier Schools and the GMCS hub.

All schools/sites’ geographical layouts are expected to remain relatively static. The awarded Vendor will be responsible for the conduit routing of all required fiber optic cable into each school/site.

All schools/sites are equipped with a CISCO Layer Three switch in the MDF that includes either a CISCO 3750 or a CISCO 6509. All IDFs are backbone connected to the MDF via home run single mode fiber with 10gb optics. The preferred handoff from the service provider is single mode fiber.

GMCS is seeking [four] options for bids. Respondents may bid [one, two, three, or all four options]. The first option is a fully managed, lit fiber service WAN to these locations. The second option is for a leased dark fiber solution that includes special construction, the monthly lease fee, maintenance, and management. The third option is for a dark fiber IRU solution that includes special construction, the IRU fee, fiber maintenance, and management. The fourth option is for self-provisioned fiber construction (district owned fiber) to the designated locations and includes special construction, fiber maintenance and management.

All options can include special construction or one-time E-rate eligible non-recurring costs as well as E-rate eligible recurring circuit costs. Based on the bids and both a short term and long term cost effectiveness analysis, GMCS will determine which, if any, of the lit service, leased dark fiber,

IRU, self-provisioned fiber construction or some combination of solutions is acceptable. The specifications related to each solution option are as follows

C. SCOPE OF PROCUREMENT

PHASE I

GMCS wishes to compare Lit Services, Dark Fiber services, self-provisioned fiber construction, or a combination of services for the completion of their district Wide Area Network (WAN).

GMCS wishes to compare Lit Services, Dark Fiber services, self-provisioned fiber construction, or a combination of services for the completion of their district Wide Area Network (WAN). The current WAN [provides wireless connectivity] between the following sites:

- **David Skeet Elementary School** at Route 45, Jones Ranch Rd, P.O. Box 128, Vanderwagen NM 87326 (35.307692, -108.763452) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Ramah Elementary School** at 17 Evans Circle, Ramah NM 87321 (35.132777, -108.490598) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Ramah Middle High School** at 74 S. Bloomfield Ave., Ramah NM 87321 (35.121911, -108.496737) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Tse Yi Gai High School** at 118 Counselor Rd., Pueblo Pintado NM 87013 (35.976678, -107.635918) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)

-
In each building, respondent must run infrastructure or service to the Network Operations Center located in the GMCS Student Support Center at 640 S. Boardman, Gallup, NM 87301.

-
The electronic version of the RFP is available at <http://www.gmcs.k12.nm.us/blogs/bstanley>. The Site List and Pricing sheets are under Attachment A. Maps from the district hub and each location are listed under Attachment B on the web site as well.

The new service is being planned to begin after July 1, 2016. The district will continue with existing services until the new service is available. The new service must be turned up for the four schools listed above by June 30, 2017

PHASE II

GMCS wishes to compare Lit Services, Dark Fiber services, and self-provisioned fiber construction for the district's Wide Area Network (WAN). CenturyLink currently provides Lit Fiber service at 400Mbps that is under contract until June 30, 2017. The district is looking for the most cost effective method of providing broadband service to the schools listed below:

- **Chee Dodge Elementary School** at 641 Hwy 491, Yah Ta Hey, NM 87375 (35.526072, -108.779961) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Chief Manuelito Middle School** at 1325 Rico St., Gallup, NM 87301 (35.494186, -108.818303) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Education Development Center** at 1100 E. Aztec, Gallup, NM 87301 (35.528806, -108.726583) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Gallup Central High School** at 325 marguerite St., Gallup, NM 87301 (35.515267, -108.770128) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Gallup High School** at 1055 Rico St., Gallup, NM 87301 (35.498744, -108.818344) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Gallup McKinley County Schools Bus Barn** at 605 S. Boardman, Gallup, NM 87301 (35.522433, -108.707108) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Gallup Middle School** at 101 S Grandview, Gallup, NM 87301 (35.521825, -108.732125) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Indian Hills Elementary School** at 3604 Cineza Dr., Gallup, NM 87301 (35.525850, -108.675772) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Jefferson Elementary School** at 300 Mollica Dr., Gallup, NM 87301 (35.527244, -108.715639) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Kennedy Middle School** at 600 S. Boardman, Gallup, NM 87301 (35.521469, -108.708767) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Lincoln Elementary School** at 801 West Hill, Gallup, NM 87301 (35.521525, -108.748836) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Red Rock Elementary School** at 1305 Red Rock Drive, Gallup, NM 87301 (35.517756, -108.725642) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Rocky View Elementary School** at 345 Basillio Drive, Gallup, NM 87301 (35.525753, -108.691297) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Stagecoach Elementary School** at 725 Freedom Drive, Gallup, NM 87301 (35.509514, -

- 108.763675) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
- **Thoreau Elementary School** at #6 Fourth Ave., Thoreau, NM 87323 (35.404769, -108.223308) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
 - **Thoreau High School** at #4 Hawk Cir., Thoreau, NM 87323 (35.418067, -108.231811) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
 - **Thoreau Middle School** at #8 Hawk Cir., Thoreau, NM 87323 (35.415811, -108.232542) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
 - **Turpen Elementary School** at 3310 Manuelito Drive, Gallup, NM 87301 (35.514028, -108.836575) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)
 - **Washington Elementary School** at 700 Wilson, Gallup, NM 87301 (35.531489, -108.748564) to Gallup-McKinley County School Office at 640 Boardman Dr., Gallup NM 87301 (35.518286, -108.708079)

PLEASE NOTE:

- If this is a procurement that will result in a contractual agreement between two parties, the procurement may ONLY be used by those two parties exclusively.

C.1. STANDARD, QUALIFICATIONS & REQUIREMENTS

The minimum qualifications of the Offeror(s) as applicable for the services to be provided from this RFP process are generally described as follows:

Contractor shall have an established and proven ability to provide and ensure:

- All work shall be performed by qualified personnel (*qualified by applicable education and experience*) that have current and valid professional certifications/licenses.
- All personnel maintain the necessary and required certifications/licenses and Standard specific to the services provided, in accordance with all applicable Industry requirements, Federal, NM State, and local rules, regulations and laws,
- All services are provided under the supervision of experienced and qualified professionals.
- All reports bear technical certifications when appropriate.
- All personnel who visit a public school/district site for installation or services must have proof of passing a designated, applicable State/School District Background Investigation/Check.
- Have a valid SLD Service Provider Identification Number [SPIN] and never have been suspended or debarred from the E-Rate program.
- Have a valid FCC Registration Number.
 - Vendors of telecommunications services must be eligible telecommunications providers (“common carriers”) as defined by the SLD.
 - Have up-to-date Service Provider Annual Certification [SPAC] filings as required by the SLD.

Appendix A Google Maps

Phase I Schools

David Skeet Elementary School

640 Boardman Dr, Gallup, NM 87301

David Skeet Elementary School, Jones Ranch

via NM-602 S 20 min
20 min without traffic 16.8 miles

Map data ©2015 Google

Ramah Elementary School

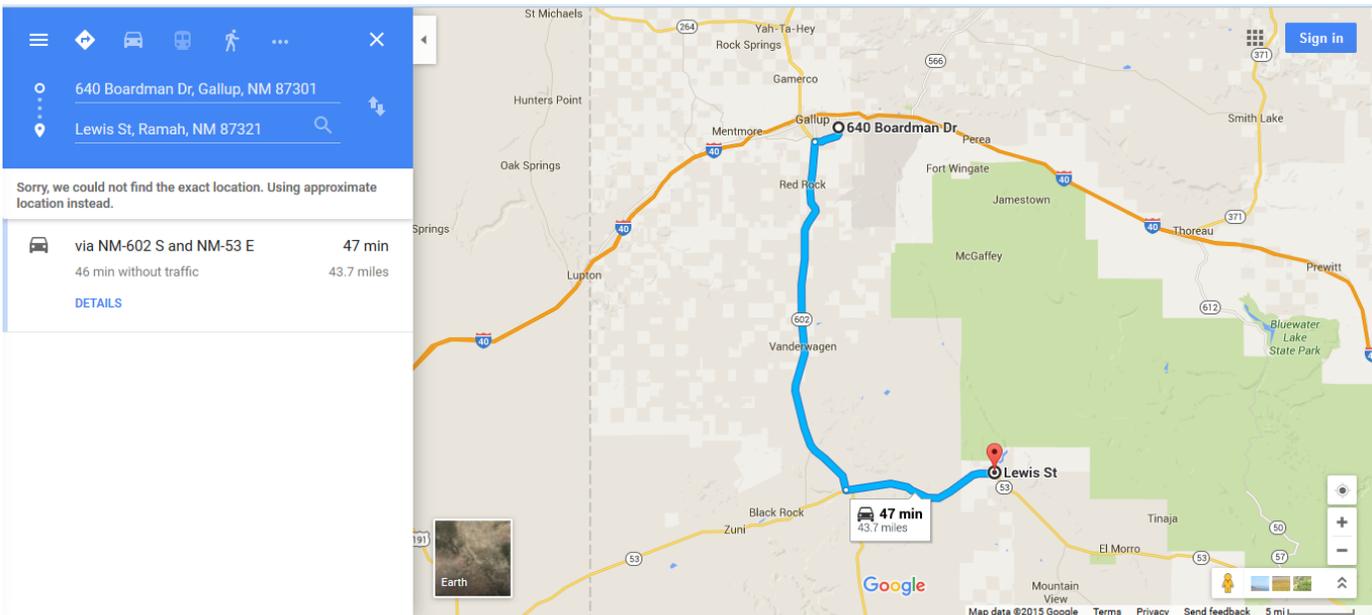
640 Boardman Dr, Gallup, NM 87301

Ramah Elementary School, 17 Evans Cl.

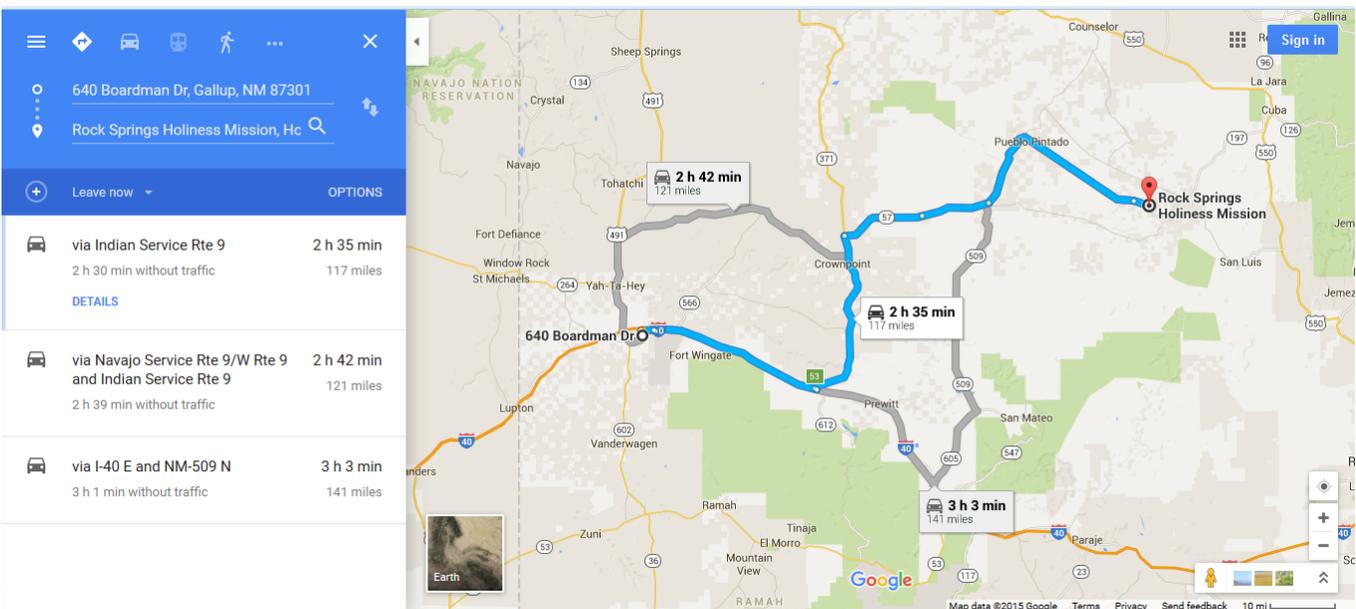
via NM-602 S and NM-53 E 47 min
46 min without traffic 43.7 miles

Map data ©2015 Google

Ramah Mid/High School



Tse' Yi' Gai High





Broadband Information Sheet Gallup-McKinley County Schools

In support of the Governor's Broadband for Education (BB4E) Initiative, the New Mexico Public Education Department (PED) is sponsoring Statewide Price Agreement Awards aimed at providing more affordable Internet Access Services for NM Public Schools, including Charter Schools, and Libraries.

This sheet consolidates available broadband data, specific to your hub location(s), in preparation for the upcoming 2017 E-rate cycle competitive quoting process for Internet Access Services. **If you did not receive a quote, have a location stated in error, or have a new location needing a quote, please be aware that awarded Providers may change or add service locations as indicated in their existing price agreements.**

Data Sources for this report include: 1) Statewide price agreement awards which are monthly quotes by location (not to exceed amounts) under RFP # 70-000-16-00013 for Educational Institutions, and Libraries, 2) 2016 E-rate data for costs and 1Mbps per student goal tracking, and 3) New Mexico Broadband Program's data repository for provider and mapping data. Please be aware that these data sources exist mostly through self-reporting mechanisms and may be somewhat outdated or incorrect, despite our best efforts to ensure accuracy.

Internet Access Service Quotes by Location

This section displays monthly not to exceed amounts by bandwidth for On-Net and/or Off-Net quotes specific to your known location(s). Definition reference:

"On-Net" means Educational Institutions in the defined districts within the State of New Mexico that the Primary Contractor will be proposing a direct connection to On-Net Internet Access Services, which is in the Primary Contractor's service area. This excludes any fiber construction services and/or special construction.

"Off-Net" means Educational Institutions in the defined districts within the State of New Mexico that the Primary Contractor will be proposing a direction connection to Off-Net Internet Access Services, which is outside of the Primary Contractor's service area. This may include fiber construction services and/or special construction, and to meet the applicant's need, this may include the Offeror partnering with other providers.

Gallup-McKinley School District currently **does not meet** the Governor's goal of 100 kbps per student with 89 kbps per student.

Gallup-McKinley County Schools, 640 S Boardman, Gallup, NM 87302

Provider Name	Monthly Not to Exceed Amounts by Bandwidth									
	100 Mbps	200 Mbps	500 Mbps	1 Gbps	2 Gbps	5 Gbps	10 Gbps	25 Gbps	50 Gbps	100 Gbps
*Windstream	\$1,090	\$1,431	\$3,641	\$6,028						

* On-Net Quote that includes Additional Expenses other than Internet Access Services.

Gallup-McKinley County Schools

2016 Reported E-Rate Costs by School District

Your monthly cost per 100 Mbps: \$781

Internet Service Providers in Your Area

For current contact information, please use the following website links.

- AT&T (<https://www.att.com/>)
- CenturyLink (<http://www.centurylink.com/>)
- Cibola Wireless (<http://www.cibolawireless.net/>)
- Cogent (<http://www.cogentco.com/en/>)
- Comcast (<https://www.xfinity.com/>)
- **Frontier Communications (<https://frontier.com/>)
- Cricket Wireless (<https://www.cricketwireless.com/>)
- Hughes Net (<http://www.hughesnet.com/>)
- **Sacred Wind (<http://www.sacredwindcommunications.com/>)
- Skycasters (<http://www.skycasters.com/>)
- Sprint (<https://www.sprint.com/>)
- StarBand Communications (<http://www.starband.com/>)
- T-Mobile (<http://www.t-mobile.com/>)
- Verizon Wireless (<http://www.verizonwireless.com/b2c/index.html>)
- ViaSat Inc. (<http://www.viasat.com/>)
- **Windstream (<https://www.windstream.com/>)

** All providers awarded under this procurement

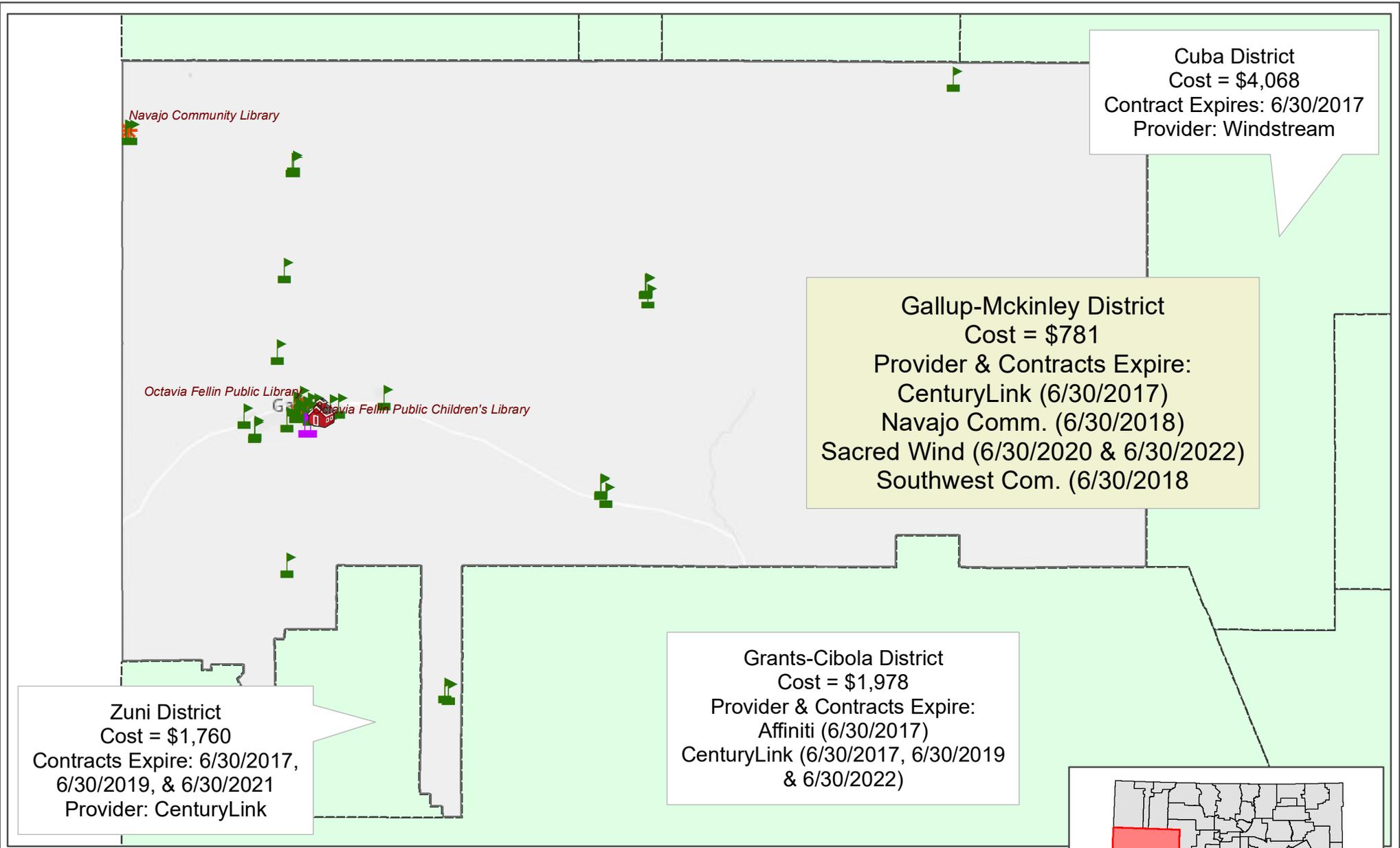
Questions? Please contact us.

Statewide Price
Agreements

NM Public Education Department (PED)
John Chadwick
Phone: (505) 827-6491
Email: StateErateCoordinator@state.nm.us

BB4E Contacts:

<http://www.broadband4education.nm.gov/contact-us.aspx>



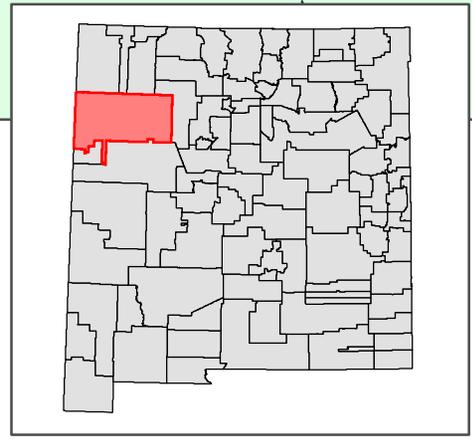
School E-Rate Comparison

Gallup-Mckinley County Schools

Cost: 2016 E-Rate monthly cost per 100 Mbps per Student
 Contract Information: 2016 E-Rate data



- District Office
- Public School
- Charter School
- Library
- School District



**Gallup-McKinley County Schools
PROCUREMENT -- TABULATION SHEET(S)**

RFP NO. RFP-261-16WF

RFP For: E-Rate Broadband Connectivity

Open Date: March 9, 2016 at 2:00 P.M. (Local)

Page 1 of 2

Item No.	Items and Descriptions	Points	Network Cabling Inc.	Sacred Wind Communications	Conterra (Lit Fiber)	Conterra (Dark Fiber)
SOUTH CLOUD (DAVID SKEET ELEMENTARY, RAMAH ELEMENTARY & RAMAH HIGH)						
1	Organizational Experience a. Corporate	5 Points	1.50	4.00	5.00	5.00
	b. Key Personnel	5 Points	0.50	5.00	2.50	2.50
	c. Technical Approach	5 Points	0.50	5.00	5.00	5.00
	d. Management Approach	5 Points	0.50	4.00	3.50	3.50
2	Organizational/ Project Performance References	10 Points	2.50	6.50	9.00	9.00
3	Manadatory Specifications	25 Points	7.50	24.00	18.50	18.50
4	Desirable Specifications	10 Points	3.50	9.00	9.00	9.00
5	Total Cost (10 year price comparison used)	35 Points	6.29	32.70	28.06	35.00
	TOTAL POINTS	100 Points	22.79	90.20	80.56	87.50

Gallup 2016 Fiber Project Construction cost ROI

A	B	C	D	E	F	
	Old Speed (Mbps) (Microwave)	Circuit Cost (Monthly)	New Speed (Mbps) (Fiber)	Circuit Cost (Monthly)	Delta (Savings)	
1	David Skeet ES	100	\$ 18,522	1,000	\$2,669	(\$15,853) 1
2	Ramah ES	100	\$ 18,522	1,000	\$2,669	(\$15,853) 2
3	Ramah HS	100	\$ 18,522	1,000	\$2,669	(\$15,853) 3
4	Monthly total cost (3 circ.)		\$ 55,566		\$8,007	(\$47,559) 4
5	Yearly cost (savings)		\$ 666,792		\$96,084	(\$570,708) 5
6	Fiber construction cos		\$ 1,801,952		ROI (Years)*	3.16 6

*Note: ROI does not account for 10x (and scalable to 100x+) increase in broadband speed.

VI. Other Business

- A. Proposed Changes to Standards-Based Capital Outlay Program *
- B. PSFA Eligibility as an Educational Services Agency (ESA) *
- C. FY18 CID Budget & Reimbursement

* Denotes potential action by the PSCOC

- I. **PSCOC Meeting Date(s):** October 12, 2017
- II. **Item Title:** Proposed Changes to Systems-Based and Standards-Based Capital Outlay Programs
- III. **Name of Presenter(s):** Casandra Cano, Programs Support Manager
- IV. **Executive Summary (Informational):**

At the request of the PSCOC Chair, PSFA is providing proposed changes to the standards-based and systems-based programs, which include a consolidation scenario that will incorporate systems projects into the standards-based program, as well as revisions to the current structure of 2 separate programs.

Based upon PSCOC direction, PSFA will disseminate this information to school districts, design professionals and other interested parties for feedback on the proposals.

It is PSFA's goal to have changes approved by January to allow for modifications to the applications as necessary, and to provide application training prior to the April 2018 release of pre-applications for the 2018-2019 award cycle.

Transformation of Standards-Based Capital Outlay Program

The purpose of the Public School Capital Outlay Act is to ensure that, through a standards-based process for all school districts, the physical condition and capacity, educational suitability and technology infrastructure of all public school facilities in New Mexico meet an adequate level statewide and the design, construction and maintenance of school sites and facilities encourage, promote and maximize safe, functional and durable learning environments in order for the state to meet its educational responsibilities and for New Mexico's students to have the opportunity to achieve success.

The current statewide average wNMCI is 15.27%; the current statewide average FCI is 34.35%

Projects with a wNMCI of 60.00% or greater

Currently only the top 2 ranked schools have a wNMCI of 60.00% or greater. Requires larger match from the district due to higher total project costs to complete major renovation or replacement.

- Major renovation of existing facilities
- Replacement of existing facilities
- Shall reduce the wNMCI by
 - One-third (current requirement)
 - Half
 - Better than the average wNMCI (similar to the charter school requirement)

Current Rank	Current wNMCI	1/3 Reduced wNMCI	Revised Rank	50% Reduced wNMCI	Revised Rank	Better Than Average wNMCI (75% reduction)	Revised Rank
1	60.72%	40.48%	16	30.36%	59	15.18%	367
2	60.61%	40.41%	17	30.31%	60	15.15%	369

- Facility cannot return to PSCOC for funding for 20 years (excluding for reasons of growth or emergencies)

Projects in the top 200 with a wNMCI of less than 60.00%

Incorporates the systems program, but will also allow classroom additions to address space deficiencies or to replace portables. 198 schools would be eligible for this portion of the program. Requires smaller match from the district due to lower total project costs to complete renovation.

- Renovation
- Total project cost is 50% or less of total facility replacement costs
- Shall reduce the FCI by
 - One-fifth
 - One-fourth
 - One-third

Current Rank	Current FCI	1/3 Reduced FCI	1/4 Reduced FCI	1/5 Reduced FCI
3	67.27%	44.85%	50.45%	53.82%
200	41.97%	27.98%	31.48%	33.58%

- Requests for increased scope or award language modification which will result in project cost exceeding 50% of total facility replacement cost will require cancellation of award and return to the PSCOC in a future application cycle for consideration of a major renovation or replacement of facilities
- Facility cannot return to PSCOC for funding for 10 years (excluding for reasons of growth or emergencies)

Revision of Current Standards-Based and Systems-Based Capital Outlay Programs

Two separate programs, following the same timeline for award cycle activities and awards.

The current statewide average wNMCI is 15.27%; the current statewide average FCI is 34.35%

Standards-Based Projects – Facilities with a wNMCI of 60.00% or greater

Currently only the top 2 ranked schools have a wNMCI of 60.00% or greater. Requires larger match from the district due to higher total project costs to complete major renovation or replacement.

- Major renovation of existing facilities
- Replacement of existing facilities
- Shall reduce the wNMCI by one-third (current requirement)

Systems-Based Projects – Facilities in the top 200 with a wNMCI of less than 60.00%

Contains both qualification criteria and scoring criteria; the scoring criteria is used to “rank” the projects as required by statute for the systems initiative. A separate, distinct application is required for this program. Requires smaller match from the district due to lower total project costs to complete renovation.

Qualification Criteria:

1. The School is in the top 200 of the Rank List; and
 2. Feasibility/utilization/engineering evaluation report(s) are complete; and demonstrate that:
 - a. The post-project wNMCI **or FCI** would be one third lower than pre-project wNMCI **or FCI; and**
 - b. Total project cost is 50% or less of the total facility replacement costs; and
 3. The District has their funding match; and
 4. FMAR Score of 60 or better
- Facility cannot return to PSCOC for funding for 5-10 years (excluding for reasons of growth or emergencies)
 - Using either the wNMCI or FCI as a measure for improvement of the facility provides for much more flexibility in the program and will maximize the number of awards.
 - The systems-based program does not allow districts to address space deficiencies with a school.

Evaluation of wNMCI and FCI Changes of 2017-2018 Systems-Based Applicants

	District	School	Evaluation of wNMCI Reduction					Evaluation of FCI Reduction							
			wNMCI	Post Project wNMCI	Point Reduction	1/3 reduction met?	1/4 reduction met?	1/5 reduction met?	FCI	Post Project FCI	Point Reduction	1/3 reduction met?	1/4 reduction met?	1/5 reduction met?	
1	Las Vegas City	Los Ninos ES	35.04%	8.31%	26.73	Yes	Yes	Yes	46.48%	16.12%	30.36	Yes	Yes	Yes	1
2	Gadsden	Desert Trail ES	28.75%	26.21%	2.54	No	No	No	40.39%	26.71%	13.68	Yes	Yes	Yes	2
3	Central	Kirtland ES	34.46%	10.34%	24.12	Yes	Yes	Yes	58.13%	30.72%	27.41	Yes	Yes	Yes	3
4	Hobbs *	Jefferson ES	24.44%	22.23%	2.21	No	No	No	61.30%	52.46%	8.84	No	No	No	4
5	Dexter *	Dexter ES	29.63%	26.79%	2.84	No	No	No	43.72%	35.12%	8.60	No	No	No	5
6	Dexter *	Dexter MS	29.62%	29.59%	0.03	No	No	No	46.06%	44.01%	2.05	No	No	No	6
7	Floyd *	Combined School	25.42%	2.14%	23.28	Yes	Yes	Yes	39.00%	38.65%	0.35	No	No	No	7
8	Clovis *	Cameo ES	27.06%	19.41%	7.65	No	Yes	Yes	46.12%	30.51%	15.61	Yes	Yes	Yes	8
9	Clovis *	Clovis HS Freshman Academy	28.99%	24.66%	4.33	No	No	No	43.23%	39.60%	3.63	No	No	No	9
10	Clovis *	Mesa ES	28.17%	20.44%	7.73	No	Yes	Yes	55.56%	37.48%	18.08	No	Yes	Yes	10
11	Los Alamos *	Mountain ES	27.51%	26.15%	1.36	No	No	No	49.30%	43.36%	5.94	No	No	No	11
12	Farmington *	Country Club ES	24.95%	15.48%	9.47	Yes	Yes	Yes	50.09%	26.19%	23.90	Yes	Yes	Yes	12
13	Gadsden *	Loma Linda ES	23.53%	12.12%	11.41	Yes	Yes	Yes	30.48%	21.85%	8.63	No	Yes	Yes	13
						5	7	7							

Eligibility for Award:

	1/3 Reduction	1/4 Reduction	1/5 Reduction
wNMCI Only:	5	7	7
FCI Only:	5	7	7
wNMCI or FCI:	7	8	8

* Post project wNMCI and post project FCI data obtained from full applications which are subject to change based on PSFA staff recommendations for changes based on the Facility Assessment Database Executive Summary and on-site assessment of the facility. Final applications are due October 13, 2017, at which time this information may be updated for accuracy.

I. **PSCOC Meeting Date(s):** October 12, 2017

II. **Item Title:** PSFA Eligibility as an Educational Services Agency (ESA)

III. **Name of Presenter(s):** Bryan King, CIO

IV. **Potential Motion:**

TBD.

V. **Executive Summary:**

Topic to be reviewed for discussion:

Is New Mexico Public School Facilities Authority (NMPSFA) eligible to be classified as an Educational Services Agency (ESA) to receive E-rate funding?

What is an Educational Service Agency (ESA):

Educational Service Agencies (ESAs) in many states play key roles in the economical and efficient provision of a wide range of educational services to their component school districts. ESAs are known by a variety of names including Educational Service Units (ESUs), Local Educational Agencies (LEAs), and Board of Cooperative Educational Services (BOCES).

Because they are known by many different names, for example, educational service district, intermediate district, or cooperative; FCC rules do not specifically define or address ESA's. **The meaning of the term 'ESA' is not consistent across the country because it is up to each state to determine what type of entity will be recognized as an ESA.**

E-rate Reimbursement History

E-rate Disbursements for PSFA FY 2015 & 2016

2015 - \$34,374.71
2016 - \$67,144.00
2017 - \$41,000.00 est.

**Note: Electronic reports go back to 2015 **

The amount of E-rate funding received for reimbursement is one year in arrears and is an offset to the operational budget for the communication expenditures line item. The reimbursement amount is realized in the invoicing received as a reduction.

NMPSFA E-rate Eligibility History

- June 2012 USAC reviewer notified PSFA that the Program Integrity Assurance (PIA) was not able to determine the eligibility of PSFA to receive funding for 2012. See attachment pages 1-3

- July 2012 PSFA CIO received an email notification from USAC reviewer that directed him as to what additional information was needed to complete the application review process. See attachment pages 4-6
- July 2012 PSFA received certification from PED CIO via email notification to USAC reviewer. See attachment pages 7-11
- August 2015 E-rate Administrator received a notification from USAC reviewer, that PSFA identification would be changed from 16067409 to Albuquerque School District 143253. This change was determine by USAC. See attachment pages 12-15
- August 2017 E-rate Consultant informed PSFA they needed an update certification letter like the one from 2012 so that PSFA would eligible for funding. Because the new PED CIO was not familiar with the history he was not able to sign the letter.
- September 2017 PSFA CIO reached out to E-rate Consultant concerning the eligibility status of PSFA via email. The response was he was waiting for a final decision from PED but did advise that if updated letter was not received that PSFA may have to wait until the following year to apply again. See attachment pages 16-18
- September 2017 PSFA CIO received an email from E-rate Consultant that stated that PED recommended PSFA submit the request the PSCOC to make a final determination. See attachment pages 18-21
- October 13th, 2017 is the deadline for submitting final information for eligibility determination.

Justification Statement from PSFA E-rate Consultant:

My interpretation of the definition of an eligible ESA is that it is an agency created by State Statute to perform specific and general services to the States Public School K-12 System. All these provided services would have to be provided by each individual school district. The entities and resources providing these services at the District level would have been eligible for E-rate support.

I believe that PSFA is an ESA for the State of NM and eligible for E-rate support, primarily because if the services provided by PSFA were done by the individual districts themselves, those resources and entities would be eligible for E-rate support.

Request for Decision

PSFA Staff would like the AMS Subcommittee to make a final determination of the status of the PSFA agency as an Education Service Agency.

Additional Information:

- PED is the E-rate Coordinator for the state of New Mexico.
- It is unclear how the PSFA work in support of the schools broadband infrastructure upgrades (BDCP) may affect PSFA’s eligibility as an ESA.
- PSFA has been identified as an ESA since 2012.
- If PSFA is not identified as an ESA, the PSFA operational budget will have to absorb a possible \$41,000.



Jun 11, 2012

Tom Bush
NEW MEXICO PUBLIC SCHOOLS FACILITIES
AUTHORITY

Telephone: (505) 8436272
Application Number 863576

Response Due Date: June 27, 2012

The Program Integrity Assurance (PIA) team is in the process of reviewing all Funding Year 2012 FCC Form 471 Applications to ensure that they are in compliance with the rules of the Universal Service program. We are currently in the process of reviewing your Funding Year 2012 FCC Form 471 Application. To complete our review, we need some additional information. The information needed to complete the review is listed below.

I. Based upon review of your Funding Year 2012 FCC Form 471 application and/or the documentation you provided, we were not able to determine the eligibility of **New Mexico Public Schools Facilities Authority**. In order to be eligible to receive discounted services, under the program rules, schools must meet the statutory definition of an elementary or secondary school found in the No Child Left Behind Act of 2001 (20 U.S.C. Section 7801 (18) and (38)) and they must not be operating as for-profit businesses, and may not have an endowment exceeding \$50 million. Please provide documentation that will verify that the entity meets the statutory definition provided above.

For further information on the eligibility requirements please refer to the USAC web site- Before You Begin Eligibility <http://www.usac.org/sl/applicants/beforeyoubegin/default.aspx>.

NM PSFA has been designated as an ESA by the New Mexico Public Education Department as per the SLD instruction of getting an ESA on the qualified list. The State wide erate coordinator at the NM PED, Michael Archibeque has designated NM PSFA as an ESA. His email address is Michael.Archibeque@state.nm.us. His phone number is 505-827-4971.

II. Based upon review of your Funding Year 2012 FCC Form 471 application, we were not able to validate your requested discount percentage of 80% for **New Mexico Public Schools Facilities Authority**. In order to validate this discount percentage, please provide us with the following information:

1. A "snapshot" (a specific day you select) of student attendance.
2. The number of those students that meet the income eligibility guidelines of the National School Lunch Program (NSLP).
3. Please provide the date that this snapshot was taken.
4. Your response should be in writing on school letterhead signed by a chief school official (such as the Principal, Vice Principal, Superintendent or Director of Food Services).

If you are unable to provide us with the information above and we are unable to validate your original requested discount, your discount may be reduced to what can be supported by acceptable third party documentation.

The NMPSFA headquarters is located in Albuquerque NM. We used the Albuquerque Public Schools 471 erate submission numbers to calculate our discount. Please see the attached APS 471 application that we used to calculate our discount.

III. Based on the documentation you provided, we were unable to approve services for certain FRNs without further information, particularly a **breakdown of the taxes and fees associated with these FRNs:**

FRN	Tax/Other Charge	Amount
2352370	Government Fees and Taxes	\$15.81
2352417	Government Fees and Taxes; Other Fees and Monthly Charges	\$28.26; \$99.62
2352510	Verizon Wireless Surcharges and Other Charges & Credits; Taxes, Governmental Surcharges and Fees	\$43.79; \$3.89

Please provide documentation that shows the complete breakdown of all the above fees and taxes. If you are unable to provide this, your FRN(s) may be modified or denied.

Please find the attached portion of the bills that breaks down the taxes and fees associated with the above FRN's

IV. Based on the documentation you provided, modifications must be made to FRN **2351961**. Per the vendor documentation provided, the following items are not monthly charges, but one-time charges:

- Demarc Extension – Materials – \$133.37**
- Demarc Extension – Labor – 3 Hour - \$300.00**
- NRC Setup Fee DIDs – quantity 75 - \$78.19**
- NRC Setup Fee DIDs Santa Fe – quantity 25 - \$26.06**

Therefore, your FRN will be modified from \$4,625.57 per month to \$4087.95 per month with a non-recurring charge of \$537.62

Are you willing to accept this modification? Yes No

If no, please provide alternative documentation that supports your original FRN as a monthly fee.

Additionally, your documentation for FRN **2352548** contains ineligible past due fees of \$10.21 per month. These fees are not E-Rate eligible, and must be removed. Are you willing to accept the modification from \$20.52 per month to \$10.31 per month?

Yes No

Please fax or email the requested information to my attention. If you have any questions, or if you require a further explanation of this request, please feel free to contact me.

It is important that we receive all of the information requested **within 15 calendar days** so we can complete our review. **Failure to respond may result in a reduction or denial of funding. If you need additional time to prepare your response, please let me know as soon as possible.**

Should you wish to cancel your FCC Form 471 application(s), or any of your individual funding requests, please clearly indicate in your response that it is your intention to cancel an application or funding request(s). Include in any cancellation request the FCC Form 471 application number(s) and/or funding request number(s), and the complete name, title and signature of the authorized individual.

Thank you for your cooperation and continued support of the Universal Service Program.

Ivan Rushfield
Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

Tom Bush TO PED for ESA CERT

RE: FW: E-Rate Application 863576

From: mboyle@icc-psd.com

Sent: Thu, Jul 5, 2012 at 3:04 pm

To: Tom Bush

Tom,

i went by his office and he is in. he was in a meeting that he thought would last beyond 3:30. I left my name and number for him to call. It would not hurt for you to try also.

Thanks

Mike

-----Original Message-----

From: "Tom Bush" <tbush@nmpsfa.org>

Sent: Thursday, July 5, 2012 3:04pm

To: mboyle@icc-psd.com, kpulliam@icc-psd.com

Subject: FW: E-Rate Application 863576

FYI - how do you want to proceed on obtaining this?

-Tom

Tom Bush

CIO

State of NM - Public School Facilities Authority

1312 Basehart Rd. SE, Suite 200

Albuquerque, NM 87106-4365

Phone: (505) 843-6272 Ext. 1025

tbush@nmpsfa.org

<http://www.nmpsfa.org>

From: Rushfield, Ivan [<mailto:Ivan.Rushfield@sl.universalservice.org>]

Sent: Thursday, July 05, 2012 12:55 PM

To: Tom Bush

Subject: RE: E-Rate Application 863576

Tom,

I just need it in writing, which means a phone call won't do. An e-mail would be great. I'm able to take his word that your entity is an ESA, and is thus eligible for E-Rate funding. So, have him send me or you that verification, and I can use that to clear things up and send your application onward through the process.

Ivan Rushfield

Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

From: Tom Bush [<mailto:tbush@nmpsfa.org>]
Sent: Thursday, July 05, 2012 2:32 PM
To: Rushfield, Ivan
Subject: RE: E-Rate Application 863576

Ivan,

What do you need him to do? Give you a call, send an email, or provide some other form of documentation for the verification you are needing to obtain? I want to ensure he is asked to provide what your seeking in the most expeditious manner and that meets your expectations.

Best,
-Tom

Tom Bush
CIO
State of NM - Public School Facilities Authority
1312 Basehart Rd. SE, Suite 200
Albuquerque, NM 87106-4365
Phone: (505) 843-6272 Ext. 1025
tbush@nmpsfa.org
<http://www.nmpsfa.org>

From: Rushfield, Ivan [<mailto:Ivan.Rushfield@sl.universalservice.org>]
Sent: Thursday, July 05, 2012 12:24 PM
To: Tom Bush
Subject: E-Rate Application 863576

Hello Tom,

Over the past few weeks, I have reached out to Michael Archibeque, the New Mexico state E-Rate coordinator, so that he could confirm the eligibility of the New Mexico Public Schools Facilities Authority. However, he has not responded to any of my requests. I don't have an updated file that validates your entity as an ESA, and I was hoping that perhaps you could reach out to him in the hopes that he would respond to you. Sometimes, State E-Rate coordinators are

more likely to respond to applicants as opposed to reviewers like myself.

Is this possible?

Thanks,

Ivan Rushfield
Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

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PED Conferm PSFA = EAA

RE: New Mexico Public Schools Facilities Authority

From: Rushfield, Ivan
Sent: Fri, Jul 6, 2012 at 1:20 pm
To: Archibeque, Michael, PED
Cc: mboyle@icc-psd.com
image001.gif (12 KB)

Michael,

Thanks so much. I'll get right on processing this.

Ivan Rushfield
Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

From: Archibeque, Michael, PED [mailto:Michael.Archibeque@state.nm.us]
Sent: Friday, July 06, 2012 3:13 PM
To: Rushfield, Ivan
Cc: mboyle@icc-psd.com
Subject: FW: New Mexico Public Schools Facilities Authority

Hi Ivan,

I am the State Erate Coordinator and I do certify that the NM Public Schools Facilities Authority is a State supported educational entity in the State of New Mexico.

Michael A. Archibeque
Chief Information Officer
300 Don Gaspar
Santa Fe, NM 87501
(505) 827-4971
Michael.Archibeque@state.nm.us

From: Archibeque, Michael, PED
Sent: Thursday, June 21, 2012 1:01 PM
To: Aguilar, Paul J, PED
Subject: FW: New Mexico Public Schools Facilities Authority

Please see below – In response to the USAC (Universal Service) charged with Erate applications. Can we certify the PSFA as a State supported educational agency? And whether their eligible entity?

Michael A. Archibeque
Chief Information Officer

300 Don Gaspar
Santa Fe, NM 87501
(505) 827-4971
Michael.Archibeque@state.nm.us

From: Rushfield, Ivan [<mailto:Ivan.Rushfield@sl.universalservice.org>]
Sent: Thursday, June 21, 2012 9:00 AM
To: Archibeque, Michael, PED
Subject: New Mexico Public Schools Facilities Authority

Mr. Archibeque,

I'm currently in the process of reviewing application no. 863576 for the New Mexico Public Schools Facilities Authority, and Tom Bush, the applicant contact, suggested I reach out to you to verify the eligibility of the entity.

Are you able to confirm that NMPSFA is an eligible entity?

Thanks,

Ivan Rushfield
Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

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Could you please answer the following questions to establish whether or not the NMPSFA is a non-instructional facility?

1. Is the non-instructional facility used solely for school, school district or library business? Yes No
2. Do only school, school district or library employees use the non-instructional facility? Yes No As an Educational Service Agency (ESA) NMPSFA employees use the facility to support NM K-12 School and School district needs and employees.
3. If you responded No to either question 1 or 2 above, is a portion of the facility used for school, school district or library business? Yes No
4. If yes, please provide a cost allocation for the portion of the facility used for school, school district or library business. 100% of the facility is used for NM hool and School district business.
5. Are there any classrooms in the non-instructional facility? Yes No We have one multi purpose classroom we use for instruction and training for school and district personnel.

Thanks,

Ivan Rushfield
Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

7-10-2012

Ivan Rushfield
Initial Reviewer – Program Integrity Assurance
30 Lanidex Plaza West | Parsippany, NJ 07054
Telephone: 973.581.5234 | Fax: 973.599.6522
Ivan.Rushfield@sl.universalservice.org

Ivan,

This is the letter you requested concerning the "classroom" at the NMPSFA. It is technically called a "multi-purpose" room. It is used for a variety of things. One is to use it to train the school and school district personnel in a variety of systems and programs. Just recently PSFA launched a new software system to all NM schools and school districts and the personnel training for the system was held at the "multi-purpose" room at the Albuquerque headquarters.

Please let me know if you need any more information.

Thank you,

Mike Boyle for Tom bush.
505-269-6463

NMPSFA Narrative

New Mexico Public School Facility Authority (BEN 16067409) is headquartered in Albuquerque NM. It is in charge of all State wide k-12 construction, maintenance and fiber projects. It has been an ESA formally and was changed to a consortium (170003674) at the request of the SLD. The PSFA entity was changed to an NIF when it was brought over to the Consortium. SLD recommended we add the Albuquerque Public Schools to the consortium since it is headquartered there and drives its NSLP number from APS. SLD recommended since we cannot select the NIF that we put the FRN's under APS.

USAC BUTG PSFA under AIS



Schools and Libraries Division

FY 2015 E-rate Application Information Request

08/30/2015

Contact Name: Karen Pulliam
Applicant Name: NEW MEXICO PUBLIC SCHOOLS FACILITIES AUTHORITY
FCC Form 471 Application Number(s):1032113

Dear Applicant:

The Program Integrity Assurance (PIA) team is in the process of reviewing your Funding Year 2015 FCC Form 471 Applications for E-rate discounts to ensure that they are in compliance with the rules of the Universal Service Program.

Requested Discount

Issue

Based on the review of your Funding Year **2015** FCC Form 471 application **1032113** and/or the documentation that you have provided, we intend to make the following change(s) to your "Calculate Discount Rate" section of the FCC Form 471 application.

Type of Change	Reason for Modification and New Values
Replaced Parent Entity	Replaced NEW MEXICO PUBLIC SCHOOLS FACILITIES AUTHORITY 16067409 with ALBUQUERQUE SCHOOL DISTRICT 143253 since all entities listed under "Entity Information and Budget Calculation" were validated to be part of ALBUQUERQUE SCHOOL DISTRICT 143253 .

Impact on the Application:

The modifications listed above will not impact your E-rate funding in any way.

If you do not agree with the review decision

If you disagree with the modifications listed above and you have alternative documentation supporting your original request, please submit this documentation to us on a school letterhead, signed and dated by a school official. If responding via email, please provide the name and title of the school official providing the response.

Response Reminders

Please email or fax any information that you wish to provide to my attention. If you have any questions or you do not understand what we are requesting, please feel free to contact me.

Thank you for your cooperation and continued support of the Universal Service Program.

Sincerely,

Maria Donawa
PIA Reviewer
Program Integrity Assurance
USAC, Schools and Libraries Division
Phone: 973-581-5081
Fax: 973-599-6521
Email: mdonawa@sl.universalservice.org

From: mboyle@icc-psd.com [mailto:mboyle@icc-psd.com]
Sent: Monday, June 6, 2016 12:22 PM
To: Denise Irion
Cc: Robert Gorrell; kpulliam@icc-psd.com
Subject: Erate

Denise,

The 471 was submitted for PSFA (attached). We ended up on the advise of USAC, bringing APS into the NMPSFACON consortium since they are the basis of your discount (NSLP). We did nothing with APS within the consortium. We only applied for PSFA discounts.

I let Linda Frank at APS know what we were doing and she is fine with it.

Nutshell:
PSFA 2017 discounts Cat1 80%, Cat 2 80%, Voice 40%
2017 discounts
Centurylink voice \$13,872
Verizon Cell \$5974
Zippy Internet \$34,176

Thank you for the opportunity.

Mike Boyle

RE: Here's NMPSFA's 471 for approval

From: mboyle@icc-psd.com

Sent: Mon, Jun 6, 2016 at 11:50 am

To: kpulliam@icc-psd.com

K,

Good to go. Good Job. I talked to Linda Frank at APS and told her what we were doing and she said OK.

M

-----Original Message-----

From: kpulliam@icc-psd.com

Sent: Monday, June 6, 2016 9:36am

To: "Mike Boyle - icc-psd" <mboyle@icc-psd.com>

Subject: Here's NMPSFA's 471 for approval

Bryan King

From: mboyle@icc-psd.com
Sent: Monday, September 18, 2017 1:53 PM
To: Bryan King
Cc: kpulliam@icc-psd.com; Denise Irion; Rocky Kearney; Casandra Cano; Shatona Martin; Ovidiu Viorica
Subject: RE: Request for Quote

Bryan,

Your ears must have been buzzing. I just got off the phone with Woody Lehman, Paul Aguilars' assistant. He told me that Paul is aware of the situation and will make up his mind one way or another shortly.

Nothing changed. Natasha Corlette, the USAC reviewer saw that the ESA letter on file was five years old and asked me get an updated letter. I should have told her no I thought this would be a no brainer.

The deadline for this review (submitting the updated letter) is 9/27. We can ask for an extension if Paul has not made a decision yet.

If he comes back not wanting to sign the letter and save the State \$50k then, I will look for someone else to sign it and, if that fails we wait until next year.

I do not suppose that you know John Kraman, the CIO of PED?

This is nuts.

Mike Boyle
505-269-6463

-----Original Message-----

From: "Bryan King" <bking@nmpsfa.org>
Sent: Monday, September 18, 2017 11:37am
To: "mboyle@icc-psd.com" <mboyle@icc-psd.com>, "kpulliam@icc-psd.com" <kpulliam@icc-psd.com>
Cc: "Denise Irion" <dirion@nmpsfa.org>, "Rocky Kearney" <rkearney@nmpsfa.org>, "Casandra Cano" <ccano@nmpsfa.org>, "Shatona Martin" <smartin@nmpsfa.org>, "Ovidiu Viorica" <oviorica@nmpsfa.org>
Subject: RE: Request for Quote

Hello Mr. Boyle

Thank you for the follow up to Shatona's request below. Can you help me understand what has changed, other than the review process, that would cause the need for a new letter that states we are an educational services agency? I can see

from your email below that you followed up with Mr. Aguilar's office for a response. How long to you anticipate it will take to get a final response? Also, what is drop dead date for submitting information for the review process?

If we do not receive a new letter that identifies PSFA as an educational services agency, I will need a letter from you explaining our status with USAC.

Thank you for your assistance and please send all responses to the group on this email.

Sincerely,

Bryan M. King

Chief Information Officer

New Mexico Public School Facilities Authority

Office: 505-843-6272 ext. 102

Direct: 505-468-0275

Cell: 505-919-9623

Email: bking@nmopsfa.org

Web: www.nmopsfa.org



From: mboyle@icc-psd.com [<mailto:mboyle@icc-psd.com>]

Sent: Friday, September 1, 2017 1:25 PM

To: Shatona Martin <smartin@nmopsfa.org>

Cc: kpulliam@icc-psd.com; Heather Parr <hparr@icc-psd.com>; Ovidiu Viorica <oviorica@nmopsfa.org>

Subject: RE: Request for Quote

Shatona,

It was good to talk to you today. As I explained on the telephone, NMPSFA is in review for the 17/18 erate internet reimbursement. 5 years ago, Mike Archebeque, CIO of PED, sent an email letter to USAC stating that PSFA was an Educational Services Agency as defined by USAC. As part of the review, USAC would like to get an updated letter stating the same.

I went to Mike's replacement, John Kramar told me he had just got the job and could not come up to speed on it to sign the letter in the time frame we need. He -recommended I see Paul Aguilar over at PED. I did that on Wednesday, dropping off copies of what we need and have not heard back yet.

Once I get PSFA eligible for the erate reimbursement I will gladly give you a quote for the services. If for some reason I can not get anyone to send the email letter, it will be on hold until we can.

Thank you for your attention.

Mike Boyle
505-269-6463

-----Original Message-----

From: "Shatona Martin" <smartin@nmopsfa.org>
Sent: Thursday, August 31, 2017 9:55am
To: "mboyle@icc-psd.com" <mboyle@icc-psd.com>
Subject: Request for Quote

Mr. Boyle,

My name is Mr. Shatona Martin, I am the Chief Procurement Officer for the New Mexico Public School Facilities Authority (PSFA).

The purpose of this e-mail is to request for your organization to please provide a Quote for the continuation of the Services you provide (see attached SOW) to PSFA. I have attached a copy of your previous quote for reference.

If you have any questions please contact me directly.
Respectfully,

Mr. Shatona M. Martin

Mr. Shatona M. Martin
Contracts Administrator/Chief Procurement Officer
New Mexico Public School Facilities Authority
1312 Basehart Road SW, Suite #200
Albuquerque, New Mexico 87106
E-mail: smartin@nmopsfa.org
Phone: 505-468-0286



Bryan King

From: mboyle@icc-psd.com
Sent: Tuesday, September 19, 2017 10:13 AM
To: Bryan King
Cc: kpulliam@icc-psd.com; Denise Irion; Rocky Kearney; Casandra Cano; Shatona Martin; Ovidiu Viorica
Subject: RE: Request for Quote

Bryan,

Summer is coming to an end.

I talked to Paul Aguilar yesterday afternoon on the phone and he told me basically, that he did not believe that Mike Archebeque had the authority to sign the first letter stating PSFA was an Educational Services Agency. He believes that that decision should have been made by the PSOC then as well as now. He told me to have PSFA put the request before the council and if and when they sign off, he will sign the ESA letter for USAC.

I am not sure of the process for this, but Paul said if it got on next months agenda we might be able to meet the 2017/2018 erate review deadline and recoup the \$41k.

Please let me know how you would like to proceed. We can always reapply next year.

Thank you for the opportunity.

Mike Boyle
505-269-6463

-----Original Message-----

From: "Bryan King" <bking@nmppsfa.org>
Sent: Monday, September 18, 2017 11:37am
To: "mboyle@icc-psd.com" <mboyle@icc-psd.com>, "kpulliam@icc-psd.com" <kpulliam@icc-psd.com>
Cc: "Denise Irion" <dirion@nmppsfa.org>, "Rocky Kearney" <rkearney@nmppsfa.org>, "Casandra Cano" <ccano@nmppsfa.org>, "Shatona Martin" <smartin@nmppsfa.org>, "Ovidiu Viorica" <oviorica@nmppsfa.org>
Subject: RE: Request for Quote

Hello Mr. Boyle

Thank you for the follow up to Shatona's request below. Can you help me understand what has changed, other than the review process, that would cause the need for a new letter that states we are an educational services agency? I can see from your email below that you followed up with Mr. Aguilar's office for a response. How long to you anticipate it will take to get a final response? Also, what is drop dead date for submitting information for the review process?

If we do not receive a new letter that identifies PSFA as an educational services agency, I will need a letter from you explaining our status with USAC.

Thank you for your assistance and please send all responses to the group on this email.

Sincerely,

Bryan M. King

Chief Information Officer

New Mexico Public School Facilities Authority

Office: 505-843-6272 ext. 102

Direct: 505-468-0275

Cell: 505-919-9623

Email: bking@nmopsfa.org

Web: www.nmopsfa.org



From: mboyle@icc-psd.com [mailto:mboyle@icc-psd.com]

Sent: Friday, September 1, 2017 1:25 PM

To: Shatona Martin <smartin@nmopsfa.org>

Cc: kpulliam@icc-psd.com; Heather Parr <hparr@icc-psd.com>; Ovidiu Viorica <oviorica@nmopsfa.org>

Subject: RE: Request for Quote

Shatona,

It was good to talk to you today. As I explained on the telephone, NMPSFA is in review for the 17/18 erate internet reimbursement. 5 years ago, Mike Archebeque, CIO of PED, sent an email letter to USAC stating that PSFA was an Educational Services Agency as defined by USAC. As part of the review, USAC would like to get an updated letter stating the same.

I went to Mike's replacement, John Kramar told me he had just got the job and could not come up to speed on it to sign the letter in the time frame we need. He -recommended I see Paul Aguilar over at PED. I did that on Wednesday, dropping off copies of what we need and have not heard back yet.

Once I get PSFA eligible for the erate reimbursement I will gladly give you a quote for the services. If for some reason I can not get anyone to send the email letter, it will be on hold until we can.

Thank you for your attention.

Mike Boyle
505-269-6463

-----Original Message-----

From: "Shatona Martin" <smartin@nmopsfa.org>
Sent: Thursday, August 31, 2017 9:55am
To: "mboyle@icc-psd.com" <mboyle@icc-psd.com>
Subject: Request for Quote

Mr. Boyle,

My name is Mr. Shatona Martin, I am the Chief Procurement Officer for the New Mexico Public School Facilities Authority (PSFA).

The purpose of this e-mail is to request for your organization to please provide a Quote for the continuation of the Services you provide (see attached SOW) to PSFA. I have attached a copy of your previous quote for reference.

If you have any questions please contact me directly.
Respectfully,

Mr. Shatona M. Martin

Mr. Shatona M. Martin
Contracts Administrator/Chief Procurement Officer
New Mexico Public School Facilities Authority
1312 Basehart Road SW, Suite #200
Albuquerque, New Mexico 87106
E-mail: smartin@nmopsfa.org
Phone: 505-468-0286



I. PSCOC Meeting Date(s): October 12, 2017

II. Item Title: FY18 CID Budget & Reimbursement

III. Name of Presenter(s): Martica Casias, Planning & Design Manager

IV. Potential Motion:

Allocate an amount not to exceed \$330,000 to reimburse the Construction Industries Division for estimated inspection and plan review expenses for FY2018 for PSCOC funded projects. This allocation is based on the average full cost per inspection that has been agreed upon between the PSFA and CID of \$193.72. CID shall provide quarterly billings certified by the CID Director that sufficient inspections occurred to warrant at least one quarter of the authorized amount and shall include an analysis of the average turn-around time of school project permits and inspections as compared to other CID inspections.

V. Executive Summary:

CID estimated budget request is \$330,000 for FY18.

	FY14		FY15		FY16		FY17	
	Number of Inspections	Amount Reimbursed						
Quarter 1			572	\$ 110,807.84	425	\$ 82,331.00	308	\$ 59,665.76
Quarter 2			585	\$ 113,326.20	337	\$ 65,283.64	312	\$ 60,440.64
Quarter 3			546	\$ 105,865.96	350	\$ 67,802.00	349	\$ 67,608.28
Quarter 4	1171	\$ 226,846.12			277	\$ 53,660.44	297	\$ 57,534.84
Adjustment	138	\$ 26,873.12						
Totals	1309	\$ 253,719.24	1703	\$ 330,000.00	1389	\$ 269,077.08	1266	\$ 245,249.52



New Mexico Regulation and Licensing Department

CONSTRUCTION INDUSTRIES DIVISION

P.O. Box 25101 ▪ Santa Fe, NM 87504 ▪ Ph (505) 476-4675 ▪ Fax (505) 476-4685
5500 San Antonio Dr. NE ▪ Albuquerque, NM 87109 ▪ Ph (505) 222-9800 ▪ Fax (505) 765-5670
505 S. Main St., Suite 103 ▪ Las Cruces, NM 88004 ▪ Ph (575) 524-6320 ▪ Fax (575) 524-6319
www.rld.state.nm.us/construction

Susana Martinez
GOVERNOR

Robert "Mike" Unthank
SUPERINTENDENT

Alex Sanchez
DEPUTY
SUPERINTENDENT

Claudia Armijo
DEPUTY GENERAL
COUNSEL

Pat McMurray
DIRECTOR

Sally Galanter
COUNSEL

To: PSCOC

Administration, Maintenance & Standards (AMS) Subcommittee

From: Pat McMurray, Director – CID/MHD

Re: CID Funding Request Pursuant to NMSA 1978, Section 22-24-4

Date: September 26, 2017

The Construction Industries Division (CID) is requesting, pursuant to NMSA 1978, Section 22-24-4 (J) that the PSCOC approve an initial expenditure to CID of \$330,000.00 for inspections to be conducted in FY2018.

This request is based on an estimate after completion and validation by PSFA for services rendered during FY2017; and then projecting anticipated required inspections based on current PSCOC Project Status Reports.

In FY2017 CID performed 1,266 inspections on PSFA projects. When we calculate the cost at the agreed to rate of \$193.72 per inspection, the total compensation was \$245,250.

It should be noted that if in FY2018 we exceed the initial requested expenditure of \$330,000.00, we may exercise, per the current MOU with PSFA, to invoice PSFA and request additional payment for all inspections exceeding the initial amount of \$330,000.00.

Thank you for your consideration regarding this request.

Administrative Services Division
(505) 476-4800

Alcohol and Gaming Division
(505) 476-4875

Boards and Commissions Division
(505) 476-4600

Construction Industries Division
(505) 476-4700

Financial Institutions Division
(505) 476-4885

Manufactured Housing Division
(505) 476-4770

Securities Division
(505) 476-4580

VII. Informational

- A. Broadband Deficiencies Correction Program Status Report
- B. PSCOC Project Status Report
- C. Master Plan Project Status Report
- D. Lease Assistance Status Report
- E. Maintenance Program Status Report
- F. FY18 Budget Projections and Personnel Update
- G. PSCOC Work Plan/Timeline

- I. PSCOC Meeting Date(s):** October 12, 2017
- II. Item Title:** Broadband Deficiencies Correction Program Status Report
- III. Name of Presenter(s):** Ovidiu Viorica - Broadband Program Manager
- IV. Executive Summary (Informational):**

The BDCP Project Status Report for the approved 2016 projects is attached.

2016 equipment projects have made significant progress with two thirds being completed. Thirteen projects have been closed out.

There have been no updates on the pending 2016 Fiber Projects.

PSFA continues to work with Districts/Schools on their 2017 and 2018 projects

The BDCP team is coordinating with the BB4E broadband workgroup on process updates and training for the new E-rate cycle (2018-2019).



Broadband Deficiencies Correction Program Project Status Report October 2017

School District	Project #	Project Scope	Manager Report	Funding Sources	Award Amount	Committed Amount	Expended Total	Award Balance
Alamogordo Public Schools	BE16-044 Alamogordo Public Schools	New cabling, ups, switches and firewall.	Project under construction.					
				1. State	\$23,186.21	\$1,768.38	\$1,768.38	\$21,417.83
				2. District	\$14,364.30	\$994.71	\$994.71	\$13,369.59
				3. 100% District Only	\$24,569.82	\$24,569.37	\$24,569.37	\$0.45
				4. E-rate	\$212,219.53	\$15,657.54	\$15,657.54	\$196,561.99
				Project Total	\$274,339.86	\$42,990.00	\$42,990.00	\$231,349.86
Albuquerque Public Schools	BE16-002 Albuquerque Charter Academy (APS Charter)	New data cabling throughout the school	Project complete.					
				1. State	\$4,048.87	\$4,048.87	\$4,048.87	\$0.00
				2. District	\$2,813.63	\$2,813.63	\$2,813.63	\$0.00
				3. 100% District Only	\$224.13	\$224.13	\$224.13	\$0.00
				4. E-rate	\$38,887.50	\$38,887.50	\$38,887.50	\$0.00
				Project Total	\$45,974.13	\$45,974.13	\$45,974.13	\$0.00
Albuquerque Public Schools	BE16-010 El Camino Real Academy (APS Charter)	Purchase of new firewall.	Project complete.					
				1. State	\$229.00	\$159.39	\$159.39	\$69.61
				2. District	\$785.76	\$785.76	\$785.76	\$0.00
				3. 100% District Only	\$1,656.22	\$1,656.22	\$1,656.22	\$0.00
				4. E-rate	\$5,350.90	\$5,350.90	\$5,350.90	\$0.00
				Project Total	\$8,021.88	\$7,952.27	\$7,952.27	\$69.61
Albuquerque Public Schools	BE16-022 Albuquerque Public School District	35 schools receiving wireless access point upgrades.	Project complete.					
				1. State	\$106,620.62	\$98,997.22	\$98,997.22	\$7,623.40
				2. District	\$77,430.98	\$68,794.68	\$68,794.68	\$8,636.30
				3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
				4. E-rate	\$736,206.42	\$671,167.61	\$671,167.61	\$65,038.81
				Project Total	\$920,258.02	\$838,959.51	\$838,959.51	\$81,298.51
Albuquerque Public Schools	BE16-023 Cesar Chavez Community School	8 new data switches for the school.	Project complete.					
				1. State	\$2,437.45	\$2,437.45	\$2,437.45	\$0.00
				2. District	\$1,693.82	\$1,693.82	\$1,693.82	\$0.00
				3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
				4. E-rate	\$16,525.12	\$16,525.12	\$16,525.12	\$0.00
				Project Total	\$20,656.39	\$20,656.39	\$20,656.39	\$0.00
Albuquerque Public Schools	BE16-045 Southwest Aeronautics, Mathematics and Science (SAMS)	New network switches, firewall, and Cat 6 cabling.	Project complete.					
				1. State	\$2,857.06	\$2,857.06	\$2,857.06	\$0.00
				2. District	\$3,322.41	\$3,322.41	\$3,322.41	\$0.00
				3. 100% District Only	\$4,650.69	\$4,650.69	\$4,650.69	\$0.00
				4. E-rate	\$9,269.22	\$9,269.22	\$9,269.22	\$0.00
				Project Total	\$20,099.38	\$20,099.38	\$20,099.38	\$0.00
Belen Consolidated Schools	BE16-004 Belen Public Schools	District wide network switch upgrade.	Project complete. Processing financial closeout.					
				1. State	\$36,836.21	\$0.00	\$0.00	\$36,836.21
				2. District	\$21,633.97	\$0.00	\$0.00	\$21,633.97
				3. 100% District Only	\$587,446.95	\$0.00	\$0.00	\$587,446.95
				4. E-rate	\$331,331.00	\$0.00	\$0.00	\$331,331.00
				Project Total	\$977,248.13	\$0.00	\$0.00	\$977,248.13
Bloomfield Municipal Schools	BE16-006 Bloomfield School District	Access Point and switch upgrades across the district.	Project complete.					
				1. State	\$10,293.00	\$10,293.00	\$10,293.00	\$0.00
				2. District	\$38,723.00	\$38,723.00	\$38,723.00	\$0.00
				3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
				4. E-rate	\$277,758.00	\$277,758.00	\$277,758.00	\$0.00
				Project Total	\$326,774.00	\$326,774.00	\$326,774.00	\$0.00
Clovis Municipal Schools	BF16-004 Clovis Municipal School District	Connect Barry ES to Gattis MS.	Project complete. Processing financial closeout.					
				1. State	\$13,244.40	\$3,000.00	\$3,000.00	\$10,244.40
				2. District	\$0.00	\$0.00	\$0.00	\$0.00
				3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
				4. E-rate	\$119,199.60	\$102,835.20	\$102,835.20	\$16,364.40
				Project Total	\$132,444.00	\$105,835.20	\$105,835.20	\$26,608.80
Cobre Consolidated Schools	BE16-024 Cobre Consolidated School District	Upgrade of switches, access points and power UPS.	Project under construction.					
				1. State	\$1,236.73	\$0.00	\$0.00	\$1,236.73
				2. District	\$932.97	\$0.00	\$0.00	\$932.97
				3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
				4. E-rate	\$8,678.81	\$0.00	\$0.00	\$8,678.81
				Project Total	\$10,848.51	\$0.00	\$0.00	\$10,848.51



Broadband Deficiencies Correction Program Project Status Report October 2017

	School District	Project #	Project Scope	Manager Report	Funding Sources	Award Amount	Committed Amount	Expended Total	Award Balance
61	Deming Public Schools	BE16-009 Deming Public Schools	Purchase and installation of switches and access points.	Project complete.					
62					1. State	\$9,631.80	\$9,631.80	\$9,631.80	\$0.00
63					2. District	\$4,127.91	\$4,127.91	\$4,127.91	\$0.00
64					3. 100% District Only	\$41,895.77	\$41,895.77	\$41,895.77	\$0.00
65					4. E-rate	\$77,971.72	\$77,971.72	\$77,971.72	\$0.00
66					Project Total	\$133,627.20	\$133,627.20	\$133,627.20	\$0.00
67	Deming Public Schools	BF16-008 Deming Public Schools	Connect Columbus ES to Deming Central Office.	Project complete.					
68					1. State	\$34,313.75	\$34,313.75	\$34,313.75	\$0.00
69					2. District	\$0.00	\$0.00	\$0.00	\$0.00
70					3. 100% District Only	\$21,225.00	\$21,225.00	\$21,225.00	\$0.00
71					4. E-rate	\$651,961.25	\$651,961.25	\$651,961.25	\$0.00
72					Project Total	\$707,500.00	\$707,500.00	\$707,500.00	\$0.00
73	Dexter Consolidated Schools	BE16-025 Dexter School District	Upgrading cabling, switches and access points.	Project complete. Processing financial closeout.					
74					1. State	\$7,206.48	\$0.00	\$0.00	\$7,206.48
75					2. District	\$4,682.91	\$0.00	\$0.00	\$4,682.91
76					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
77					4. E-rate	\$67,373.24	\$0.00	\$0.00	\$67,373.24
78					Project Total	\$79,262.63	\$0.00	\$0.00	\$79,262.63
79	Dora Consolidated Schools	BE16-036 Dora Consolidated Schools	New fiber connections between data closets.	Project under construction.					
80					1. State	\$2,200.65	\$0.00	\$0.00	\$2,200.65
81					2. District	\$1,406.97	\$0.00	\$0.00	\$1,406.97
82					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
83					4. E-rate	\$8,417.78	\$0.00	\$0.00	\$8,417.78
84					Project Total	\$12,025.40	\$0.00	\$0.00	\$12,025.40
85	Dora Consolidated Schools	BE16-051 Dora Consolidated School District (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
86					1. State	\$3,188.26	\$0.00	\$0.00	\$3,188.26
87					2. District	\$2,038.39	\$0.00	\$0.00	\$2,038.39
88					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
89					4. E-rate	\$18,530.85	\$0.00	\$0.00	\$18,530.85
90					Project Total	\$23,757.50	\$0.00	\$0.00	\$23,757.50
91	Elida Municipal Schools	BE16-037 Elida Municipal Schools (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
92					1. State	\$1,719.61	\$0.00	\$0.00	\$1,719.61
93					2. District	\$2,374.70	\$0.00	\$0.00	\$2,374.70
94					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
95					4. E-rate	\$14,516.19	\$0.00	\$0.00	\$14,516.19
96					Project Total	\$18,610.50	\$0.00	\$0.00	\$18,610.50
97	Espanola Public Schools	BE16-007 Carinos De Los Ninos Charter School (Espanola Charter)	Network hardware and network cabling upgrades.	Project complete. Processing financial closeout.					
98					1. State	\$1,303.26	\$1,303.26	\$0.00	\$0.00
99					2. District	\$765.41	\$765.41	\$0.00	\$0.00
100					3. 100% District Only	\$260.80	\$260.80	\$0.00	\$0.00
101					4. E-rate	\$11,722.47	\$11,722.47	\$0.00	\$0.00
102					Project Total	\$14,051.94	\$14,051.94	\$0.00	\$0.00
103	Farmington Municipal Schools	BE16-011 Farmington Municipal School District	New data cabling, switches, access points and power backup.	Project complete.					
104					1. State	\$93,609.57	\$93,491.32	\$93,491.32	\$118.25
105					2. District	\$52,655.38	\$52,588.86	\$52,588.87	\$66.52
106					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
107					4. E-rate	\$585,059.81	\$584,320.74	\$584,320.74	\$739.07
108					Project Total	\$731,324.76	\$730,400.92	\$730,400.92	\$923.84
109	Floyd Municipal Schools	BE16-026 Floyd Municipal Schools (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
110					1. State	\$4,731.96	\$0.00	\$0.00	\$4,731.96
111					2. District	\$1,334.66	\$0.00	\$0.00	\$1,334.66
112					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
113					4. E-rate	\$21,508.91	\$0.00	\$0.00	\$21,508.91
114					Project Total	\$27,575.53	\$0.00	\$0.00	\$27,575.53
115	Fort Sumner Municipal Schools	BE16-027 Fort Sumner Municipal Schools (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
116					1. State	\$3,075.42	\$0.00	\$0.00	\$3,075.42
117					2. District	\$5,969.93	\$0.00	\$0.00	\$5,969.93
118					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
119					4. E-rate	\$32,069.90	\$0.00	\$0.00	\$32,069.90
120					Project Total	\$41,115.25	\$0.00	\$0.00	\$41,115.25



Broadband Deficiencies Correction Program Project Status Report October 2017

Line #	School District	Project #	Project Scope	Manager Report	Funding Sources	Award Amount	Committed Amount	Expended Total	Award Balance
121	Gallup-McKinley County Public Schools	BE16-012 Gallup-McKinley Co School District	Switch upgrades at four (4) schools.	Project under construction.					
122					1. State	\$22,638.13	\$0.00	\$0.00	\$22,638.13
123					2. District	\$4,969.35	\$0.00	\$0.00	\$4,969.35
124					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
125					4. E-rate	\$156,442.36	\$0.00	\$0.00	\$156,442.36
126					Project Total	\$184,049.84	\$0.00	\$0.00	\$184,049.84
127	Gallup-McKinley County Public Schools	BF16-011 Gallup-McKinley County Schools	Connect three schools.	Project under development.					
128					1. State	\$87,908.23	\$0.00	\$0.00	\$87,908.23
129					2. District	\$0.00	\$0.00	\$0.00	\$0.00
130					3. 100% District Only	\$43,787.43	\$0.00	\$0.00	\$43,787.43
131					4. E-rate	\$1,670,256.34	\$0.00	\$0.00	\$1,670,256.34
132					Project Total	\$1,801,952.00	\$0.00	\$0.00	\$1,801,952.00
133	Grady Municipal Schools	BE16-039 Grady Municipal School District (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
134					1. State	\$3,467.79	\$0.00	\$0.00	\$3,467.79
135					2. District	\$1,035.83	\$0.00	\$0.00	\$1,035.83
136					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
137					4. E-rate	\$15,967.38	\$0.00	\$0.00	\$15,967.38
138					Project Total	\$20,471.00	\$0.00	\$0.00	\$20,471.00
139	Grants-Cibola County Schools	BE16-013 Grants-Cibola County School District	UPS (power) upgrades.	Project under construction.					
140					1. State	\$4,694.48	\$4,694.48	\$0.00	\$0.00
141					2. District	\$1,402.25	\$1,402.25	\$0.00	\$0.00
142					3. 100% District Only	\$1,149.29	\$1,149.29	\$0.00	\$0.00
143					4. E-rate	\$34,548.12	\$34,548.12	\$0.00	\$0.00
144					Project Total	\$41,794.14	\$41,794.14	\$0.00	\$0.00
145	Grants-Cibola County Schools	BF16-012 Grants-Cibola County Schools	Connecting six schools.	Project under development.					
146					1. State	\$113,678.76	\$0.00	\$0.00	\$113,678.76
147					2. District	\$0.00	\$0.00	\$0.00	\$0.00
148					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
149					4. E-rate	\$2,159,896.54	\$0.00	\$0.00	\$2,159,896.54
150					Project Total	\$2,273,575.30	\$0.00	\$0.00	\$2,273,575.30
151	Hagerman Municipal Schools	BE16-040 Hagerman Municipal School District	Switch and UPS upgrades.	Project complete.					
152					1. State	\$570.22	\$460.63	\$460.63	\$109.59
153					2. District	\$151.58	\$122.44	\$122.44	\$29.14
154					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
155					4. E-rate	\$4,090.20	\$3,304.07	\$3,304.07	\$786.13
156					Project Total	\$4,812.00	\$3,887.14	\$3,887.14	\$924.86
157	Hatch Valley Public Schools	BE16-028 Hatch Valley Public Schools	New access points, switches, and cabling.	Project complete. Processing financial closeout.					
158					1. State	\$8,663.79	\$8,663.79	\$0.00	\$0.00
159					2. District	\$1,294.59	\$1,294.59	\$0.00	\$0.00
160					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
161					4. E-rate	\$56,430.82	\$56,430.82	\$0.00	\$0.00
162					Project Total	\$66,389.20	\$66,389.20	\$0.00	\$0.00
163	Hobbs Municipal Schools	BE16-042 Hobbs Municipal Schools	New switches and access points.	Project under construction.					
164					1. State	\$42,336.94	\$0.00	\$0.00	\$42,336.94
165					2. District	\$40,676.66	\$0.00	\$0.00	\$40,676.66
166					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
167					4. E-rate	\$332,054.40	\$0.00	\$0.00	\$332,054.40
168					Project Total	\$415,068.00	\$0.00	\$0.00	\$415,068.00
169	Hondo Valley Public Schools	BF16-006 Hondo Valley Public Schools	Connecting Hondo schools by fiber.	Project complete.					
170					1. State	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00
171					2. District	\$0.00	\$0.00	\$0.00	\$0.00
172					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
173					4. E-rate	\$33,250.00	\$33,250.00	\$33,250.00	\$0.00
174					Project Total	\$35,000.00	\$35,000.00	\$35,000.00	\$0.00
175	House Municipal Schools	BE16-029 House Municipal School District (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
176					1. State	\$2,243.23	\$0.00	\$0.00	\$2,243.23
177					2. District	\$1,989.29	\$0.00	\$0.00	\$1,989.29
178					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
179					4. E-rate	\$15,006.23	\$0.00	\$0.00	\$15,006.23
180					Project Total	\$19,238.75	\$0.00	\$0.00	\$19,238.75



Broadband Deficiencies Correction Program Project Status Report October 2017

School District	Project #	Project Scope	Manager Report	Funding Sources	Award Amount	Committed Amount	Expended Total	Award Balance	
181	Logan Municipal Schools	BE16-030 Logan Municipal School District (REC 6)	New cabling, firewall, switches, ups and access points.	Project Complete. Processing financial closeout.					
182					1. State	\$1,618.58	\$0.00	\$0.00	\$1,618.58
183					2. District	\$3,776.70	\$0.00	\$0.00	\$3,776.70
184					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
185					4. E-rate	\$19,128.72	\$0.00	\$0.00	\$19,128.72
186					Project Total	\$24,524.00	\$0.00	\$0.00	\$24,524.00
187	Los Alamos Public Schools	BE16-014 Los Alamos Public Schools	New cabling, switches, access points and firewall.	Project complete. Processing financial closeout.					
188					1. State	\$41,097.78	\$41,097.78	\$0.00	\$0.00
189					2. District	\$50,230.62	\$50,230.62	\$0.00	\$0.00
190					3. 100% District Only	\$26,113.97	\$26,113.97	\$0.00	\$0.00
191					4. E-rate	\$91,328.40	\$91,328.40	\$0.00	\$0.00
192					Project Total	\$208,770.77	\$208,770.77	\$0.00	\$0.00
193	Melrose Public Schools	BE16-031 Melrose Municipal School District	New fiber connections to multiple data closets.	Project under construction.					
194					1. State	\$2,337.28	\$0.00	\$0.00	\$2,337.28
195					2. District	\$1,494.32	\$0.00	\$0.00	\$1,494.32
196					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
197					4. E-rate	\$8,940.40	\$0.00	\$0.00	\$8,940.40
198					Project Total	\$12,772.00	\$0.00	\$0.00	\$12,772.00
199	Melrose Public Schools	BE16-050 Melrose Municipal Schools (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.					
200					1. State	\$3,513.09	\$0.00	\$0.00	\$3,513.09
201					2. District	\$2,246.07	\$0.00	\$0.00	\$2,246.07
202					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
203					4. E-rate	\$20,418.84	\$0.00	\$0.00	\$20,418.84
204					Project Total	\$26,178.00	\$0.00	\$0.00	\$26,178.00
205	Pecos Independent Schools	BE16-049 Pecos Independent School District	New power backup, wireless and data cabling.	Project under construction.					
206					1. State	\$2,317.64	\$0.00	\$0.00	\$2,317.64
207					2. District	\$3,335.14	\$0.00	\$0.00	\$3,335.14
208					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
209					4. E-rate	\$32,032.44	\$0.00	\$0.00	\$32,032.44
210					Project Total	\$37,685.22	\$0.00	\$0.00	\$37,685.22
211	Penasco Independent Schools	BE16-018 Penasco Independent Schools	LAN upgrade of cable, electronics and wireless access.	Project complete. Processing financial closeout.					
212					1. State	\$5,030.58	\$0.00	\$0.00	\$5,030.58
213					2. District	\$2,829.70	\$0.00	\$0.00	\$2,829.70
214					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
215					4. E-rate	\$44,541.62	\$0.00	\$0.00	\$44,541.62
216					Project Total	\$52,401.90	\$0.00	\$0.00	\$52,401.90
217	Rio Rancho Public Schools	BE16-046 Rio Rancho Public Schools	District wide upgrades for wireless, switches and power back ups.	Project under construction.					
218					1. State	\$98,749.90	\$0.00	\$0.00	\$98,749.90
219					2. District	\$49,237.21	\$0.00	\$0.00	\$49,237.21
220					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
221					4. E-rate	\$221,980.67	\$0.00	\$0.00	\$221,980.67
222					Project Total	\$369,967.78	\$0.00	\$0.00	\$369,967.78
223	Ruidoso Municipal Schools	BE16-043 Ruidoso Municipal Schools	Wireless upgrades for the middle and high school.	Project under construction.					
224					1. State	\$1,849.57	\$0.00	\$0.00	\$1,849.57
225					2. District	\$16,646.12	\$0.00	\$0.00	\$16,646.12
226					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
227					4. E-rate	\$73,982.74	\$0.00	\$0.00	\$73,982.74
228					Project Total	\$92,478.43	\$0.00	\$0.00	\$92,478.43
229	San Jon Municipal Schools	BE16-041 San Jon Municipal Schools (REC 6)	New cabling, firewall, switches, ups and access points.	Project Complete. Processing financial closeout.					
230					1. State	\$3,643.79	\$0.00	\$0.00	\$3,643.79
231					2. District	\$1,561.63	\$0.00	\$0.00	\$1,561.63
232					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00
233					4. E-rate	\$18,455.58	\$0.00	\$0.00	\$18,455.58
234					Project Total	\$23,661.00	\$0.00	\$0.00	\$23,661.00
235	Santa Fe Public Schools	BE16-001 Academy for Technology and the Classics (Santa Fe Charter)	Phase 2 of their passive optical network deployment.	Project complete.					
236					1. State	\$1,638.00	\$1,638.00	\$1,638.00	\$0.00
237					2. District	\$14,742.00	\$14,742.00	\$14,742.00	\$0.00
238					3. 100% District Only	\$91,568.85	\$91,568.85	\$91,568.85	\$0.00
239					4. E-rate	\$38,220.00	\$38,220.00	\$38,220.00	\$0.00
240					Project Total	\$146,168.85	\$146,168.85	\$146,168.85	\$0.00



Broadband Deficiencies Correction Program Project Status Report October 2017

	School District	Project #	Project Scope	Manager Report	Funding Sources	Award Amount	Committed Amount	Expended Total	Award Balance	
241	Santa Fe Public Schools	BE16-016 Monte Del Sol Charter (Santa Fe Charter)	New network switches.	Project complete. Processing financial closeout.						241
242					1. State	\$804.64	\$0.00	\$0.00	\$804.64	242
243					2. District	\$7,241.80	\$0.00	\$0.00	\$7,241.80	243
244					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00	244
245					4. E-rate	\$32,185.78	\$0.00	\$0.00	\$32,185.78	245
246					Project Total	\$40,232.22	\$0.00	\$0.00	\$40,232.22	246
247	Santa Fe Public Schools	BE16-047 Santa Fe Public Schools	Districtwide wireless upgrade.	Project complete. Processing financial closeout.						247
248					1. State	\$25,579.54	\$25,579.54	\$0.00	\$0.00	248
249					2. District	\$230,215.87	\$230,215.87	\$0.00	\$0.00	249
250					3. 100% District Only	\$154,727.40	\$154,727.40	\$0.00	\$0.00	250
251					4. E-rate	\$1,023,181.62	\$1,023,181.62	\$0.00	\$0.00	251
252					Project Total	\$1,433,704.43	\$1,433,704.43	\$0.00	\$0.00	252
253	Silver Consolidated Schools	BE16-035 Silver Consolidated Schools	Wireless and battery backup upgrades.	Project complete.						253
254					1. State	\$2,600.47	\$2,600.47	\$2,600.47	\$0.00	254
255					2. District	\$3,178.35	\$3,178.35	\$3,178.35	\$0.00	255
256					3. 100% District Only	\$9,124.23	\$9,124.23	\$9,124.23	\$0.00	256
257					4. E-rate	\$23,115.30	\$23,115.30	\$23,115.30	\$0.00	257
258					Project Total	\$38,018.35	\$38,018.35	\$38,018.35	\$0.00	258
259	Socorro Consolidated Schools	BE16-034 Socorro Consolidated School District	Districtwide switch upgrade.	Project under construction.						259
260					1. State	\$12,945.97	\$0.00	\$0.00	\$12,945.97	260
261					2. District	\$3,866.98	\$0.00	\$0.00	\$3,866.98	261
262					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00	262
263					4. E-rate	\$67,251.82	\$0.00	\$0.00	\$67,251.82	263
264					Project Total	\$84,064.77	\$0.00	\$0.00	\$84,064.77	264
265	Socorro Consolidated Schools	BE16-052 Socorro Consolidated Schools	UPS (power) upgrade.	Project under construction.						265
266					1. State	\$0.00	\$0.00	\$0.00	\$0.00	266
267					2. District	\$0.00	\$0.00	\$0.00	\$0.00	267
268					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00	268
269					4. E-rate	\$0.00	\$0.00	\$0.00	\$0.00	269
270					Project Total	\$0.00	\$0.00	\$0.00	\$0.00	270
271	State Charter	BE16-015 McCurdy Charter School (State Charter)	New switches, access points, UPS, cabling and data rack.	Project under construction.						271
272					1. State	\$9,922.50	\$0.00	\$0.00	\$9,922.50	272
273					2. District	\$5,827.50	\$0.00	\$0.00	\$5,827.50	273
274					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00	274
275					4. E-rate	\$63,000.00	\$0.00	\$0.00	\$63,000.00	275
276					Project Total	\$78,750.00	\$0.00	\$0.00	\$78,750.00	276
277	State Charter	BE16-048 Tierra Adentro on New Mexico	New firewall. Expanding wireless access and associated cabling.	Project complete. Processing financial closeout.						277
278					1. State	\$4,565.07	\$0.00	\$0.00	\$4,565.07	278
279					2. District	\$3,172.33	\$0.00	\$0.00	\$3,172.33	279
280					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00	280
281					4. E-rate	\$30,949.60	\$0.00	\$0.00	\$30,949.60	281
282					Project Total	\$38,687.00	\$0.00	\$0.00	\$38,687.00	282
283	Texico Municipal Schools	BE16-032 Texico Municipal Schools (REC 6)	New cabling, firewall, switches, ups and access points.	Project complete. Processing financial closeout.						283
284					1. State	\$5,805.72	\$0.00	\$0.00	\$5,805.72	284
285					2. District	\$3,409.71	\$0.00	\$0.00	\$3,409.71	285
286					3. 100% District Only	\$0.00	\$0.00	\$0.00	\$0.00	286
287					4. E-rate	\$32,672.87	\$0.00	\$0.00	\$32,672.87	287
288					Project Total	\$41,888.30	\$0.00	\$0.00	\$41,888.30	288
289	Truth or Consequences Municipal Schools	BE16-033 Truth or Consequences	Wireless upgrades at the middle school.	Project under construction.						289
290					1. State	\$1,810.04	\$0.00	\$0.00	\$1,810.04	290
291					2. District	\$0.00	\$0.00	\$0.00	\$0.00	291
292					3. 100% District Only	\$4,028.81	\$0.00	\$0.00	\$4,028.81	292
293					4. E-rate	\$33,086.83	\$0.00	\$0.00	\$33,086.83	293
294					Project Total	\$38,925.68	\$0.00	\$0.00	\$38,925.68	294

I. PSCOC Meeting Date(s): October 12, 2017

II. Item Title: PSCOC Project Status Report

III. Name of Presenter(s): Edward Avila, Senior Facilities Manager

IV. Executive Summary (Informational):

Current active projects:

- 3 Project in project development (feasibility studies, educational specifications, etc.)
- 8 Projects in design
- 19 Projects in construction

Projects that are not currently making progress:

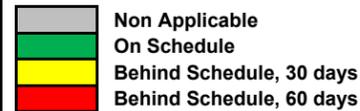
- P12-006 – Espanola – Velarde ES – District provided an update to the Awards Subcommittee. Project on hold until a funding source is identified and district develops a scope for the project.
- P14-002 – Albuquerque – Arroyo del Oso ES – District has conducted a feasibility study to consider various options for school site; Project is on hold pending a decision from the district
- P14-020 – NMSBVI Sacramento Dormitory – District delayed design in order to accommodate overall campus construction schedule
- P14-024 – Aldo Leopold Charter School – Awaiting letter from Director rescinding the award
- P15-009 – NMSBVI Garrett Dormitory – District delayed design in order to accommodate overall campus construction schedule

Projects that are behind, but making progress:

- P13-006 – Farmington High School – Construction is behind schedule due to design delays
- P13-008 – West Las Vegas Middle School – Hydronic piping replacement was unforeseen and has caused delays; substantial completion anticipated in April, 2018
- P14-005 – Belen Rio Grande ES – Project has experienced various procurement and design delays, but is making progress
- P14-008 – Deming Intermediate School – Behind the MOU schedule due to delays executing the contract; substantial completion anticipated August, 2018
- P14-013 – Gallup Ramah ES – behind schedule due to weather delays
- P14-019 – NMSBVI Quimby Gymnasium – District delayed design in order to accommodate overall campus construction schedule; Design is underway and project is moving forward
- P15-006 – Gallup Thoreau ES – Design running behind schedule due to changes in scope as district requested additional cultural classroom
- P15-010 – NMSD – Cartwright Hall –PSCOC approved construction funding at the September council meeting. General Contractor contract negotiations in process.
- P15-011 – NMSD – Delgado Hall – This is a support space with 100% local match, which will be funded through Bond C; Staff anticipates district request to rescind award if district funding is sufficient for construction
- P16-002 – Espanola Abiquiu ES – Procurement of design professional caused schedule delay; DP contract execution is in progress

PSCOC Project Status Report

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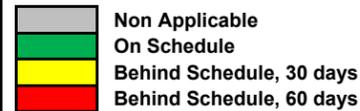


PP = Project Planning - Developing RFP/Contracts for Ed Spec Writer, Development and Approval of Ed Spec.
DD = Design Development - Project design development through construction Documents (plans and specs, bidding/proposal phase)
C = Construction - Project Under Construction
FC = Final Completion - All closeout documentation submitted and approved. Final payment approved.
PC = Project Closeout - 11 month correction period completed. Financial closeout completed.

School District	Project #	Project Name	PP	DD	C	FC	PC	Manager Report	AWARD TOTAL	COMMITTED	EXPENDED	AWARD BALANCE
Alamogordo Public Schools	P15-001	P15-001 - Combined ES (Alamogordo)	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 62%; background-color: green;">62%</div>	<div style="width: 0%; background-color: yellow;">0%</div>	<div style="width: 0%; background-color: yellow;">0%</div>	<div style="width: 0%; background-color: red;">0%</div>	In Construction. On schedule	\$1,301,852.00	\$745,593.57	\$310,546.54	\$556,258.43
			0 mo.	3 mo.	18 mo.	23 mo.	34 mo.					
Albuquerque Public Schools	P14-001	P14-001 Albuquerque Marie Hughes ES	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 95%; background-color: green;">95%</div>	<div style="width: 50%; background-color: green;">50%</div>	<div style="width: 0%; background-color: red;">0%</div>	On schedule. Phase I 11 month-11/22/18 Phase II SC- 10/30/2017	\$10,815,434.00	\$9,256,727.32	\$8,968,012.43	\$1,558,706.68
			0 mo.	0 mo.	1 mo.	5 mo.	23 mo.					
Albuquerque Public Schools	P14-002	P14-002 Arroyo del Oso ES	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 0%; background-color: red;">0%</div>	<div style="width: 0%; background-color: yellow;">0%</div>	<div style="width: 0%; background-color: yellow;">0%</div>	<div style="width: 0%; background-color: red;">0%</div>	Feasibility Study to explore options for school site. District to provide proposed plan and schedule for school.	\$0.00	\$0.00	\$0.00	\$0.00
			0 mo.	3 mo.	23 mo.	28 mo.	46 mo.					
Albuquerque Public Schools	P14-003	P14-003 Collet Park ES	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 68%; background-color: green;">68%</div>	Project closeout in progress. 11 month - 11/21/2016	\$784,271.00	\$778,869.66	\$778,869.66	\$5,401.34
			0 mo.	0 mo.	0 mo.	0 mo.	8 mo.					
Albuquerque Public Schools	P14-004	P14-004 Atrisco ES	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 40%; background-color: green;">40%</div>	Project Closeout in progress. 11 month - 11/28/2017	\$5,967,243.00	\$5,467,191.41	\$5,438,462.66	\$500,051.59
			0 mo.	0 mo.	0 mo.	0 mo.	11 mo.					
Albuquerque Public Schools	P15-002	P15-002 Mountain View ES	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 28%; background-color: green;">28%</div>	<div style="width: 0%; background-color: red;">0%</div>	In Construction. On Schedule	\$6,865,120.00	\$6,125,433.49	\$5,191,133.06	\$739,686.51
			0 mo.	0 mo.	0 mo.	2 mo.	19 mo.					
Aldo Leopold State Charter	P14-024	P14-024 Aldo Leopold Charter School	<div style="width: 0%; background-color: green;">0%</div>	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 0%; background-color: grey;">0%</div>	<div style="width: 0%; background-color: grey;">0%</div>	Awaiting letter from Director rescinding award.	\$23,500.00	\$0.00	\$0.00	\$23,500.00
			1 mo.	0 mo.	0 mo.	0 mo.	0 mo.					
Belen Consolidated Schools	P14-005	P14-005 Rio Grande ES	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 93%; background-color: red;">93%</div>	<div style="width: 0%; background-color: red;">0%</div>	<div style="width: 0%; background-color: yellow;">0%</div>	<div style="width: 0%; background-color: red;">0%</div>	Design Professional making good progress. 95% CD's are under review.	\$1,004,271.00	\$527,867.16	\$351,228.96	\$476,403.84
			0 mo.	0 mo.	14 mo.	17 mo.	25 mo.					
Bernalillo Public Schools	P12-005	P12-005 Bernalillo High School	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 90%; background-color: green;">90%</div>	<div style="width: 80%; background-color: green;">80%</div>	Phase I & II complete- working on close out	\$19,360,000.00	\$16,698,527.42	\$15,892,557.64	\$2,661,472.58
			0 mo.	0 mo.	0 mo.	0 mo.	10 mo.					
Bernalillo Public Schools	P13-002	P13-002 Santo Domingo Elementary/Middle School	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: green;">100%</div>	<div style="width: 100%; background-color: red;">100%</div>	<div style="width: 96%; background-color: red;">96%</div>	<div style="width: 15%; background-color: green;">15%</div>	Phase 1 is in closeout. Anticipate district having Phase 2 matching funds in October 2017.	\$8,659,774.00	\$7,682,473.91	\$7,598,409.41	\$977,300.09
			0 mo.	0 mo.	0 mo.	0 mo.	15 mo.					

PSCOC Project Status Report

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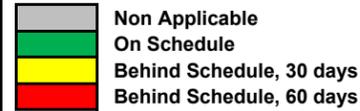


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DD = Design Development - Project design development through construction Documents (plans and specs, bidding/proposal phase)
C = Construction - Project Under Construction
FC = Final Completion - All closeout documentation submitted and approved. Final payment approved.
PC = Project Closeout - 11 month correction period completed. Financial closeout completed.

School District	Project #	Project Name	PP	DD	C	FC	PC	Manager Report	AWARD TOTAL	COMMITTED	EXPENDED	AWARD BALANCE
Central Consolidated Schools	P14-007	P14-007 Grace B Wilson ES & Ruth N Bond ES	100%	46%	Judy Nelson ES 100% complete. 11 month warranty walk-through scheduled for Oct 9.	\$15,250,000.00	\$13,512,041.31	\$13,466,837.22	\$1,737,958.69			
			0 mo.	0 mo.	0 mo.	0 mo.	14 mo.					
Cloudcroft Municipal Schools	E15-002	E15-002 Cloudcroft High School	100%	100%	50%	0%	0%	Phase 1 complete, Phase 2 Design under Owner review.	\$501,791.00	\$18,306.59	\$9,937.65	\$483,484.41
			0 mo.	0 mo.	10 mo.	12 mo.	28 mo.					
Clovis Municipal Schools	P15-005	P15-005 Parkview ES	0%	100%	17%	0%	0%	In Construction. On schedule.	\$13,716,932.00	\$11,804,412.57	\$2,468,582.63	\$1,912,519.43
			0 mo.	0 mo.	8 mo.	10 mo.	25 mo.					
Clovis Municipal Schools	P16-001	P16-001 Highland ES	100%	9%	0%	0%	0%	Design in progress, on schedule.	\$1,214,683.00	\$695,527.05	\$102,048.50	\$519,155.95
			0 mo.	8 mo.	22 mo.	24 mo.	40 mo.					
Clovis Municipal Schools	R15-001	R15-001 Cameo Elementary School	0%	100%	95%	97%	0%	Project is complete. Working on closeout	\$1,038,548.00	\$638,515.23	\$597,216.92	\$400,032.77
			0 mo.	0 mo.	0 mo.	0 mo.	11 mo.					
Deming Public Schools	P07-005	P07-005 Deming High School	100%	100%	95%	7%	0%	Substantial completion for final phase scheduled for mid-October.	\$42,563,085.41	\$41,423,085.41	\$37,461,662.55	\$1,140,000.00
			0 mo.	0 mo.	16 mo.	23 mo.	46 mo.					
Deming Public Schools	P07-005	P07-005 Deming High School (Hofacket)	100%	86%	0%	0%	0%	100% CD review of Phase II Hofacket renovation submitted to PSFA 8/18/17. It is anticipated to release the RFP for the renovation in October 2017.	\$13,736,914.59	\$2,446.73	\$0.00	\$13,734,467.86
			0 mo.	1 mo.	11 mo.	15 mo.	44 mo.					
Deming Public Schools	P14-008	P14-008 Deming Intermediate School	100%	100%	30%	0%	0%	In Construction. On Schedule. Behind MOU schedule because it took longer than anticipated to execute the contract and issue the Notice to Proceed. Substantial completion anticipated by August 3, 2018.	\$14,868,487.00	\$13,134,103.62	\$3,081,629.01	\$1,734,383.38
			0 mo.	0 mo.	13 mo.	15 mo.	45 mo.					
Espanola Public Schools	P12-006	P12-006 Velarde Elementary School	0%	0%	0%	0%	0%	The District to present Velarde ES update to PSCOC on October 12, 2017.	\$0.00	\$0.00	\$0.00	\$0.00
			0 mo.	0 mo.	0 mo.	0 mo.	0 mo.					
Espanola Public Schools	P16-002	P16-002 Abiquiu ES	0%	0%	0%	0%	0%	District purchase order to FBT architects is pending.	\$198,059.00	\$43,698.06	\$43,698.05	\$154,360.94
			0 mo.	11 mo.	23 mo.	28 mo.	56 mo.					

PSCOC Project Status Report

09/27/2017

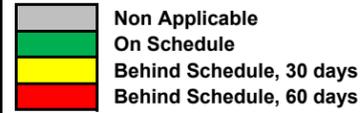


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School District	Project #	Project Name	PP	DD	C	FC	PC	Manager Report	AWARD TOTAL	COMMITTED	EXPENDED	AWARD BALANCE
Farmington Municipal Schools	P13-006	P13-006 Farmington High School	100%	100%	81%	40%	16%	All construction phases 81% complete.	\$40,921,113.00	\$37,944,096.52	\$30,815,214.73	\$2,977,016.48
			0 mo.	0 mo.	0 mo.	11 mo.	29 mo.					
Farmington Municipal Schools	P10-003B	P10-003B - Tibbetts MS Phase II	0%	100%	50%	0%	0%	Asbestos abatement completed 6/15/17. Coronado Wrecking has been chosen as the Demo Contractor and was given NTP on 8/7/17. Demolition is currently at 50% complete. District to submit request to move 7 portables from FHS to Old Tibbetts.	\$468,000.00	\$236,174.35	\$45,963.30	\$231,825.66
			0 mo.	0 mo.	3 mo.	2 mo.	2 mo.					
Gadsden Independent School District	P08-003D	P08-003D (Phase 3 Part 3) Gadsden High School	0%	100%	100%	0%	0%	In construction, on schedule. Substantial Completion: 10/12/2017, anticipated date of 11 month walkthrough: 09/12/2018	\$13,667,356.75	\$13,010,216.21	\$12,389,775.03	\$657,140.54
			0 mo.	0 mo.	1 mo.	19 mo.	30 mo.					
Gadsden Independent School District	P08-003E	P08-003E Gadsden HS Old English Building	100%	100%	15%	0%	0%	In Construction. On schedule, Substantial Completion: 02/19/2018, anticipated date of 11 month walkthrough: 01/19/2019	\$4,813,755.32	\$3,997,743.93	\$392,823.74	\$816,011.39
			0 mo.	0 mo.	5 mo.	13 mo.	15 mo.					
Gadsden Independent School District	P14-011	P14-011 New Elementary School (Gadsden)	0%	100%	100%	100%	57%	In closeout.	\$19,458,356.00	\$17,076,137.22	\$16,998,148.79	\$2,382,218.78
			0 mo.	0 mo.	0 mo.	0 mo.	10 mo.					
Gadsden Independent School District	P14-012	P14-012 Chaparral ES	0%	100%	78%	0%	0%	In Construction. On schedule. Substantial Completion: 11/20/17, anticipated date of 11 month walkthrough: 10/20/18.	\$12,828,187.00	\$11,933,321.39	\$11,425,326.76	\$894,865.61
			0 mo.	0 mo.	2 mo.	8 mo.	20 mo.					
Gadsden Independent School District	R15-005	R15-005 La Union Elementary School	0%	100%	100%	100%	70%	In closeout.	\$777,823.00	\$585,374.02	\$571,441.11	\$192,448.98
			0 mo.	0 mo.	0 mo.	0 mo.	8 mo.					
Gadsden Independent School District	R15-006	R15-006 Santa Teresa High School Locker Rooms Re-Roof	0%	100%	100%	100%	76%	In closeout.	\$278,296.00	\$251,243.70	\$240,459.77	\$27,052.30
			0 mo.	0 mo.	0 mo.	0 mo.	11 mo.					
Gallup-McKinley County Public Schools	P11-005	P11-005 Del Norte ES (Washington)	100%	0%	100%	72%	0%	Project is back on schedule. Delayed due to Abatement of Washington ES. Demolition is scheduled for 8/23/2017. Substantial Completion: 5/15/2017. Eleven month walk through will be scheduled 4/15/2018.	\$18,710,196.00	\$15,798,240.35	\$14,259,527.39	\$2,911,955.65
			0 mo.	0 mo.	0 mo.	0 mo.	16 mo.					
Gallup-McKinley County Public Schools	P14-013	P14-013 Ramah ES	100%	100%	100%	90%	47%	Behind schedule due to weather delays.	\$9,490,028.00	\$8,343,424.73	\$7,973,764.88	\$1,146,603.27
			0 mo.	0 mo.	0 mo.	0 mo.	27 mo.					

PSCOC Project Status Report

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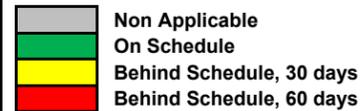


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Gallup-McKinley County Public Schools	P15-006	P15-006 Thoreau ES	100% 0 mo.	63% 0 mo.	0% 19 mo.	0% 22 mo.	0% 53 mo.	Upon processing the ADSR, DPS began designing the Cultural Classroom and implementing the additional classroom to the foot print, along with all associated mechanical, electrical and technical systems. Plans are complete, waiting for District to align their funding to proceed.	\$1,516,391.00	\$766,639.03	\$501,785.76	\$749,751.97
Gallup-McKinley County Public Schools	P15-007	P15-007 New Lincoln ES (New Combined ES - Gallup)	100% 0 mo.	100% 0 mo.	2% 13 mo.	0% 18 mo.	0% 47 mo.	Value Engineering is complete. \$1.7 million has been cut from the project scope to align the funding module. Notice to Proceed issued 9/11/2017.	\$18,328,259.00	\$17,781,320.60	\$607,795.37	\$546,938.40
Grants-Cibola County Schools	C16-002	C16-002 Laguna-Acoma Mid-High (bridge DCP Project 03-085)	0% 0 mo.	100% 0 mo.	43% 0 mo.	0% 1 mo.	0% 30 mo.	In construction. On schedule.	\$400,000.00	\$400,000.00	\$0.00	\$0.00
Grants-Cibola County Schools	P14-014	P14-014 Los Alamos MS	100% 0 mo.	100% 0 mo.	100% 0 mo.	98% 0 mo.	84% 12 mo.	Construction is complete. Punch List in progress.	\$16,206,000.00	\$14,282,820.20	\$14,222,898.24	\$1,923,179.80
Las Cruces Public Schools	P11-011C	P11-011C - Las Cruces High School Phase II	100% 0 mo.	100% 0 mo.	80% 5 mo.	0% 8 mo.	0% 23 mo.	In Construction. On schedule. Anticipated to have Substantial Completion on entire project by April 2018.	\$17,531,328.10	\$15,322,594.40	\$11,201,483.56	\$2,208,733.70
Lordsburg Municipal Schools	P14-017	P14-017 Lordsburg HS	100% 0 mo.	100% 0 mo.	99% 0 mo.	27% 6 mo.	0% 19 mo.	Substantial completion received on all phases of the project.	\$14,443,685.00	\$13,072,203.07	\$12,856,423.96	\$1,371,481.93
Mesa Vista Consolidated Schools	P14-018	P14-018 Ojo Caliente ES	100% 0 mo.	100% 0 mo.	100% 0 mo.	25% 5 mo.	8% 16 mo.	Certificate of Substantial Completion dated August 2, 2017. GC is working on closeout documentation and processes.	\$5,339,034.00	\$5,244,529.49	\$4,927,825.70	\$94,504.51
Mountainair Public Schools	P15-008	P15-008 Mountainair Jr/Sr HS	0% 0 mo.	100% 0 mo.	65% 11 mo.	0% 16 mo.	0% 28 mo.	HS wing is substantially complete. Work on MS wing has begun.	\$9,020,122.00	\$7,530,757.72	\$4,727,323.37	\$1,489,364.28
New Mexico School for the Blind and Visually Impaired	P13-015	P13-015 NMSBVI Site Improvements	0% 0 mo.	100% 0 mo.	100% 0 mo.	100% 0 mo.	28% 5 mo.	Project in Closeout.	\$1,486,180.00	\$570,507.21	\$500,486.93	\$915,672.79
New Mexico School for the Blind and Visually Impaired	P13-016	P13-016 NMSBVI Health Services & Jack Hall	0% 0 mo.	100% 0 mo.	95% 0 mo.	52% 3 mo.	69% 6 mo.	In Construction. Behind schedule due to unforeseen deck fastening system on old roof. It is anticipated to have work resume on 9-18-17. Substantial completion anticipated within 30 days of resuming work.	\$739,017.00	\$731,778.31	\$623,923.68	\$7,238.69

PSCOC Project Status Report

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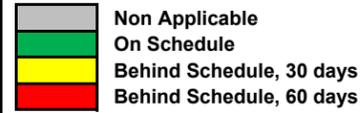


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New Mexico School for the Blind and Visually Impaired	P14-019	P14-019 NMSBVI Quimby Gymnasium	0% 0 mo.	6% 13 mo.	0% 26 mo.	0% 32 mo.	0% 49 mo.	Schematic Design submitted by DP and under review by PSFA Staff.	\$184,402.00	\$168,684.33	\$33,431.88	\$15,717.67
New Mexico School for the Blind and Visually Impaired	P14-020	P14-020 Sacramento Dormitory	0% 0 mo.	0% 8 mo.	0% 20 mo.	0% 22 mo.	0% 51 mo.	District delaying design to accommodate overall campus construction schedule. District working with PSFA staff on feasibility study and RFP.	\$114,721.00	\$0.00	\$0.00	\$114,721.00
New Mexico School for the Blind and Visually Impaired	P14-021	P14-021 Recreation / Ditzler Auditorium	0% 0 mo.	100% 0 mo.	72% 1 mo.	0% 6 mo.	0% 17 mo.	In construction. Current substantial completion anticipated in October 2017.	\$4,937,393.00	\$4,509,585.29	\$3,139,812.97	\$427,807.71
New Mexico School for the Blind and Visually Impaired	P14-025	P14-025 NMSBVI Watkins Education Center	0% 0 mo.	100% 0 mo.	91% 1 mo.	1% 6 mo.	0% 26 mo.	In Construction. Substantial Completion is anticipated 10/31/17.	\$354,362.49	\$354,362.49	\$230,145.15	\$0.00
New Mexico School for the Blind and Visually Impaired	P15-009	P15-009 Garrett Dormitory	100% 0 mo.	0% 15 mo.	0% 29 mo.	0% 36 mo.	0% 65 mo.	District delaying design to accommodate overall campus construction schedule. District working with PSFA on RFP for a DP and feasibility study.	\$82,483.00	\$0.00	\$0.00	\$82,483.00
New Mexico School for the Deaf	P13-008	P13-008 NMSD Santa Fe	0% 0 mo.	100% 0 mo.	100% 0 mo.	100% 0 mo.	55% 5 mo.	11 month walk through completed July 26, 2017.	\$5,849,019.00	\$5,151,608.64	\$5,098,542.07	\$697,410.36
New Mexico School for the Deaf	P15-010	P15-010 Cartwright Hall	0% 0 mo.	99% 1 mo.	0% 29 mo.	0% 33 mo.	0% 62 mo.	PSCOC approved construction funding at its September 13, 2017 meeting.	\$6,164,578.00	\$456,028.81	\$304,296.22	\$5,708,549.19
New Mexico School for the Deaf	P15-011	P15-011 Delgado Hall	0% 0 mo.	99% 1 mo.	0% 15 mo.	0% 17 mo.	0% 46 mo.	NMSD has construction funding through Bond C.	\$133,175.00	\$99,558.33	\$61,229.44	\$33,616.68
Raton Public Schools	R15-011	R15-011 Raton Middle School	0% 0 mo.	100% 0 mo.	100% 0 mo.	100% 0 mo.	67% 6 mo.	Manufacturer inspection complete. Certificate of Final Completion issued.	\$755,832.00	\$664,685.70	\$661,199.00	\$91,146.30
Reserve Independent Schools	P14-022	P14-022 Reserve Combined School	100% 0 mo.	100% 0 mo.	100% 0 mo.	100% 0 mo.	22% 8 mo.	In Financial close out. 11 month walk-thru completed 8/15/17.	\$14,256,519.00	\$13,919,112.95	\$13,831,531.43	\$337,406.05

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School District	Project #	Project Name	PP	DD	C	FC	PC	Manager Report	AWARD TOTAL	COMMITTED	EXPENDED	AWARD BALANCE
Reserve Independent Schools	P17-001	P17-001 Glenwood ES (Reserve)	0%	0%	0%	0%	0%	Glenwood ES was moved to FY18, PED closed Glenwood ES until the school board can provide evidence of sufficient enrollment; PSFA is communicating with the district regarding their intentions for the school and will provide an update at the October PSCOC meeting.	\$70,000.00	\$0.00	\$0.00	\$70,000.00
			1 mo.	14 mo.	21 mo.	23 mo.	36 mo.					
Roswell Independent School District	P14-023	P14-023 Parkview Early Literacy	100%	100%	100%	35%	33%	Project is Substantially Complete. 11 month inspection for Phase 1: 9/29/17.	\$9,802,699.00	\$8,667,240.83	\$8,427,723.01	\$1,135,458.17
			0 mo.	0 mo.	0 mo.	3 mo.	16 mo.					
Roswell Independent School District	P16-003	P16-003 Del Norte ES	100%	0%	0%	0%	0%	RFP for Design underway.	\$1,606,000.00	\$71,463.96	\$70,335.89	\$1,534,536.04
			0 mo.	13 mo.	31 mo.	34 mo.	50 mo.					
Ruidoso Municipal Schools	P15-013	P15-013 Nob Hill ES	100%	100%	15%	0%	0%	In construction. On schedule	\$1,111,088.00	\$0.00	\$0.00	\$1,111,088.00
			0 mo.	0 mo.	4 mo.	10 mo.	37 mo.					
Socorro Consolidated Schools	P12-011	P12-011 San Antonio Elementary School	100%	100%	100%	43%	4%	Contractor working on close-out and PAC	\$4,739,737.00	\$4,247,049.42	\$4,001,879.06	\$492,687.58
			0 mo.	0 mo.	0 mo.	4 mo.	34 mo.					
Texico Public Schools	R15-012	R15-012 Texico Combined School	0%	100%	100%	100%	32%	Project is complete.	\$884,746.00	\$712,698.71	\$699,076.61	\$172,047.29
			0 mo.	0 mo.	0 mo.	0 mo.	13 mo.					
Truth or Consequences Public Schools	R15-013	R15-013 Truth or Consequences Middle School	0%	100%	100%	100%	34%	In closeout, 11 month walkthrough: 10.20.2017	\$249,534.00	\$229,498.30	\$228,340.55	\$20,035.70
			0 mo.	0 mo.	0 mo.	0 mo.	18 mo.					
West Las Vegas Public Schools	P13-009	P13-009 West Las Vegas Middle School	100%	100%	69%	0%	0%	Hydronic piping system replacement underway, approx. 30% complete. Projected date of substantial completion is 4/18/18.	\$6,717,738.00	\$5,524,229.40	\$3,067,333.48	\$1,193,508.60
			0 mo.	0 mo.	7 mo.	13 mo.	25 mo.					
Zuni Public Schools	K13-006	K13-006 A:Shiwi Elementary Pre-Kindergarten Classroom	100%	100%	100%	96%	80%	Close Out in progress. Final inspection scheduled for 8.07.2017.	\$309,728.00	\$309,725.56	\$297,068.01	\$2.44
			0 mo.	0 mo.	0 mo.	8 mo.	14 mo.					
Zuni Public Schools	P13-010	P13-010 Zuni ES (Shiwi T'sana)	100%	100%	100%	97%	80%	Close Out in progress. Final inspection scheduled for 8.07.2017.	\$29,210,359.00	\$27,207,347.23	\$27,092,456.84	\$2,003,011.77
			0 mo.	0 mo.	0 mo.	0 mo.	10 mo.					
									\$451,827,205.66	\$385,726,822.89	\$314,287,626.58	\$66,100,382.77

I. **PSCOC Meeting Date(s):** October 12, 2017

II. **Item Title:** Master Plan Project Status Report

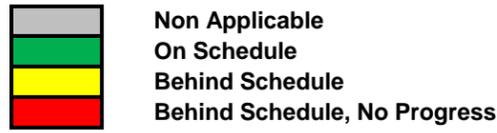
III. **Name of Presenter(s):** Martica Casias, Planning & Design Manager

IV. **Executive Summary (Informational):**

FY 17	
Awarded Amount	\$ 437,245.71
Committed (POs issued)	\$ 342,626.04
Expended (against POs)	\$ 45,971.87
Remaining Committed (PO Balance)	\$ 342,626.04
Award Balance	\$ 94,619.67

**Master Plan
PSCOC Project Status Report**

10/05/2017



Phase 1 = Project Organization, Complete FAD assessments, Complete FAD update
Phase 2 = Facility drawings, Complete utilization study
Phase 3 = Prepare Master Plan, Board approval
Phase 4 = PSFA Approval

School District	Project #	Project Name	Phase 1	Phase 2	Phase 3	Manager Report	AWARD TOTAL	COMMITTED	EXPENDED	AWARD BALANCE
ABQ School of Excellence	M17-015	M17-015 State Charter - ABQ School of Excellence	<div style="width: 75%; background-color: green; border: 1px solid black;">75%</div> 5 mo.	<div style="width: 50%; background-color: green; border: 1px solid black;">50%</div> 5 mo.	<div style="width: 0%; background-color: green; border: 1px solid black;">0%</div> 5 mo.	Consultant is holding meetings with the steering committee to discuss capital needs and improvements at the school facility in early fall (JV, 10/2/2017).	\$13,865.00	\$8,537.30	\$0.00	\$5,327.70
Bernalillo Public Schools	M17-002	M17-002 Bernalillo Public Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 32%; background-color: green; border: 1px solid black;">32%</div> 6 mo.	Completed third Steering Committee meeting on Sept. 12th, next meeting to review with board on October 12th, anticipate completion Jan. 2018. [WWS; 10-05-17]	\$33,043.26	\$26,163.90	\$0.00	\$6,879.36
Carinos Charter School	M17-016	M17-016 State Charter - Carinos Charter School	<div style="width: 0%; background-color: grey; border: 1px solid black;">0%</div> 0 mo.	<div style="width: 0%; background-color: grey; border: 1px solid black;">0%</div> 0 mo.	<div style="width: 0%; background-color: grey; border: 1px solid black;">0%</div> 0 mo.	In contract phase (JV, 10/2/2017).	\$14,805.00	\$0.00	\$0.00	\$14,805.00
Estancia Municipal Schools	M17-003	M17-003 Estancia Municipal Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 50%; background-color: green; border: 1px solid black;">50%</div> 6 mo.	Completed third steering committee meeting on August 30th, all meetings complete and data gathered, contractor is working on final document, anticipated completion date February. [WWS; 10-05-17]	\$25,673.62	\$21,905.67	\$0.00	\$3,767.95
Jemez Mountain Public Schools	M17-004	M17-004 Jemez Mountain Public Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 75%; background-color: green; border: 1px solid black;">75%</div> 6 mo.	All meetings complete, all data gathered , school board reviewed priorities in August, vendor is finalizing document for adoption in January to be complete in February. [WWS; 10-05-17]	\$3,279.78	\$2,869.00	\$0.00	\$410.78
Logan Municipal Schools	M17-005	M17-005 Logan Municipal Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 80%; background-color: green; border: 1px solid black;">80%</div> 6 mo.	<div style="width: 25%; background-color: green; border: 1px solid black;">25%</div> 6 mo.	Completed the second Steering Committee meeting on September 18th, vendor is working on completing FMP sections for review at next meeting in October, meeting date to be determined. [WWS; 10-05-17]	\$12,037.15	\$10,735.36	\$0.00	\$1,301.79
Loving Municipal Schools	M17-006	M17-006 Loving Municipal Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 0%; background-color: green; border: 1px solid black;">0%</div> 6 mo.	Consultant is compiling the list of capital priorities for review by the Steering committee (JV, 10/2/2017).	\$3,862.07	\$1,472.91	\$736.45	\$2,389.16
Lovington Municipal Schools	M17-007	M17-007 Lovington Municipal Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 7 mo.	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 7 mo.	<div style="width: 0%; background-color: green; border: 1px solid black;">0%</div> 7 mo.	The consultant will be holding a steering committee meeting in early October to discuss the capital needs at each facility (JV, 10/2/2017).	\$31,675.28	\$26,956.52	\$9,536.49	\$4,718.76
Mesa Vista Consolidated Schools	M17-008	M17-008 Mesa Vista Consolidated Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 75%; background-color: green; border: 1px solid black;">75%</div> 6 mo.	<div style="width: 0%; background-color: green; border: 1px solid black;">0%</div> 6 mo.	Completed second Steering Committee meeting on September 27th, next meeting October 12th, and November 14th, school board to review priorities in January, anticipate completion in March. [WWS; 10-05-17]	\$16,272.34	\$12,471.59	\$0.00	\$3,800.75
Moriarty Edgewood Schools	M17-010	M17-010 Moriarty Edgewood Schools	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 100%; background-color: green; border: 1px solid black;">100%</div> 6 mo.	<div style="width: 85%; background-color: green; border: 1px solid black;">85%</div> 6 mo.	School Board reviewed draft document in August, vendor is finalizing final document, anticipate FMP adoption in October and completion in November. [WWS; 10-05-17]	\$41,865.84	\$33,954.98	\$0.00	\$7,910.86

**Master Plan
PSCOC Project Status Report**

10/05/2017



Phase 1 = Project Organization, Complete FAD assessments, Complete FAD update
Phase 2 = Facility drawings, Complete utilization study
Phase 3 = Prepare Master Plan, Board approval
Phase 4 = PSFA Approval

School District	Project #	Project Name	Phase 1	Phase 2	Phase 3	Manager Report	AWARD TOTAL	COMMITTED	EXPENDED	AWARD BALANCE
New Mexico School for the Deaf	M17-011	M17-011 New Mexico School for the Deaf	100% 6 mo.	100% 6 mo.	62% 6 mo.	Completed the 4th FMP Steering Committee meeting on Friday, August 25th, draft FMP reviewed by board on Aug. 18th, vendor finalizing final document. [WWS; 10-05-17]	\$24,777.17	\$24,099.53	\$13,384.07	\$677.64
Raton Public Schools	M17-012	M17-012 Raton Public Schools	88% 6 mo.	30% 6 mo.	0% 6 mo.	Completed two Steering Committee meetings on September 20th and October 4th, next meeting on November 15th to select district priorities, anticipate completion is April, board adoption in March. [WWS; 10-05-17]	\$22,325.06	\$13,998.96	\$0.00	\$8,326.10
Silver Consolidated Schools	M17-013	M17-013 Silver Consolidated Schools	100% 7 mo.	100% 7 mo.	0% 7 mo.	Consultant will be holding meetings with the Steering Committee to identify capital needs at each district facility (JV, 10/2/2017).	\$34,116.37	\$25,387.93	\$13,011.31	\$8,728.44
Socorro Consolidated Schools	M17-014	M17-014 Socorro Consolidated Schools	100% 5 mo.	100% 5 mo.	0% 5 mo.	Consultant has worked on building assessments and is scheduling a steering committee meeting to identify capital priorities at each facility (JV, 10/2/2017).	\$40,352.98	\$31,095.53	\$0.00	\$9,257.45
State Charter	M16-018	M16-018 La Promesa Charter School	100% 0 mo.	100% 0 mo.	50% 0 mo.	Consultant has completed public meeting process and is drafting the plan document for review by the school and PSFA staff in order to complete the project (JV, 10/2/2017).	\$12,832.50	\$12,832.50	\$9,303.55	\$0.00
Truth or Consequences Municipal School District	M17-019	M17-019 Truth or Consequences Municipal Schools	62% 9 mo.	25% 9 mo.	0% 9 mo.	Consultant held first meeting with the district and steering committee in late August. Consultant team will begin building assessments and demographics (JV, 10/2/2017).	\$13,306.56	\$11,543.36	\$0.00	\$1,763.20
Tularosa Municipal Schools	M17-017	M17-017 Tularosa Municipal Schools	75% 5 mo.	75% 5 mo.	0% 5 mo.	Consultant held steering committee meeting in late September to discuss capital needs throughout the district (JV, 10/2/2017).	\$39,955.70	\$32,838.00	\$0.00	\$7,117.70
Zuni Public Schools	M17-018	M17-018 Zuni Public Schools	100% 6 mo.	78% 6 mo.	0% 6 mo.	Second Steering Committee meeting will be held in November 2nd and third meeting on December 5th, all data gathered, anticipated completion February. [WWS; 10-05-17]	\$53,200.03	\$45,763.00	\$0.00	\$7,437.03
							\$437,245.71	\$342,626.04	\$45,971.87	\$94,619.67

I. PSCOC Meeting Date(s): October 12, 2017

II. Item Title: Lease Assistance Status Report

III. Name of Presenter(s): Denise A. Irion, CFO

IV. Executive Summary (Informational):

The 2017-2018 Lease Assistance awards were awarded during the September 13, 2017 PSCOC meeting in the amount of \$15,350,299. Signed lease assistance award letters were distributed to the charter schools on October 5, 2017. Prior to processing quarterly reimbursement requests, a signed award letter must be received by PSFA by October 20, 2017 acknowledging acceptance of the award.

I. **PSCOC Meeting Date(s):** October 12, 2017

II. **Item Title:** Maintenance Program Status Report

III. **Name of Presenter(s):** Larry P. Tillotson, Maintenance and Operations Support Manager

V. **Executive Summary (Informational):**

The New Mexico PSCOC Maintenance Program Status Report is a quarterly statewide maintenance performance metric developed from PSFA statute required and managed maintenance data. It identifies NM School Districts status regarding their maintenance program in the following 4 major functions:

- 1) **Preventive Maintenance Plans (PMP)** – A statute driven, written plan on how the districts will operate maintenance management programs at their respective schools, inclusive of goals, staffing plans & other good business practice and methods towards good stewardship of quality and safe facilities and proper preservation of building systems and components.
- 2) **Facility Information Management System (FIMS)** – A software tool to assist school districts manage their maintenance programs reactive, preventive maintenance and utility collection activities, through inventories, improved processes and reporting, currently provided by School Dude, to better manage their overall assets and maintenance operations.
- 3) **Facility Maintenance Assessment Report (FMAR)** – Physical building site assessments based on industry and federal building management standards to evaluate how well a district site is being maintained and the capital investment protected.
- 4) **Meaningful Maintenance Metrics (M³)** – A monthly maintenance report that is developed from district’s FIMS data. This report is intended to communicate data driven maintenance and operations activities to the district’s staff and leadership in an effort to make better informed decisions regarding their facilities.

Current New Mexico Maintenance Program Status:

- 1) **PM Plan Currency Rate** (monthly metric): 43.96% of the districts have a current PM plan. 56.04% have not updated their PM plans. This metric has decreased since last quarter. (Goal:70%). PSFA staff is implementing measures to improve awareness.
- 2) **FIMS Proficiency use** (quarterly metric) 1Q-2017: Percent of districts using the products to manage districts maintenance: **Maintenance Direct (MD): 68.13%. Preventive Maintenance Direct (PMD): 69.23%. Utility Direct (UD): 69.32%.** A new district format is in development.
- 3) **FMAR** (monthly metric):
 - a. FY16 FMAR Status: Average rating: 63.98%, an increase from 1st Qtr. 2017 (63.55%).
 - b. FY16 FMAR Completion Rate Update: 564 of 784 completed for a 71.93% final statewide completion rate for the FY16 FMAR Initiative. The FMAR F6 response process using FIMS was implemented 5/1/17 statewide using the F6 Platform.
- 4) **Meaningful Maintenance Metrics (M³):** 8.8% (8) of NM districts are verified users of the monthly report to communicate maintenance performance.

Maintenance Program Status 8-8-2017

District Name	PM Plan_Status NM Statute 22-24-5.3	Last PM Update	MD Score	PMD Score	UD Score	* District Avg FMARScore	Most Current FMAR Score	Most Current FMAR Date	District Using M ³ Report	Energy Management Plan Implemented	Staffing Model	PM Schedules Running	PM Schedule Types	PM Completion Rate (Goal > 90%)	PM Cost Ratio (Goal > 20%)	WO Backlog Rate (Goal < 25%)	Transaction Percentage (Goal > 100%)
ALAMOGORDO	CURRENT	6/28/2017	2.25	2.25	3	63.94%	77.31%	5/24/2017	Yes	Yes		158	5	100	18	2.17	193.86
ALBUQUERQUE	CURRENT	10/11/2016	2.5	2	3	64.14%	65.29%	7/12/2017	Yes	Yes		5,616	70	88.95	26	2.14	213.72
ANIMAS	NOT UPDATED	12/31/2013	2	2.25	2	68.06%	67.24%	6/14/2016				37	12	100	44	14.88	118.18
ARTESIA	NOT UPDATED	1/22/2016	1.75	2	2	61.80%	68.30%	10/3/2016				46	10	100	0	0.15	0
AZTEC	CURRENT	8/16/2016	2.75	2.75	2	77.85%	79.30%	1/11/2017	Yes	No		336	22	97.16	55	0.45	129.42
BELEN	CURRENT	5/17/2017	2.5	2.5	2	57.69%	82.20%	6/19/2017	Yes			163	17	96.74	2	4.68	109.89
BERNALILLO	CURRENT	3/17/2017	2	2	2	68.22%	83.14%	12/14/2015	Yes	Yes		111	13	94.64	20.01	2.69	141.67
BLOOMFIELD	NOT UPDATED	4/11/2016	2	2.25	2	63.66%	69.10%	9/7/2016				155	23	96.7	58	2.94	118.62
CAPITAN	NOT UPDATED	4/28/2014	1.75	1.5	2	15.38%	15.38%	4/6/2012		Yes		11	6	0	0	3.57	122.62
CARLSBAD	CURRENT	5/15/2017	2	2.75	2	61.71%	57.18%	3/23/2017				108	12	100	24	1.02	105.46
CARRIZOZO	NOT UPDATED	4/26/2016	1.25	1.25	1	61.84%	61.84%	8/10/2016				7	5	0	0	0	0
CENTRAL CONS.	CURRENT	4/27/2017	2.5	2.5	2.5	78.71%	74.24%	5/17/2017	Yes	Yes		396	28	100	9	0.18	160.09
CHAMA	NOT UPDATED	3/16/2015	1.5	2	2	65.69%	65.06%	10/5/2016				44	16	43.01	93	78.21	53.85
CIMARRON	NOT UPDATED	9/6/2006	1.5	1	1.5	65.07%	64.31%	4/20/2016				0	0	0	0	23.81	52.38
CLAYTON	CURRENT	5/8/2017	1.25	1	1	69.07%	75.56%	5/4/2016				0	0	0	0	166.67	0
CLOUDCROFT	NOT UPDATED	3/23/2012	1.5	1.5	2	53.69%	57.80%	5/14/2013				19	9	0	0	0	0
CLOVIS	CURRENT	6/22/2017	3	2.75	3	78.61%	73.31%	7/18/2017	Yes	Yes		226	15	99.72	20.01	0.06	191.33
COBRE CONS.	NOT UPDATED	6/24/2015	1.5	1.75	2	64.53%	58.98%	9/1/2015				44	6	40.82	25	36.31	82.68
CORONA	NOT UPDATED	8/13/2010	1	1	1	56.46%	56.46%	9/21/2015				0	0	0	0	0	0
CUBA	NOT UPDATED	7/27/2015	1	1	2	73.05%	80.79%	6/29/2015				0	0	0	0	0	0
DEMING	CURRENT	7/25/2016	2.25	2	2	69.61%	70.81%	9/1/2015				522	19	98.12	13	0.23	384.04
DES MOINES	CURRENT	8/18/2017	1	1	1	56.55%	65.45%	7/15/2015				0	0	0	0	0	0
DEXTER	CURRENT	7/24/2017	1.75	1.75	2	57.60%	63.35%	5/22/2017				23	10	42.11	10	2.07	3.29
DORA	NOT UPDATED	4/28/2016	1.75	2.5	2	68.70%	56.61%	10/14/2015				99	26	100	0	0.83	77.69
DULCE	NOT UPDATED	7/3/2012	2	2	2	67.80%	66.77%	2/3/2015				111	39	84.34	71	11.22	128.18
ELIDA	NOT UPDATED	6/15/2016	1.75	2	2	80.69%	78.53%	10/14/2105				65	21	100	0	2.78	0
ESPANOLA	NOT UPDATED	1/15/2015	2	2	2	56.13%	44.17%	7/12/2017				84	10	94.64	37	8.26	137.32
ESTANCIA	NOT UPDATED	5/12/2014	2.25	2	2	69.38%	70.16%	7/25/2017				58	9	98	54	3.1	151.33
EUNICE	NOT UPDATED	1/1/2011	1.75	1.5	1	66.45%	74.67%	7/7/2015				18	5	90	0	7.69	0
FARMINGTON	CURRENT	7/24/2017	2.25	2.5	3	78.69%	89.09%	3/23/2016	Yes			1,200	41	98.46	10	0.35	22.15
FLOYD	CURRENT	5/1/2017	1.75	2.25	2	78.52%	74.15%	10/29/2016				44	23	100	97	2.82	83.1
FT SUMNER	NOT UPDATED	6/29/2016	1.75	2.5	1	75.19%	72.22%	4/15/2015				132	23	100	0	0	45.35
GADSDEN	CURRENT	11/10/2016	2.75	1.75	3	68.04%	75.75%	2/22/2016	Yes	Yes		649	18	90.66	11	2.5	155.6
GALLUP	CURRENT	8/15/2016	2.25	1.5	1.5	55.73%	56.04%	6/28/2017	Yes								0.00%
GRADY	NOT UPDATED	1/22/2016	1.5	1.5	2	58.09%	62.50%	2/1/2016				61	17	0	0	0	0
GRANTS	CURRENT	5/18/2017	2.5	1.75	2	58.80%	70.52%	4/26/2017	Yes			86	11	89.78	9	5.46	110.72
HAGERMAN	CURRENT	4/26/2017	2	2	2	68.92%	69.58%	7/14/2014				41	17	31.03	79	121.15	225
HATCH	NOT UPDATED	4/4/2014	2	1.75	2	70.91%	63.18%	10/3/2013				30	5	97.96	7	0.31	151.69
HOBBS	CURRENT	4/1/2017	2.75	2.25	3	75.26%	76.00%	5/2/2017	Yes	Yes		38	15	95.65	73	6.07	160.71
HONDO	NOT UPDATED	10/5/2010	1.5	1.5	1	58.54%	53.72%	4/21/2014				22	13	0	0	0	0
HOUSE	NOT UPDATED	6/30/2016	1.75	2	1	50.29%	77.59%	9/27/2016				50	18	43.59	52	52.38	104.76
JAL	NOT UPDATED	3/1/2006	1.25	1.25	1	41.52%	51.27%	7/7/2015				10	9	0	0	0	0
JEMEZ MOUNTAIN	NOT UPDATED	5/10/2016	1.5	1.75	1	59.02%	38.52%	7/5/2017				25	11	94.12	0	0	91.89
JEMEZ VALLEY	CURRENT	9/5/2017	1.25	1	2	67.53%	53.15%	8/10/2016				0	0	0	0	633.33	0
LAKE ARTHUR	NOT UPDATED	6/1/2008	1	1.25	1	50.31%	50.31%	3/5/2014				1	1	0	0	0	0
LAS CRUCES	CURRENT	7/6/2017	2.25	1.75	1.5	69.85%	80.52%	6/26/2017	Training	Yes		132	5	95.58	6	5.5	223.5
LAS VEGAS CITY	CURRENT	3/13/2017	2.25	2.5	2	51.72%	60.52%	7/26/2017				53	9	100	20.01	0.36	100.9
LOGAN	NOT UPDATED	6/15/2016	2	1.75	2	44.20%	44.20%	9/25/2014				54	19	86.21	0	8.33	43.06
LORDSBURG	NOT UPDATED	9/7/2016	1.75	1.75	2	67.35%	72.42%	5/16/2017				91	17	41.38	12	28.1	106.61
LOS ALAMOS	CURRENT	9/25/2017	2.5	2.5	2.5	77.39%	88.06%	5/18/2016	Yes	Yes		151	20	100	17	0.66	187.67
LOS LUNAS	NOT UPDATED	8/27/2015	2.5	2.5	2.5	72.12%	48.80%	7/18/2017	Yes	Yes		340	20	98.94	2	0.93	218.52
LOVING	NOT UPDATED	6/10/2016	2	2.25	2	65.23%	71.38%	3/11/2015				44	13	97.14	61	5.26	129.82
LOVINGTON	CURRENT	7/15/2016	2.5	2.75	1	68.56%	73.63%	10/4/2016	Training			127	15	100	38	0.1	202.18
MAGDALENA	CURRENT	3/20/2017	1.75	1.5	2	58.39%	70.80%	10/20/2016				7	5	83.33	15	11	72.73
MAXWELL	CURRENT	5/16/2017	1	1.25	2	47.79%	72.22%	4/17/2017				4	2	0	0	0	0
MELROSE	NOT UPDATED	6/2/2016	1.5	1.75	2	70.57%	83.15%	9/1/2016				136	17	49.33	0	30.65	25.81
MESA VISTA	CURRENT	4/21/2017	1.5	1.25	1.5	72.53%	64.39%	3/8/2017				22	9	0	0	0	0

Maintenance Program Status 8-8-2017

District_Name	PM Plan_Status NM Statute 22-24-5.3	Last PM Update	MD Score	PMD Score	UD Score	* District Avg FMARScore	Most Current FMAR Score	Most Current FMAR Date	District Using M ³ Report	Energy Management Plan Implemented	Staffing Model	PM Schedules Running	PM Schedule Types	PM Completion Rate (Goal > 90%)	PM Cost Ratio (Goal > 20%)	WO Backlog Rate (Goal < 25%)	Transaction Percentage (Goal > 100%)
MORA	NOT UPDATED	10/31/2010	1	1.25	1	51.62%	44.02%	4/18/2016				2	2	0	0	0	0
MORIARTY	CURRENT	11/2/2016	2.25	2	2	60.88%	59.51%	1/19/2016				153	19	86.7	49	9.83	150.86
MOSQUERO	NOT UPDATED	10/31/2010	1	1	1	60.07%	60.07%	2/21/2017				0	0	0	0	0	0
MOUNTAINAIR	NOT UPDATED	5/17/2016	1.75	2	2	55.88%	66.48%	4/12/2017				43	10	100	0	2.33	0
NMSBVI	NOT UPDATED	4/16/2016	2.25	2.25	2.5	77.97%	86.52%	1/12/2016	Yes			99	15	100	49	0.51	111.2
NMSD	CURRENT	5/14/2014	2.25	2.25	2	90.68%	86.33%	10/26/2016	Yes			54	5	92.29	36	8.36	136.35
PECOS	CURRENT	8/2/2017	1.25	1	1	53.67%	57.06%	10/13/2015				0	0	0	0	0	2350
PENASCO	NOT UPDATED	6/6/2016	1.75	1.75	1	65.22%	63.09%	4/29/2015				36	9	63.55	90	122.06	100
POJOAQUE	CURRENT	11/27/2016	2	1.75	2	71.70%	66.24%	4/28/2016				34	10	75	7	4.1	121.54
PORTALES	CURRENT	7/14/2016	2.25	1.5	2	64.22%	70.44%	12/1/2015				22	5	50	3	12.66	141.35
QUEMADO	NOT UPDATED	10/1/2006	0	0	0	62.72%	66.95%	8/30/2016				0	0	0	0	0	0
QUESTA	NOT UPDATED	3/16/2016	2	2.75	2	56.44%	71.27%	1/18/2017				141	28	100	74	0.03	39.08
RATON	NOT UPDATED	1/6/2015	2	2	2	65.25%	56.97%	5/3/2017				74	22	89.09	59	8.95	44.76
RESERVE	CURRENT	9/23/2016	1.75	1	2	66.06%	65.45%	4/20/2015				0	0	0	0	1.35	100
RIO RANCHO	NOT UPDATED	12/27/2015	2.5	1.75	3	72.79%	67.38%	3/31/2017		Yes		455	31	86.78	1	8.21	111.62
ROSWELL	CURRENT	3/17/2017	2.75	2.25	3	70.59%	78.90%	6/27/2017	Yes	Yes		588	36	98.88	26	2.65	210.47
ROY	NOT UPDATED	8/30/2010	1.25	1	1	52.63%	62.15%	1/7/2015				0	0	0	0	65.22	0
RUIDOSO	CURRENT	10/21/2016	1.75	1.75	2	66.07%	69.41%	7/15/2015				40	12	92.31	4	3.51	1003.51
SAN JON	CURRENT	8/14/2017	2	2.25	2	68.14%	65.86%	10/19/2015				132	21	95.65	42	0.87	93.04
SANTA FE	CURRENT	10/20/2016	2	1.75	3	66.33%	73.22%	5/17/2017		Yes		554	22	76.81	9	4.68	136.99
SANTA ROSA	NOT UPDATED	4/7/2014	1.75	2.5	2	61.77%	63.49%	5/24/2017		Yes		107	16	100	0	2.04	2.72
SILVER CITY	NOT UPDATED	10/24/2011	2	1.75	1	54.89%	59.64%	4/21/2015				101	20	40	0	45.19	135.1
SOCORRO	CURRENT	3/1/2016	2.5	2.75	2	52.13%	72.68%	6/21/2017	Yes			143	18	100	83	0.38	166.54
SPRINGER	NOT UPDATED	9/27/2010	1	1	1	55.89%	58.06%	4/22/2015				0	0	0	0	0	0
TAOS	NOT UPDATED	11/7/2016	2	2	1.5	56.77%	52.13%	3/21/2017				32	5	100	82	0.5	10.93
TATUM	NOT UPDATED	2/10/2016	1.25	1.75	1.5	58.42%	56.21%	5/26/2015				69	13	50	0	1000	204600
TEXICO	NOT UPDATED	2/17/2010	1.5	1.75	1	73.39%	83.14%	1/10/2017				25	15	0	0	0	0
TRUTH OR CONS.	CURRENT	6/29/2016	1.5	1.75	2	75.94%	80.73%	7/12/2017				102	26	1.75	1	98.91	19.57
TUCUMCARI	CURRENT	9/21/2017	2.25	2.25	2	78.44%	82.58%	7/24/2017				182	33	97.8	30	1.43	102.68
TULAROSA	NOT UPDATED	8/12/2015	2.25	2.5	2	58.41%	58.36%	9/30/2015	Training			38	10	100	6	0.56	134.83
VAUGHN	NOT UPDATED	3/21/2014	1.25	1.5	2	50.72%	61.18%	10/13/2016				3	2	50	0	30	60
WAGON MOUND	NOT UPDATED	10/27/2014	1.5	1.75	2	74.24%	71.27%	5/20/2015				23	13	11.54	0	76.74	74.42
WEST LAS VEGAS	NOT UPDATED	3/21/2016	1.75	1.5	1	69.78%	64.97%	5/2/2016				86	8	0	0	30.67	145.33
ZUNI	NOT UPDATED	1/15/2016	2.25	1.75	2	59.41%	10.71%	7/18/2017				53	16	78.18	4	11.47	174.93

Topic	Threshold	MD	PMD	UD	* District Avg FMARScore	Most Current FMAR Score
PM Plans	Updated Annually	29	28	28	65.22%	Median
FIMS Score	Greater than 1.5	% Users	68.13%	69.23%	69.23%	
FMAR Score	Greater than 70%	% Non-Users	31.87%	30.77%	30.77%	
Schedule Types	Greater than 10	% Current PM	43.96%			
PM Completion	Greater than 80%	% Not Updated PM	56.04%			

Preventive Maintenance (PM) Plan: A statute driven written plan on how the district manages Maintenance and Operations (annually updated)

MD: Maintenance Direct module in School Dude used to process reactive work orders at the district.

PMD: Preventive Maintenance Direct module in School Dude used to process all preventive maintenance work orders at the district.

UD: Utility Direct module in SchoolDude used to collect & monitor utility billing data towards development of an energy savings program.

M³: Meaningful Maintenance Metrics: a monthly maintenance report developed from data directly out of the districts FIMS / School Dude account.

FMAR: Facility Maintenance Assessment Report: A tool used by PSFA to evaluate NM school facilities conditions/appearance and determine and verify the implementation of an effective maintenance management program.

PM Schedules Running: The number of PM schedules running in the districts School Dude PMD account.

PM Schedule Types: The number of different PM schedule types the district is using for their PM work orders.

PM Completion Rate: The percentage of closed Preventive Maintenance (PM) work orders vs. the number of total generated PM work orders.

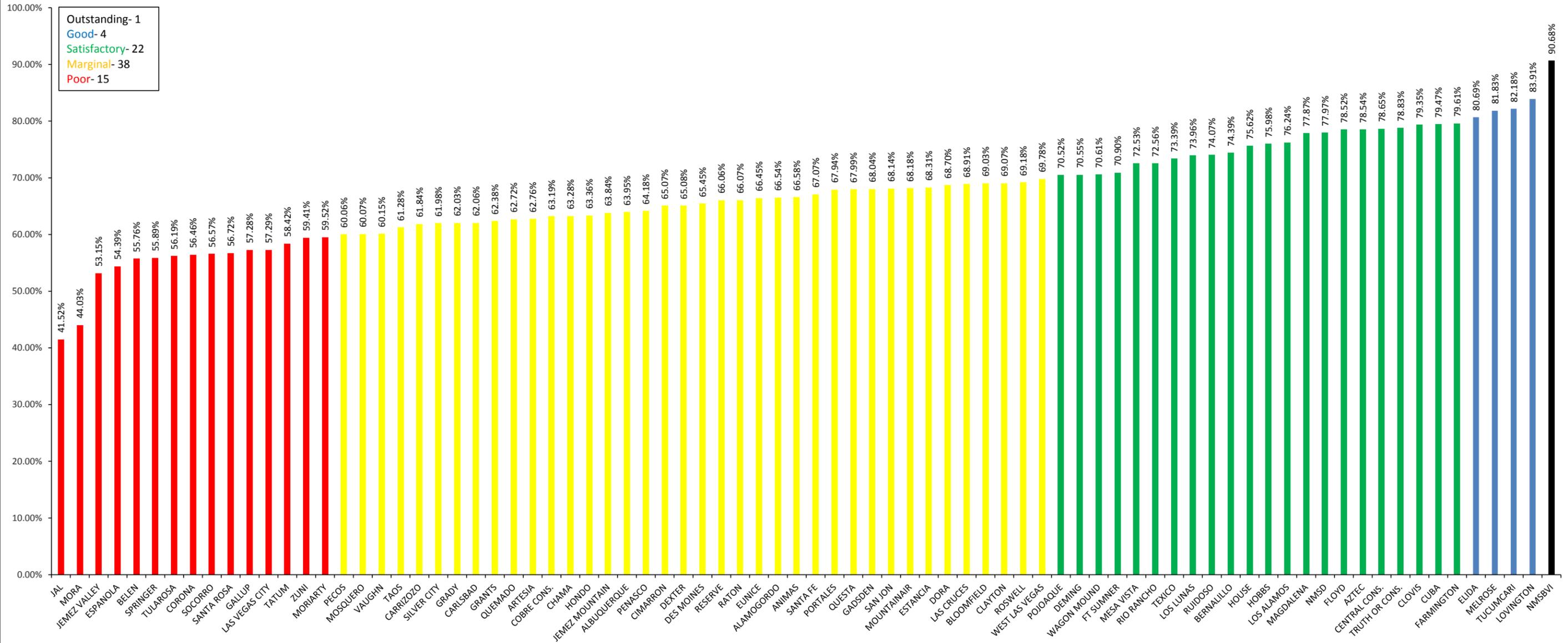
PM Cost Ratio: The percentage of Preventive Maintenance costs vs. total costs expended on all work orders.

WO Backlog Rate: The backlog percentage rate identifies the number of open work orders vs. the number of closed work orders.

Transaction Rate: The percent rate of costs recorded for completed work orders on transactions, labor and contract costs

* FMAR Average Scores are calculated using data from 2011 to present

District Avg FMAR Score April 2015 to April 2017



Mean- 67.23%
 Median- 66.83%
 Number of Districts- 80

OUTSTANDING: Maintenance activities demonstrate a highly focused and goal driven supported maintenance culture. Facility conditions are exceptionally good and clearly noticeable (Merriam-Webster). Maintenance Rating: 90.1% to 100%.

GOOD: Maintenance activities demonstrate a focused and supported maintenance program. Facility conditions are found to be of high quality, performing well, but not excellent or outstanding in quality. (Merriam-Webster). Maintenance Rating: 80.1% to 90%.

SATISFACTORY: Maintenance activities demonstrate a sufficient maintenance program which is sufficient to meet the demand or requirement; adequate or suitable; acceptable (Source: Dictionary.com). Maintenance Rating: 70.1% to 80%.

MARGINAL: Maintenance activities demonstrate a need for improvement and barely meet minimal acceptable standards to support the process. Activities are close to the lower limit of qualification, acceptability, or function; barely exceeding the minimum requirements. (Source: Merriam-Webster). Maintenance Rating: 60.1% to 70%.

POOR: Maintenance activities are poor and demonstrate a need for immediate improvement as systems, safety and the environment are at risk for failure. Activities are less than adequate; inferior in quality or value (Source: Merriam-Webster). Maintenance Rating: 60% and below.

I. **PSCOC Meeting Date(s):** October 12, 2017

II. **Item Title:** FY18 Budget Projections & Personnel Update

III. **Name of Presenter(s):** Lacey Sawyer, Human Resources & Training Manager

IV. **Executive Summary (Informational):**

940 Personnel/Position Summary

- PSFA currently has 58 positions: 51 Perm, 3 Term and 4 Temp.
- 51 Perm Positions: 45 filled, 6 Vacant
- 3 Term Positions: 2 Filled, 1 Vacant
- 4 Temp: 1 Filled, 3 Vacant

For the month of October, PSFA has a 21.5% vacancy rate with an average vacancy rate of 21% for the fiscal year of 2018. For the turnover rate, PSFA currently has a turnover rate of 4.8% for the month of October with one retirement and a 3.58% average turnover rate for fiscal year 2018.

Summary of Vacant Positions:

- Position to maintain vacancy savings for FY18:
 - Regional Manager (position 00052638)
 - Regional Manager (position 00052663)
 - Assistant Field Coordinator (position 00052975)
 - Central Coordinator (position 00053053)
 - Field Assessor (position 00052649)
 - Student Intern (position 10106401)
 - Project Technician (position 10109166)
- Positions approved to advertise/hire:
 - Student Intern (position 10105425)
 - BDCP Project Manager (position 10109486)
- Positions pending approval:
 - Executive Director (position 00052626) to hire
 - Technical Coordinator (position 00052886) to hire

94000 Public School Facilities Authority
P940 Public School Facilities Authority
BUDGET PROJECTIONS



FY18

Based on Single-Year CAFR Budget Status Report by Pcode

Prepared by: *Lacey Sawyer and Denise A. Irion*
Phone: *505-843-6272*
Date: *Thursday, October 12, 2017*

CATEGORY TOTALS

94000 Public School Facilities Authority
 Based on Single-Year CAFR Budget Status Report by Pcode
 P940 Public School Facilities Authority
 FY18

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DESCRIPTION	CATEGORY	A	B	C	D	E	F	G	H	I	J
		FY17	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18
		PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDED YEAR TO DATE ¹	ENCUMBRANCES YEAR TO DATE ¹	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END ²	BALANCE AVAILABLE
1 Total Personal Services & Employee Benefits	200	4,429,960	4,337,200	0	4,337,200	926,742	0	926,742	3,410,458	3,078,906	331,552
2 General Fund Transfers		0	0	0	0	0	0	0	0	0	0
3 Other Transfers		0	0	0	0	0	0	0	0	0	0
4 Federal Revenues		0	0	0	0	0	0	0	0	0	0
5 Other Revenues		4,429,960	4,337,200	0	4,337,200	926,742	0	926,742	3,410,458	3,078,906	331,552
6 Fund Balance		0	0	0	0	0	0	0	0	0	0
7 Total Contractual Services	300	103,714	109,700	0	109,700	17,668	55,431	73,099	36,601	35,107	1,494
8 General Fund Transfers		0	0	0	0	0	0	0	0	0	0
9 Other Transfers		0	0	0	0	0	0	0	0	0	0
10 Federal Revenues		0	0	0	0	0	0	0	0	0	0
11 Other Revenues		103,714	109,700	0	109,700	17,668	55,431	73,099	36,601	35,107	1,494
12 Fund Balance		0	0	0	0	0	0	0	0	0	0
13 Total Other Operating Costs	400	1,168,863	1,200,500	0	1,200,500	639,986	516,925	1,156,911	84,089	78,412	5,678
14 General Fund Transfers		0	0	0	0	0	0	0	0	0	0
15 Other Transfers		0	0	0	0	0	0	0	0	0	0
16 Federal Revenues		0	0	0	0	0	0	0	0	0	0
17 Other Revenues		1,168,863	1,200,500	0	1,200,500	639,986	516,925	1,156,911	84,089	78,412	5,678
18 Fund Balance		0	0	0	0	0	0	0	0	0	0
19 Total Other Financing Uses	500	0	0	0	0	0	0	0	0	0	0
20 General Fund Transfers		0	0	0	0	0	0	0	0	0	0
21 Other Transfers		0	0	0	0	0	0	0	0	0	0
22 Federal Revenues		0	0	0	0	0	0	0	0	0	0
23 Other Revenues		0	0	0	0	0	0	0	0	0	0
24 Fund Balance		0	0	0	0	0	0	0	0	0	0
25 TOTAL		5,702,538	5,647,400	0	5,647,400	1,584,396	572,356	2,156,752	3,531,148	3,192,424	338,723
26 Total General Fund		0	0	0	0	0	0	0	0	0	0
27 Total Other Transfers		0	0	0	0	0	0	0	0	0	0
28 Total Federal Revenues		0	0	0	0	0	0	0	0	0	0
29 Total Other Revenues		5,702,538	5,647,400	0	5,647,400	1,584,396	572,356	2,156,752	3,531,148	3,192,424	338,723
30 Total Fund Balance		0	0	0	0	0	0	0	0	0	0

¹ These amounts must tie to the SHARE report - Single-Year CAFR Budget Status Report By Pcode. Please attach SHARE report.

² Agencies must provide a detailed justification by object code of assumptions used for projecting planned expenditures through year end. This should include detailed salary projections (see tab Salary) that State Budget Division can use to verify the agency methodology used in the projection calculations.

NOTES:

Prepared by: Lacey Sawyer and Denise A. Irion
 Phone: 505-843-6272
 Date: Thursday, October 12, 2017

Other Revenue Detail

94000 Public School Facilities Authority
Based on Single-Year CAFR Budget Status Report by Pcode
P940 Public School Facilities Authority
FY18

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CHARTFIELD	DESCRIPTION	SHARE CHART FIELD	A	B	C	D	E	F	G	H	I	J
			FY17	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18
			PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDED YEAR TO DATE¹	ENCUMBRANCES YEAR TO DATE²	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END³	BALANCE AVAILABLE
1	Exempt Perm Positions P/T&F/T	520100	2,899,752.30	2,788,600.00		2,788,600.00	613,038.99	0.00	613,038.99	2,175,561.01	2,103,487.91	72,073.10
2	Term Positions	520200	233,032.87	233,900.00		233,900.00	37,764.46	0.00	37,764.46	196,135.54	177,903.46	18,232.08
3	Classified Perm Positions F/T	520300				0.00	0.00	0.00	0.00	0.00	0.00	0.00
4	Classified Perm Positions P/T	520400				0.00	0.00	0.00	0.00	0.00	0.00	0.00
5	Temporary Positions F/T & P/T	520500	38,440.32			0.00	6,729.00	0.00	6,729.00	(6,729.00)	10,176.00	(16,905.00)
6	Paid Unused Sick Leave	520600	7,534.17			0.00	4,076.78	0.00	4,076.78	(4,076.78)	0.00	(4,076.78)
7	Overtime & Other Premium Pay	520700				0.00	0.00	0.00	0.00	0.00	0.00	0.00
8	Annl & Comp Paid At Separation	520800	14,062.31			0.00	0.00	0.00	0.00	0.00	0.00	0.00
9	Differential Pay	520900				0.00	0.00	0.00	0.00	0.00	0.00	0.00
10	Group Insurance Premium	521100	375,998.48	401,400.00		401,400.00	78,837.22	0.00	78,837.22	322,562.78	224,433.00	98,129.78
11	Retirement Contributions	521200	532,006.90	571,500.00		571,500.00	110,571.37	0.00	110,571.37	460,928.63	380,171.03	80,757.60
12	F I C A	521300	225,961.73	257,300.00		257,300.00	46,759.20	0.00	46,759.20	210,540.80	175,304.90	35,235.90
13	Workers' Comp Assessment Fee	521400	593.63	500.00		500.00	0.00	0.00	0.00	500.00	0.00	500.00
14	GSD Work Comp Insur Premium	521410	25,637.40	3,800.00		3,800.00	3,721.60	0.00	3,721.60	78.40	0.00	78.40
15	Unemployment Comp Premium	521500	6,394.50	5,900.00		5,900.00	11,198.37	0.00	11,198.37	(5,298.37)	0.00	(5,298.37)
16	Employee Liability Ins Premium	521600	7,918.98	7,000.00		7,000.00	1,028.57	0.00	1,028.57	5,971.43	0.00	5,971.43
17	RHC Act Contributions	521700	62,626.76	67,300.00		67,300.00	13,016.27	0.00	13,016.27	54,283.73	4,583.13	49,700.60
18	Other Employee Benefits	521900				0.00	0.00	0.00	0.00	0.00	0.00	0.00
19	Payroll N/A	529999				0.00	0.00	0.00	0.00	0.00	0.00	0.00
20	Total Personal Services	200	4,429,960.35	4,337,200.00	0.00	4,337,200.00	926,741.83	0.00	926,741.83	3,410,458.17	3,078,905.99	331,552.18
21	Medical Services	535100				0.00			0.00	0.00	0.00	0.00
22	Professional Services	535200				0.00			0.00	0.00	0.00	0.00
23	Professional Svcs - Interagency	535209				0.00			0.00	0.00	0.00	0.00
24	Other Services	535300	14,098.19	20,000.00		20,000.00	487.73	3,466.02	3,953.75	16,046.25	15,558.52	487.73
25	Other Services - Interagency	535309				0.00			0.00	0.00	0.00	0.00
26	Other Services - CU	535310				0.00			0.00	0.00	0.00	0.00
27	Audit Services	535400	17,259.77	16,900.00		16,900.00	11,645.92	5,255.80	16,901.72	(1.72)	0.00	(1.72)
28	Attorney Services	535500	37,658.67	30,800.00		30,800.00	520.30	10,210.95	10,731.25	20,068.75	19,548.45	520.30
29	IT Services	535600	34,697.68	42,000.00		42,000.00	5,014.18	36,498.59	41,512.77	487.23	0.00	487.23
30	IT Services- Interagency	535609				0.00			0.00	0.00	0.00	0.00
31	Total Contractual Services	300	103,714.31	109,700.00	0.00	109,700.00	17,668.13	55,431.36	73,099.49	36,600.51	35,106.97	1,493.54
32	Legislator PerDiem&M-DFARollup	542000				0.00			0.00	0.00	0.00	0.00
33	Legis Voting Mbr PerDiem&Mile	542001				0.00			0.00	0.00	0.00	0.00
34	Legis Advisory Member Expense	542002				0.00			0.00	0.00	0.00	0.00
35	Legis OT Trvl-non mbr interim	542003				0.00			0.00	0.00	0.00	0.00
36	Legislator O/S Travel	542004				0.00			0.00	0.00	0.00	0.00
37	Legis Reg Session PD & M	542005				0.00			0.00	0.00	0.00	0.00
38	Legis Special Session PD & M	542006				0.00			0.00	0.00	0.00	0.00
39	Legis Public Member Expense	542007				0.00			0.00	0.00	0.00	0.00
40	Legislator Regular Session	542010				0.00			0.00	0.00	0.00	0.00
41	Legislator Interim Com Mtg	542020				0.00			0.00	0.00	0.00	0.00
42	Legislator Special Session	542030				0.00			0.00	0.00	0.00	0.00
43	Employee I/S Mileage & Fares	542100	2,121.27	2,000.00		2,000.00	939.98		939.98	1,060.02	120.04	939.98
44	Employee I/S Meals & Lodging	542200	11,484.39	15,000.00		15,000.00	3,451.52	70.00	3,521.52	11,478.48	8,026.96	3,451.52
45	Brd & Comm Member I/S Travel	542300				0.00			0.00	0.00	0.00	0.00
46	EE Non Routine Part. Per Diem	542400				0.00			0.00	0.00	0.00	0.00
47	Transp - Fuel & Oil	542500	20,930.86	21,900.00		21,900.00	3,574.59	54,402.81	57,977.40	(26,077.40)	0.00	(26,077.40)
48	Transp - Parts & Supplies	542600	5,108.80	3,000.00		3,000.00	132.00	4,468.00	4,600.00	(1,600.00)	0.00	(1,600.00)
49	Transp - Transp Insurance	542700	1,785.73	1,700.00		1,700.00	2,235.44		2,235.44	(535.44)	0.00	(535.44)
50	State Transp Pool Charges	542800	61,446.00	69,200.00		69,200.00	67,032.00		67,032.00	2,168.00	0.00	2,168.00
51	Transp - Other Travel	542900				0.00			0.00	0.00	0.00	0.00
52	Maint - Grounds & Roadways	543100				0.00			0.00	0.00	0.00	0.00
53	Maint - Furn, Fixt, Equipment	543200	17,000.00	11,000.00		11,000.00	3,827.55	19,229.75	23,057.30	(12,057.30)	0.00	(12,057.30)
54	Maint - Buildings & Structures	543300				0.00			0.00	0.00	0.00	0.00
55	Maint - Property Insurance	543400				0.00			0.00	0.00	0.00	0.00
56	Maint - Supplies	543500				0.00			0.00	0.00	0.00	0.00

Other Revenue Detail

94000 Public School Facilities Authority
Based on Single-Year CAFR Budget Status Report by Poode
P940 Public School Facilities Authority
FY18

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PROJECTIONS/Budget Projections 10-12-17\FY18_Budget Projections 10-12-17.xlsx\Salary Projections Other Revenue

CHARTFIELD	DESCRIPTION	SHARE CHART FIELD	A	B	C	D	E	F	G	H	I	J
			FY17	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18
			PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDED YEAR TO DATE¹	ENCUMBRANCES YEAR TO DATE¹	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END²	BALANCE AVAILABLE
57	Maint - Laundry/Dry Cleaning	543600				0.00			0.00	0.00	0.00	0.00
58	Maintenance Services	543700				0.00			0.00	0.00	0.00	0.00
59	Maintenance IT	543820	0.00	4,000.00		4,000.00			0.00	4,000.00	4,000.00	0.00
60	Other Maintenance	543900				0.00			0.00	0.00	0.00	0.00
61	Supply Inventory IT	544000	71,901.65	60,500.00		60,500.00	12,834.33	5,547.83	18,382.16	42,117.84	0.00	42,117.84
62	Supplies-Office Supplies	544100	11,031.73	12,000.00		12,000.00	2,077.38	337.01	2,414.39	9,585.61	7,508.23	2,077.38
63	Supplies-Medical,Lab,Personal	544200				0.00			0.00	0.00	0.00	0.00
64	Supplies-Drugs	544300				0.00			0.00	0.00	0.00	0.00
65	Supplies-Field Supplies	544400		1,500.00		1,500.00			0.00	1,500.00	1,500.00	0.00
66	Supplies-Food	544500				0.00			0.00	0.00	0.00	0.00
67	Supplies-Kitchen Supplies	544600				0.00			0.00	0.00	0.00	0.00
68	Supplies-Clothing,Unifrms,Linen	544700				0.00			0.00	0.00	0.00	0.00
69	Supplies-Education&Recreation	544800				0.00			0.00	0.00	0.00	0.00
70	Supplies-Inventory Exempt	544900	995.00	500.00		500.00			0.00	500.00	500.00	0.00
71	Reporting & Recording	545600				0.00			0.00	0.00	0.00	0.00
72	Report/Record Inter St Agency	545609				0.00			0.00	0.00	0.00	0.00
73	ISD Services	545700				0.00			0.00	0.00	0.00	0.00
74	DOIT HCM Assessment Fees	545710	9,800.00	21,200.00		21,200.00			0.00	21,200.00	21,200.00	0.00
75	Radio Communications Svcs	545800				0.00			0.00	0.00	0.00	0.00
76	GCD Radio Communications Svcs	545810				0.00			0.00	0.00	0.00	0.00
77	Printing & Photo Services	545900	3,080.43	3,000.00		3,000.00	780.00	2,630.00	3,410.00	(410.00)	0.00	(410.00)
78	Building Use Fee GSD	546000				0.00			0.00	0.00	0.00	0.00
79	Postage & Mail Services	546100	2,990.05	5,000.00		5,000.00	188.40	1,811.60	2,000.00	3,000.00	2,811.60	188.40
80	Postage&Mail Svcs ç Int Agency	546109				0.00			0.00	0.00	0.00	0.00
81	Bond Assurity for Employees	546200				0.00			0.00	0.00	0.00	0.00
82	Utilities	546300				0.00			0.00	0.00	0.00	0.00
83	Utilities - Sewer/Garbage	546310	200.00	200.00		200.00	73.63	626.37	700.00	(500.00)	0.00	(500.00)
84	Utilities - Electricity	546320		2,000.00		2,000.00			0.00	2,000.00	2,000.00	0.00
85	Utilities - Water	546330	600.00	700.00		700.00			0.00	700.00	700.00	0.00
86	Utilities - Natural Gas	546340				0.00			0.00	0.00	0.00	0.00
87	Utilities - Propane	546350				0.00			0.00	0.00	0.00	0.00
88	Rent Of Land & Buildings	546400	201,969.36	196,400.00		196,400.00	49,087.50	147,262.50	196,350.00	50.00	0.00	50.00
89	Rent Expense - Interagency	546409				0.00			0.00	0.00	0.00	0.00
90	Rent Of Equipment	546500	540.00	2,000.00		2,000.00	90.00	1,410.00	1,500.00	500.00	500.00	0.00
91	Communications	546600	99,519.23	75,000.00		75,000.00	19,093.99	89,419.07	108,513.06	(10,013.06)	0.00	(10,013.06)
92	DOIT Telecommunications	546610	10,706.40	800.00		800.00	125.40	20,413.80	20,539.20	(12,739.20)	0.00	(12,739.20)
93	Subscriptions & Dues	546700	11,306.03	19,700.00		19,700.00	3,221.95		3,221.95	16,478.05	13,256.10	3,221.95
94	Subscription & Due Interagency	546709				0.00			0.00	0.00	0.00	0.00
95	Employee Training & Education	546800	29,992.23	20,000.00		20,000.00	3,205.70	1,300.00	4,505.70	15,494.30	12,288.60	3,205.70
96	Emp Train & Edu InterSt Agency	546809				0.00			0.00	0.00	0.00	0.00
97	Board Member Training	546810				0.00			0.00	0.00	0.00	0.00
98	Advertising	546900	3,181.08	4,500.00		4,500.00	2,257.22	60.00	2,317.22	2,182.78	0.00	2,182.78
99	Investment Amort/Accretion	547101				0.00			0.00	0.00	0.00	0.00
100	Investment Management Expenses	547102				0.00			0.00	0.00	0.00	0.00
101	Other Investment Expenses	547103				0.00			0.00	0.00	0.00	0.00
102	Investment Transaction Costs	547104				0.00			0.00	0.00	0.00	0.00
103	Grants To Individuals	547200				0.00			0.00	0.00	0.00	0.00
104	Care & Support	547300				0.00			0.00	0.00	0.00	0.00
105	Care & Support InterSt Agency	547309				0.00			0.00	0.00	0.00	0.00
106	Claims and Benefits Expenses	547350				0.00			0.00	0.00	0.00	0.00
107	Insurance Premiums-non_payroll	547360				0.00			0.00	0.00	0.00	0.00
108	Grants To Local Governments	547400				0.00			0.00	0.00	0.00	0.00
109	Grants To Public Schools-Univ	547410				0.00			0.00	0.00	0.00	0.00
110	Grants to Local Govt - Nonoper	547415				0.00			0.00	0.00	0.00	0.00
111	Grants -Higher Ed Institution	547420				0.00			0.00	0.00	0.00	0.00
112	Grants to Native Amer Indians	547430				0.00			0.00	0.00	0.00	0.00
113	Grants To Other Entities	547440				0.00			0.00	0.00	0.00	0.00
114	Grants to Other Agencies	547450				0.00			0.00	0.00	0.00	0.00
115	Purchases For Resale	547500				0.00			0.00	0.00	0.00	0.00
116	Commissions Paid to Operators	547600				0.00			0.00	0.00	0.00	0.00
117	Operator Fair Minimum Return	547610				0.00			0.00	0.00	0.00	0.00
118	Debt Service-Principal	547700				0.00			0.00	0.00	0.00	0.00
119	Debt Service-Interest	547800				0.00			0.00	0.00	0.00	0.00
120	Miscellaneous Expense	547900	2,579.33			0.00	362.70	1,467.12	1,829.82	(1,829.82)	0.00	(1,829.82)

Other Revenue Detail

94000 Public School Facilities Authority
 Based on Single-Year CAFR Budget Status Report by Pcode
 P940 Public School Facilities Authority
 FY18

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CHARTFIELD	DESCRIPTION	SHARE CHART FIELD	A	B	C	D	E	F	G	H	I	J
			FY17	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18	FY18
			PRIOR YR ACTUAL EXPENSES	ORIGINAL BUDGET	BUDGET ADJUSTMENTS	ADJUSTED BUDGET	EXPENDED YEAR TO DATE ¹	ENCUMBRANCES YEAR TO DATE ¹	TOTAL OBLIGATIONS	UNOBLIGATED BALANCE	PROJECTED EXPENDITURES TO YEAR END ²	BALANCE AVAILABLE
121	Misc Expense Interagency	547909				0.00			0.00	0.00	0.00	0.00
122	Request to Pay Prior Year	547999	10,987.56			0.00			0.00	0.00	0.00	0.00
123	Land	548100				0.00			0.00	0.00	0.00	0.00
124	Land - Improvements	548110				0.00			0.00	0.00	0.00	0.00
125	Furniture & Fixtures	548200				0.00			0.00	0.00	0.00	0.00
126	Information Tech Equipment	548300	574,918.17	643,700.00		643,700.00	465,394.43	166,469.15	631,863.58	11,836.42	0.00	11,836.42
127	Other Equipment	548400				0.00			0.00	0.00	0.00	0.00
128	Animals	548600				0.00			0.00	0.00	0.00	0.00
129	Library & Museum Acquisitions	548700				0.00			0.00	0.00	0.00	0.00
130	Automotive & Aircraft	548800				0.00			0.00	0.00	0.00	0.00
131	Railway Equipment	548810				0.00			0.00	0.00	0.00	0.00
132	Spaceport Equipment	548820				0.00			0.00	0.00	0.00	0.00
133	Buildings & Structures	548900				0.00			0.00	0.00	0.00	0.00
134	Employee O/S Mileage & Fares	549600	887.24	2,000.00		2,000.00			0.00	2,000.00	2,000.00	0.00
135	Employee O/S Meals & Lodging	549700	1,800.47	2,000.00		2,000.00			0.00	2,000.00	2,000.00	0.00
136	Brd & Comm O/S Mileage & Fares	549800				0.00			0.00	0.00	0.00	0.00
137	Brd & Comm O/S Meals & Lodging	549900				0.00			0.00	0.00	0.00	0.00
138	Other Financing Uses	555100				0.00			0.00	0.00	0.00	0.00
139	OFU - INTRA-Agency	555106				0.00			0.00	0.00	0.00	0.00
140	Other Fin Use - Refund Bonds	555109				0.00			0.00	0.00	0.00	0.00
141	O/F Uses - CU	555200				0.00			0.00	0.00	0.00	0.00
142	Total Other Costs	400	1,168,863.01	1,200,500.00	0.00	1,200,500.00	639,985.71	516,925.01	1,156,910.72	84,089.28	78,411.53	5,677.75
143	Other Financing Uses	555100				0.00			0.00	0.00		0.00
144	Total Other Financing Uses	500	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

¹ These amounts must tie to the SHARE report - Single-Year CAFR Budget Status Report By Pcode. Please attach SHARE report.

² Agencies must provide a detailed justification by object code of assumptions used for projecting planned expenditures through year end. This should include detailed salary projections (see tab Salary) that State Budget Division can use to verify the agency methodology used in the projection calculations.

NOTES:

Prepared by: Lacey Sawyer and Denise A. Irion
 Phone: 505-843-6272
 Date: Thursday, October 12, 2017

94000 Public School Facilities Authority
Based on Single-Year CAFR Budget Status Report by Pcode
P940 Public School Facilities Authority
FY18

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Other Revenue Salary Projections

(FY18_Budget_Projections_10-12-17.xlsx)Salary Projections Other Revenue

POSITION NO.	FTE	CLASS	OBJ CODE	ORG CHART	RANGE	ANNUAL SALARY @ 2080	HOURLY WAGE	REMAINING G PAY HOURS FY18	REMAINING SALARY FY18	INSURANCE * Per Pay Period	REMAINING Insurance Costs	ANNIV INCREASE
1	00052626	1.00	Exempt	Executive Director	Executive Director	36	108,000	51.923	1552	80,584.62	406.65	7,889.01
2	00052624	1.00	Exempt	Deputy Director	Deputy Director	32	90,345	43.435	1552	67,411.12	207.10	4,017.74
3	00052625	1.00	Exempt	Director of Fin. & Admin.	CFO	30	85,694	41.199	1552	63,940.85	273.85	5,312.69
4	00052627	1.00	Exempt	Executive Secretary	Programs Support Manager	26	74,216	35.681	1552	55,376.91	139.20	2,700.48
5	00052664	1.00	Exempt	Financial Specialist	Financial Specialist	18	48,152	23.150	1552	35,928.80	185.59	3,600.45
6	00053014	1.00	Exempt	Financial Specialist	Financial Specialist	18	49,003	23.559	1552	36,563.57	267.23	5,184.26
7	00053051	1.00	Exempt	Financial Specialist	Financial Specialist	18	45,760	22.000	1552	34,144.00	139.20	2,700.48
8	00052823	1.00	Exempt	Human Resource Manager	HR & Training Manager	26	68,001	32.693	1552	50,739.54	139.20	2,700.48
9	00052754	1.00	Exempt	CIMS Trainer	CIMS Trainer	18	50,991	24.515	1552	38,047.28	185.59	3,600.45
10	00052826	1.00	Exempt	Administrator II	Contracts Administrator	24	69,707	33.513	1552	52,012.18	207.10	4,017.74
11	00052635	1.00	Exempt	Administrative Assistant II	Administrative Assistant	20	49,989	24.033	1552	37,299.22	139.20	2,700.48
12	00052746	1.00	Exempt	Administrative Assistant I	Administrative Assistant	18	36,082	17.347	1552	26,922.54	201.90	3,916.86
13	00052862	1.00	Exempt	Research & Policy Analyst	Research & Policy Analyst	24	60,008	28.850	1552	44,775.20	139.20	2,700.48
14	00053013	1.00	Exempt	Administrative Assistant I	Administrative Assistant	18	44,354	21.324	1552	33,094.85	25.16	488.10
15	00052891	1.00	Exempt	Planning & Design Manager	Planning & Design Manager	24	77,673	37.343	1552	57,956.34	315.44	6,119.54
16	00052860	1.00	Exempt	Special Projects Coord. II	Facilities Master Planner	26	76,577	36.816	1552	57,138.43	139.20	2,700.48
17	00053052	1.00	Exempt	Special Projects Coord. II	Facilities Master Planner	26	75,650	36.370	1552	56,446.24	310.64	6,026.42
18	00052861	1.00	Exempt	Information Sys Manager	Facilities Data Manager	28	67,113	32.266	1552	50,076.83	406.65	7,889.01
19	00052759	1.00	Exempt	Facility Analyst	Facilities Specialist	22	55,482	26.674	1552	41,398.05	233.82	4,536.11
20	00052659	1.00	Exempt	Regional Manager II	Field Assessor	20	52,724	25.348	1552	39,340.10	3.82	74.11
21	00052642	1.00	Exempt	Regional Manager	Field Assessor	18	47,928	23.042	1552	35,761.41	233.82	4,536.11
22	00052818	1.00	Exempt	Regional Manager I	Field Assessor	18	47,927	23.042	1552	35,761.18	414.19	8,035.29
23	10109167	1.00	Exempt	Regional Manager I	Field Assessor	18	47,927	23.042	1552	35,761.18	414.19	8,035.29
24	00052636	1.00	Exempt	Project Technician	Project Technician	12	38,328	18.427	1552	28,598.70	213.78	4,147.33
25	00052628	1.00	Exempt	Senior Regional Manager	Senior Facilities Manager	28	82,503	39.665	1552	61,560.08	444.92	8,631.45
26	00052665	1.00	Exempt	Value Engineer	Central Coordinator	24	66,050	31.755	1552	49,283.76	162.39	3,150.37
27	00052890	1.00	Exempt	Value Engineer	Central Coordinator	24	69,534	33.430	1552	51,883.36	358.22	6,949.47
28	00052976	1.00	Exempt	Regional Manager II	Regional Manager	20	51,996	24.998	1552	38,796.90	8.03	155.78
29	00052660	1.00	Exempt	Regional Manager II	Regional Manager	20	71,702	34.472	1552	53,500.54	310.65	6,026.61
30	00052645	1.00	Exempt	Regional Manager II	Regional Manager	20	71,702	34.472	1552	53,500.54	310.64	6,026.42
31	00052668	1.00	Exempt	Regional Manager II	Regional Manager	20	51,996	24.998	1552	38,796.90	162.39	3,150.37
32	00053016	1.00	Exempt	Regional Manager I	Regional Manager	18	57,435	27.613	1552	42,855.38	479.25	9,297.45
33	00053015	1.00	Exempt	Regional Manager I	Regional Manager	18	52,516	25.248	1552	39,184.90	479.25	9,297.45
34	00052651	1.00	Exempt	Regional Manager II	Regional Manager	20	51,996	24.998	1552	38,796.90	552.02	10,709.19
35	00052978	1.00	Exempt	Regional Manager I	Regional Manager	18	51,979	24.990	1552	38,784.48	139.20	2,700.48
36	00052629	1.00	Exempt	Regional Manager I	Regional Manager	18	47,927	23.042	1552	35,761.18	310.65	6,026.61
37	00053050	1.00	Exempt	Maintenance Specialist	Environmental Operations Engin	22	51,996	24.998	1552	38,796.90	139.20	2,700.48
38	00052827	1.00	Exempt	Maintenance Manager	Facilities Maintenance and Oper	24	77,673	37.343	1552	57,956.34	310.64	6,026.42
39	00052889	1.00	Exempt	Maintenance Specialist	Maintenance Specialist	22	51,996	24.998	1552	38,796.90	139.20	2,700.48
40	00052974	1.00	Exempt	Maintenance Specialist	Maintenance Specialist	22	62,427	30.013	1552	46,580.18	410.79	7,969.33
41	10105427	1.00	Temp	Student Intern	Student Intern	18	24,960	12.000	848	10,176.00	0.00	0.00
42	00052667	1.00	Exempt	Chief Information Officer	Chief Information Officer	36	90,002	43.270	1552	67,155.04	139.20	2,700.48
43	00052936	1.00	Exempt	Information Sys Specialist	IT Support Technician	24	54,995	26.440	1552	41,034.88	0.00	0.00
44	00052644	1.00	Exempt	Information Sys Manager	Broadband Program Manager	28	81,120	39.000	1552	60,528.00	9.97	193.42
45	00052796	1.00	Exempt	Information Sys Manager	IT Business Process Manager	28	75,001	36.058	1552	55,962.02	139.20	2,700.48
46	10109485	1.00	Term	Information Sys Specialist	Broadband Project Manager	24	64,480	31.000	1552	48,112.00	139.20	2,700.48
47	10109146	1.00	Term	Administrative Assistant	Broadband Project Coordinator	20	47,170	22.678	1552	35,196.26	139.20	2,700.48
48	10109486	1.00	Term	Information Sys Specialist	Broadband Project Manager	24	70,271	33.784	1400	47,297.60	414.18	7,248.15
49	00052886	1.00	Exempt	Technical Coordinator	Technical Coordinator	18	47,000	22.596	1552	35,069.23	414.18	8,035.09
50	00052975	1.00	Exempt	Regional Manager I	Assistant Field Coordinator	20	51,996	24.998	0	0.00	0.00	0.00
51	10106544	1.00	Temp	Student Intern	Student Intern	18	24,960	12.000	0	0.00	0.00	0.00
52	00052638	1.00	Exempt	Regional Manager I	Regional Manager	22	51,996	24.998	0	0.00	414.18	3,006.72
53	10105425	1.00	Temp	Student Intern	Student Intern	18	24,960	12.000	0	0.00	0.00	0.00
54	00052649	1.00	Exempt	Regional Manager I	Regional Manager	18	51,996	24.998	0	0.00	414.18	0.00

PERSONAL SERVICES & BENEFITS SUMMARY		
FY18		
OBJ CDE	DESCRIPTION	TOTAL SALARY
520100	Exempt Perm Pos-F/T-P/T	2,103,487.91
520200	Term Positions	177,903.46
520300	Classified Permanent F/T	0.00
520400	Classified Permanent P/T	0.00
520500	Temp Positions F/T- P/T	10,176.00
520600	Paid Unused Sck Leave	
520700	Overtime & Othr Prem. Pay	
520800	Annual/Comp Paid Separ	
520900	Differential Pay	
Total Personal Services		2,291,567.36
521100	Group Insurance Prem.	224,433.00
521200	Retirement Contributions	380,171.03
521300	FICA	175,304.90
521400	Wkrs Comp Assessment	
521401	GSD Wkrs Comp Premium	
521500	Unemployment Comp. Pre.	
521600	Employee Liability Ins. Pre.	
521700	Retiree Health Care Contr.	4,583.13
521900	Othr Employee Benefits	
Total Benefits		787,338.63
Total Personal Services and Employee Benefits		3,078,905.99

SUMMARY Notes:
FICA not paid on salaries over \$87,900 per year

Key:
Text Pending DFA approval
Text Vacant
Text Vacancy Savings (VS)

POSITION NO.	FTE	CLASS	OBJ CODE	ORG CHART	RANGE	ANNUAL SALARY @ 2080	HOURLY WAGE	REMAINING PAY HOURS FY18	REMAINING SALARY FY18	INSURANCE * Per Pay Period	REMAINING Insurance Costs	ANNIV INCREASE	PERSONAL SERVICES & BENEFITS SUMMARY FY18
55 00053053	1.00	Exempt	Value Engineer	Central Coordinator	24	66,050	31.755	0	0.00	414.18	0.00		55
56 10109166	1.00	Exempt	Project Technician	Project Technician	12	38,328	18.427	0	0.00	414.18	0.00		56
57 10106401	1.00	Temp	Student Intern	Student Intern	18	24,960	12.000	0	0.00	0.00	0.00		57
58 00052663	1.00	Exempt	Regional Manager I (VS)	Regional Manager	20	51,996	24.998	0	0.00	0.00	0.00		58
Totals	58.00					3,381,300.78			2,220,445.37	13,111.01	224,433.00	### #	

* = lump sum inc

NOTES: 58 Positions Total: 48 Filled (45 Perm, 2 Term, 2 Temp); 9 Vacant (1 Vacancy Savings)

Prepared by: *Lacey Sawyer and Denise A. Irion*
 Phone: 505-843-6272
 Date: *Thursday, October 12, 2017*



**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
PROPOSED WORK PLAN/TIMELINE
OCTOBER 2017 - DECEMBER 2018**

October 2017

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
2	3 Awards Subcommittee (Tentative)	4 AMS Subcommittee (Tentative)	5	6	
9 <i>HOLIDAY</i>	10	11	12 PSCOC Meeting	13 2017-2018 Second Round Systems Final Revised <u>Applications Due</u> 2017-2018 Master Plan Assistance Program Applications Due	
16	17	18	19	20 PSCOOTF	
23	24	25	26	27 2017-2018 Second Round Systems Presentation Materials Due	
30	31 Awards Subcommittee (Tentative)	1	2	3	
6	NOTES Ben Lujan Maintenance Achievement Awards at CES Facilities Manager Workshop - October 16-18, Embassy Suites Albuquerque				

November 2017

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
30	31	1 AMS Subcommittee (Tentative)	2	3 PSCOOTF	<ul style="list-style-type: none"> •2017-2018 Second Round District Presentations •2018-2019 Weight/Rank Methodology – New Mexico Condition Index (NMCI) •2018-2019 Variance Renewal – Charter & Alternative Schools •2017-2018 Master Plan Assistance Program Awards •Certification of SSTB funds •FY17 Annual Report
6	7	8	9 PSCOC Meeting	10	
13	14	15 PSFA/PSCOC Staff Review Meeting for 2017-2018 Second Round Award Recs	16	17 District Proposed FAD Corrections Due to PSFA	
20	21	22	23 <i>HOLIDAY</i>	24 <i>HOLIDAY</i>	
27	28	29	30	1	
4	NOTES October 13 - November 17 PSFA Staff /District Representatives - Review/Refine NMCI Data				

December 2017

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
4	5 Awards Subcommittee (Tentative)	6 AMS Subcommittee (Tentative)	7	8	<ul style="list-style-type: none"> •2017-2018 Second Round Systems-Based Capital Outlay Awards •Quarterly HR Statistics to AMS •Quarterly PSFA Contract Status to AMS
11	12 PSFA Quarterly Agency Meeting	13	14 PSCOC Meeting	15	
18	19	20	21	22	
25 <i>HOLIDAY</i>	26	27	28	29	
1	2	3	4	5	
8	NOTES FAD Updates Complete and Entered from Assessors and Facility Master Planners				

PSCOC Meetings begin at 8:30am unless otherwise noted.
Subcommittee meetings will be scheduled as needed. Subject to change.



**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
PROPOSED WORK PLAN/TIMELINE
OCTOBER 2017 - DECEMBER 2018**

January 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
1	2 Awards Subcommittee (Tentative)	3 AMS Subcommittee (Tentative)	4	5	<ul style="list-style-type: none"> •2018-2019 Preliminary wNMCI Ranking •Approval of 2018 QZAB & QSCB Applications
8	9	10	11 PSCOC Meeting	12 2018-2019 Preliminary wNMCI Shared with Districts	
15 <i>HOLIDAY</i>	16 2018 Legislative Session Begins	17	18	19	
22	23	24	25	26	
29	30	31	1	2	
5	NOTES 30-Day Legislative Session - January 16-February 15, 2018 Updates to FAD and Appeals of Ranking - January 11-March 16				

February 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
29	30	31	1	2	<p align="center"><u>No February PSCOC Meeting</u></p>
5	6	7	8	9	
12	13	14	15 2018 Legislative Session Ends	16	
19	20	21	22	23	
26	27	28	1	2	
5	NOTES 30-Day Legislative Session January 16-February 15, 2018 Updates to FAD and Appeals of Ranking - January 11-March 16				

March 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
26	27	28	1	2	<ul style="list-style-type: none"> •Quarterly HR Statistics to AMS •Quarterly PSFA Contract Status to AMS
5	6 Awards Subcommittee (Tentative)	7 AMS Subcommittee (Tentative)	8	9	
12	13 PSFA Quarterly Agency Meeting	14	15 PSCOC Meeting	16 2018-2019 FAD Updates and Appeals Due	
19	20	21	22	23	
26	27	28	29	30	
2	NOTES Updates to FAD and Appeals of Ranking - January 11-March 16				



**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
PROPOSED WORK PLAN/TIMELINE
OCTOBER 2017 - DECEMBER 2018**

April 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
2	3 Awards Subcommittee (Tentative)	4 AMS Subcommittee (Tentative)	5	6	<ul style="list-style-type: none"> •Legislative Changes – Review •2018-2019 Lease Assistance Application & Requirements •2018-2019 Final wNMCI Ranking Adopted •2018-2019 Preliminary Applicant Funding Pool Established
9	10	11	12 PSCOC Meeting	13	
16 2018-2019 Standards-Based and Systems-Based Pre-Application Released 2018-2019 Lease Payment Assistance Application Released	17	18	19	20	
23	24	25	26	27 2018-2019 Standards-Based and Systems-Based Pre-Application Due	
30	1	2	3	4	
7	NOTES NMASBO Spring Budget Workshop April 11-13				

May 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
30	1 Awards Subcommittee (Tentative)	2 AMS Subcommittee (Tentative)	3	4	<ul style="list-style-type: none"> •SSTB Certification •2018-2019 Pre-Applications Reviewed & Final Funding Pool Established
7	8	9	10 PSCOC Meeting	11	
14 2018-2019 Site Visits and Full Applications Released to Final Funding Pool	15	16 2018-2019 Lease Payment Assistance Applications Due	17	18	
21 2018-2019 Site Visits Begin	22	23	24	25	
28 <i>HOLIDAY</i>	29	30	31	1	
4	NOTES Site Visits of Final Funding Pool Applicants May 21-June 15				

June 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
28	29	30	31	1	<ul style="list-style-type: none"> •Quarterly HR Statistics to AMS •Quarterly PSFA Contract Status to AMS
4	5 Awards Subcommittee (Tentative)	6 AMS Subcommittee (Tentative)	7	8	
11	12 PSFA Quarterly Agency Meeting	13	14 PSCOC Meeting	15 2018-2019 Site Visits End	
18	19	20	21	22	
25	26	27	28	29	
2	NOTES Site Visits of Final Funding Pool Applicants May 21-June 15				



**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
PROPOSED WORK PLAN/TIMELINE
OCTOBER 2017 - DECEMBER 2018**

July 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
2	3	4 <i>HOLIDAY</i>	5	6 2018-2019 Site Visit Reports Shared With Districts; Full Application Released	<ul style="list-style-type: none"> •2018-2019 Standards-Based and Systems-Based Capital Outlay Awards •2018-2019 Lease Assistance Awards •PSFA FY2020 Budget & Organizational Structure
9	10	11	12	13	
16	17 Awards Subcommittee (Tentative)	18 AMS Subcommittee (Tentative)	19	20	
23	24	25	26 PSCOC Meeting	27	
30	31	1	2	3	
6	NOTES				

August 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
30	31	1	2	3	
6	7	8	9	10	
13	14	15	16	17	
20	21	22	23	24	
27	28	29	30	31 2018-2019 Full Applications Due From Districts	
3	NOTES				

September 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
3 <i>HOLIDAY</i>	4 Awards Subcommittee (Tentative)	5 AMS Subcommittee (Tentative)	6	7	<ul style="list-style-type: none"> •2018-2019 Master Plan Assistance Program - FMP Application and Procedures •PSFA FY2020 Budget & Org Structure (AMS SC Report) •Quarterly HR Statistics to AMS •Quarterly PSFA Contract Status to AMS
10	11 PSFA Quarterly Agency Meeting	12	13 PSCOC Meeting	14 2018-2019 Master Plan Assistance Program Application Release	
17	18	19	20	21 2018-2019 Presentation Material Due From Districts	
24	25	26	27	28	
1	NOTES PSFA Staff Review/Comment on Full Applications - September 3-14				



**PUBLIC SCHOOL CAPITAL OUTLAY COUNCIL
PROPOSED WORK PLAN/TIMELINE
OCTOBER 2017 - DECEMBER 2018**

October 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
1	2 Awards Subcommittee (Tentative)	3 AMS Subcommittee (Tentative)	4	5	<ul style="list-style-type: none"> •2018-2019 District Presentations
8 <i>HOLIDAY</i>	9	10	11 PSCOC Meeting	12 2018-2019 Master Plan Assistance Program Applications Due	
15	16	17 PSFA/PSCOC Staff Review Meeting for 2018-2019 Award Recommendations	18	19	
22	23	24	25	26	
29	30 Awards Subcommittee (Tentative)	31 AMS Subcommittee (Tentative)	1	2	
5	NOTES Ben Lujan Maintenance Achievement Awards at CES Facilities Manager Workshop (TBD)				

November 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
29	30	31	1	2	<ul style="list-style-type: none"> •2018-2019 Standards-Based and Systems Based Program Awards •2018-2019 Master Plan Assistance Program Awards •2019-2020 Weight/Rank Methodology – New Mexico Condition Index (NMCI) •2019-2020 Variance Renewal – Charter & Alternative Schools •Certification of SSTB funds
5	6	7	8 PSCOC Meeting	9	
12	13	14	15	16	
19	20	21	22 <i>HOLIDAY</i>	23 <i>HOLIDAY</i>	
26	27	28	29	30	
3	NOTES				

December 2018

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	PSCOC MEETING ITEMS
3	4 Awards Subcommittee (Tentative)	5 AMS Subcommittee (Tentative)	6	7	<ul style="list-style-type: none"> •Quarterly HR Statistics to AMS •Quarterly PSFA Contract Status to AMS
10	11 PSFA Quarterly Agency Meeting	12	13 PSCOC Meeting	14	
17	18	19	20	21	
24 <i>HOLIDAY</i>	25	26	27	28	
31	1	2	3	4	
7	NOTES				

- VIII. Next PSCOC Meeting – Proposed for November 9, 2017**
- IX. Consideration for Approval to Adjourn to Executive Session Pursuant to the Audit Act NMSA 1978, 12-6-5 for the purpose of an audit exit conference (Roll Call)**
- X. Reconvene to Open Session (Roll Call)**
- XI. Adjourn**