

State of New Mexico
Public School Capital Outlay Council

FY 26 Facilities Master Plan Funding Assistance Application

Dear Superintendent/Charter School Head Administrator:

The Public School Capital Outlay Council (PSCOC) is pleased to announce it is now accepting applications for facilities master plan assistance awards to school districts, state constitutional schools, and state-chartered charter schools. These grants will provide the state share of the total cost of the facilities master plan (FMP), based on state-local match calculations. Together with the district/charter school's local match, applicants can use these funds to hire a planning consultant to assist in preparing a new five-year FMP.

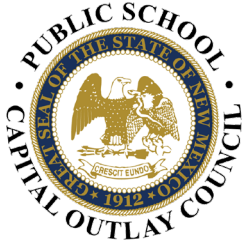
Per Section 22-24-5 NMSA 1978, the FMP is a requirement for potential PSCOC awards to school districts and state-chartered charter schools. In order to be eligible for FMP assistance, a district or state-chartered charter school's existing FMP must be expired, expiring at the end of 2025, or expiring at the end of 2026. If the district/charter school's FMP does not fall into this eligibility criteria, you can submit this letter with a brief description on why your district or charter school will benefit from a new FMP.

There are two FMP Assistance awards cycles for FY 26 – November 2025 and April 2026

- For the November 2025 meeting, the application is due by October 10, 2025, 2025.
- For the April 2026 meeting, the application is due by March 13, 2026

This form serves as the application for a district or state-chartered charter school to apply for Public School Capital Outlay funding for assistance in preparing a new FMP.

Please fill out the following information on page 2 and return the completed form to John Valdez, PSFA Facilities Master Planner at: jvaldez@nmpsfa.org



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The following school district or state-chartered charter school submits this application for a PSCOC Facilities Master Plan Assistance Award to fund the cost of a new facilities master plan.

Name of School District or Charter School: _____

School Board President or Governing Body President:

Signature: _____ Date: _____

Print Name: _____

School District Superintendent or Charter School Lead:

Signature: _____ Date: _____

Print Name: _____

Please see the attached State/Local share document to view your Not-to-Exceed facility master plan cost, which is based on district square footage or capped at \$35,042 for charter schools.

If you do not know the status of your district or state-chartered charter school's FMP, please contact John Valdez at (505) 677-3254 or by emailing jvaldez@nmpsfa.org.